PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/04/23	Prepared by	V.RAVI	Serial no.	17241
Supplier name	SSLLP.			HO inward no.	
Firm/Company	MCMEP	Project	MMMH	HO received date	
PO/WO date	07/03/23	PO/WO No.	97801	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	DB-29258	24/03/23	39,276.30	✓ □ Yes □ No
2.	DB-29257	24/03/23	39,606.70	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	78,883-00
Proof of delivery by way of ✓ □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	78,883/-
Amount E – PO / WO value:	78,883/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ □ Yes □ No – wait for balance material □ Other
Payment – due date	28/4/23
Remarks:	final bill & close this Po.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V.RAVI			
Sign:		[signature]			
Date		27/4/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 1223
Date 27/4/23
Sign.

Form for closure of purchase order

PO no.: 97801	PO date: 7/03/2023		Req. no.: 162169		Advice Scan ID		
Barcoded PO available ☑ Y/☐ N	Invoice original available ☑ Y/☐N /☐Copy available				POD available ☑ Y/☐ N		
Data required from site/engineers:							
MRN nos. related to PO	—						
☐ Part material received.	☑ Full material received.				☐ Material not received.		
☐ Close PO – Balance material will be re-ordered by new requisition.							
☐ Cancel PO. Material not required.	☐ Cancel PO. Material will be re-ordered by new requisition						
☐ Keep PO open. Material required.	☐ Keep PO open. Work under progress						
Remarks by engineer: We received full material at MCMET site.							
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DC's proof of delivery – PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi							
Prepared by: Jeevana	Sign: [signature]				Date: 04/04/2023		

Data required from accounts:				
☐	Checked with E&D for receipt of bills			
☑ Bills not received against this PO.		☐ Part bill received against this PO		☐ All bills received against this PO.
☐ Advance paid against this PO		Amount paid:		Date of payment:
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				
Remarks by Accountants: Bills not received against this PO				
Prepared by: ch-Divya		Sign: ch-Divya		Date: 27/04/23
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above				
Prepared by.		Sign:		Date:
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	DB-29258	24-03-23	39,276.30	
2.	DB-29257	24.03.23	39,606.70	
3.				
Remarks: Need MD's Approval for enclosed Invoice				
Prepared by: Ravi		Sign: [signature]		Date: 25/04/23.

Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLLP for material supplied	
☐	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☐	Close PO	☐	Keep PO open. Material awaited
☐	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:		Date:

Purchase Order

 11-03-2023 10:34:24

Original / Office Copy / Purchase Div.Copy

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488O2Z0

Supplier Details		
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc No	97801 162169
	Doc Date	07-03-2023
	Quote No	NIL
GSTIN 36ACQFS2044C1Z7	Quote Date	07-03-2023
040-66335551 9618244433	SupplyType	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - Nos *16' 9"X5' - 115 Kgs - 1No*	1.00	16,100.00	0.00	18.00	18,998.00
2	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - Nos *14'.1"x5' - 115 Kgs -2 Nos*	2.00	16,100.00	0.00	18.00	37,996.00
3	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - Nos *17'x5' - 117 Kgs - 1 No*	1.00	16,380.00	0.00	18.00	19,328.40
4	6188 - Miscellaneous - Hamali charges - NA - Per Sft	310.00	7.00	0.00	18.00	2,560.60
				Total Order Value . . .		78,883.00

Rupees : Seventy Eight Thousand Eight Hundred Eighty Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Manilal Modi Memorial Hospital
	Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no. 147 to 150gate fixing work purpose.
Completion Date	Work shall be completed within ___ days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its rick and cost.
Remarks	Collect from SOVLLP.

For MC Modi Educational Trust

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : ____________________

Date : __/__/____

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	DB - 29258
Manilal Modi Memorial Hospital, Thurkapally, Hyderabad	Invoice Date.	24-03-2023
	PO No.	97801
	PO Date.	07-03-2023
	Req ID	83994
GSTIN : 36AAATM5488Q2ZO PAN AAATM5488Q	Req Date	03-02-2023
	Loc Req No	162169

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - 14'.1"x5' - 115 Kgs -2 Nos	7216610	2	16100.00	32,200.00	18	5,796.00
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		155	7.00	1,085.00	18	195.30
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Gate pass

IGST	CGST	SGST	Total Taxable Amount	33,285.00	5,991.30
	2,995.65	2,995.65	Total Invoice Amount	39,276.30	

Rupees : Thirty Nine Thousand Two Hundred Seventy Six and Paise Thirty Only.

SUMMIT SALES LLP
IN WARD
No: 167325
Date: 24/3/23
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s MCMET.	DC No. : 5429
	Date : 7/3/23
Site:	Vehicle No. : 1510482387
	P.O. / W.O. No. : 97801
	P.O. / W.O. Date : 7/3/23.

Sl. No.	PARTICULARS	Quantity
1	MS Grfe. ~~5xu~~ 1U.1"x5	02 Nos
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

GSTIN :

Received the above materials in good condition.

Received by : Kishore

Date : 7/3/23

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	DB - 29257
Manilal Modi Memorial Hospital, Thurkapally, Hyderabad	Invoice Date.	24-03-2023
	PO No.	97801
	PO Date.	07-03-2023
	Req ID	83994
GSTIN : 36AAATM5488Q2ZO PAN AAATM5488Q	Req Date	03-02-2023
	Loc Req No	162169

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - 16'.9"X5' - 115 Kgs - 1No	7216610	1	16100.00	16,100.00	18	2,898.00
2	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - 17'x5' - 117 Kgs - 1 No	7216610	1	16380.00	16,380.00	18	2,948.40
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		155	7.00	1,085.00	18	195.30
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	33,565.00	6,041.70
	3,020.85	3,020.85	Total Invoice Amount	39,606.70	

Rupees : Thirty Nine Thousand Six Hundred Six and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 107324 Date: 24/3/23 Sign:

Subject to Hyderabad Jurisdiction

dB
29257

PO-97801

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s MGMET	DC No. : 5428
	Date : 7/5/23
	Vehicle No. : TS10UB8387
Site:	P.O. / W.O. No. : 162169 Req. no.
	P.O. / W.O. Date :

Sl. No.	PARTICULARS	Quantity
1	MS Gate 16.9" x 5'	01 (No.)
2	— do — 17' x 5'	01 "
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

GSTIN :

Received the above materials in good condition.

Received by : Kishan

Date : 7/5/23

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

 07-03-2023 1:11:15 PM Origina

97801
16.02.23 5:22:54

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	97801	162169
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-03-2023	
	Quote No	NIL	
040-66335551	**Quote Date**	07-03-2023	
9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - Nos *16'.9"X5' - 115 Kgs - 1No*	1.00	16,100.00	0.00	18.00	18,998.00
2	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - Nos *14'.1"x5' - 115 Kgs -2 Nos*	2.00	16,100.00	0.00	18.00	37,996.00
3	649900 - STEL-Steel - MS Gate-- - 3300X1200mm - Nos *17'x5' - 117 Kgs - 1 No*	1.00	16,380.00	0.00	18.00	19,328.40
4	6188 - Miscellaneous - Hamali charges - NA - Per Sft	310.00	7.00	0.00	18.00	2,560.60
					Total Order Value . . .	**78,883.00**

Rupees : Seventy Eight Thousand Eight Hundred Eighty Three Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Manilal Modi Memorial Hospital
	Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no. 147 to 150gate fixing work purpose.
Completion Date	Work shall be completed within ___ days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its rick and cost.
Remarks	Collect from SOVLLP.

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

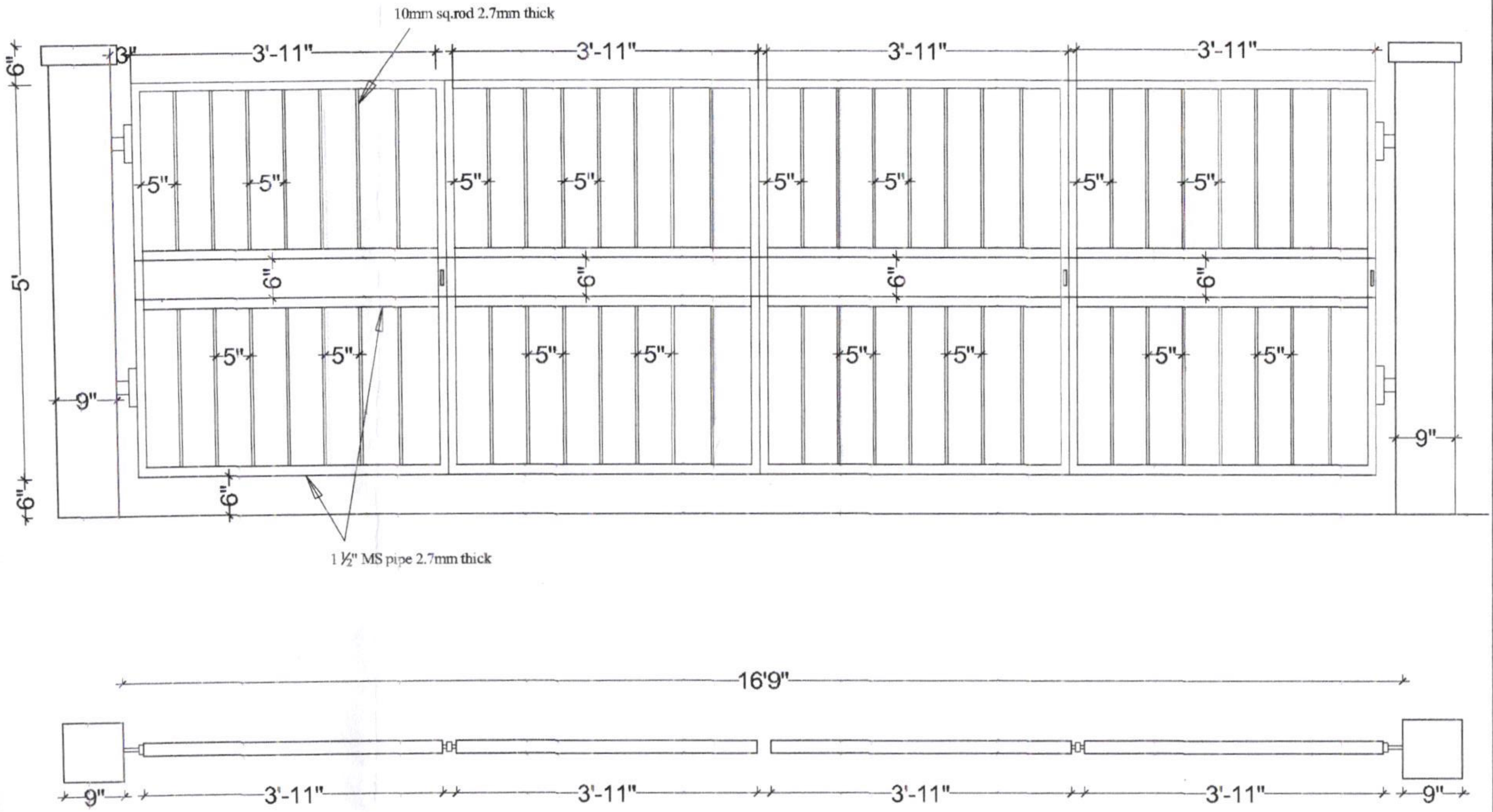
APPROVED BY
08 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

For *MC Modi Educational Trust*
Authorised Signatory
07/03/2023
Name :
Contact :

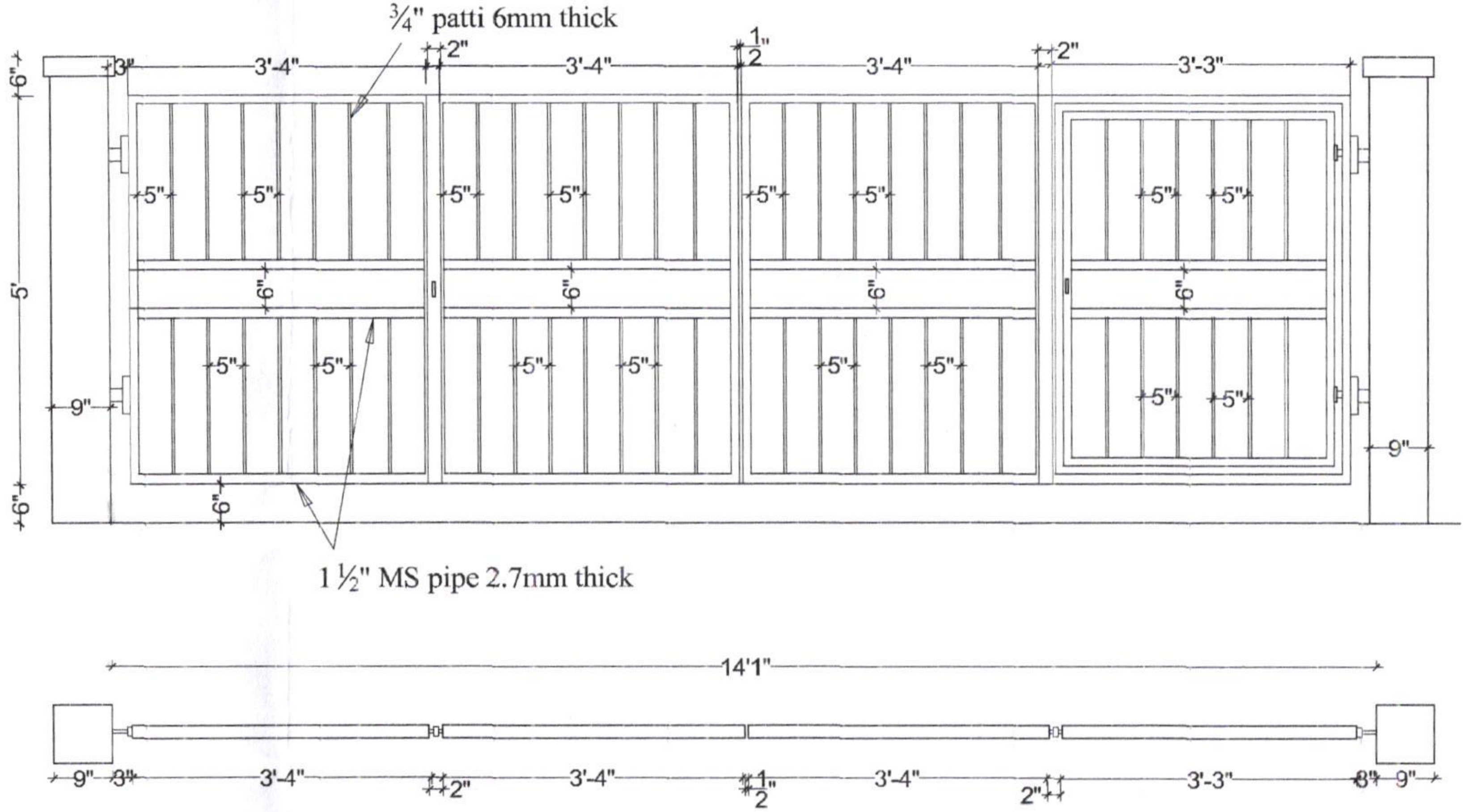
Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ____________
Date : __/__/____

Requisition Form						
Company Name:	MANILAL MODI MEMORIAL HOSPITAL	Date:	03-02-2023			
Site & Phase :	MCMET	Time:	10:08			
Unit No./Block No.	Main gate					
Supplier:		Req. No.	162169			
Material required before date:	10-02-2023	ID No.	83994			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STEL2607-Steel-MS Gate---3200X1200mm-Nos 16'9"x5' 115x140	85 1	0	1		16,100/-
2	STEL2646-Steel-MS Gate---3300X1200mm-Nos 14'1"x5' 115x140	140 2	0	2		16,100/-
3	STEL4351-Steel-MS Gate---3450X1200mm-Nos 17'x5' 117x140	85 1	0	1		16,380/-
4		310				
5					9636	
6	Labour charges 310x7/- PO 97801					
7						
8						
9						
10						
Remarks:	SL NO1 [GATE 1 - (16'9" X 5') 1 NOS]. SL NO 2 [GATE 2,3- (14'1" X 5') 2NOS]. SL NO 3 [GATE 4- (17' X 5') 1 NOS].					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Sarwar	Sarwar				
Approved By:						
Sign & Date:						

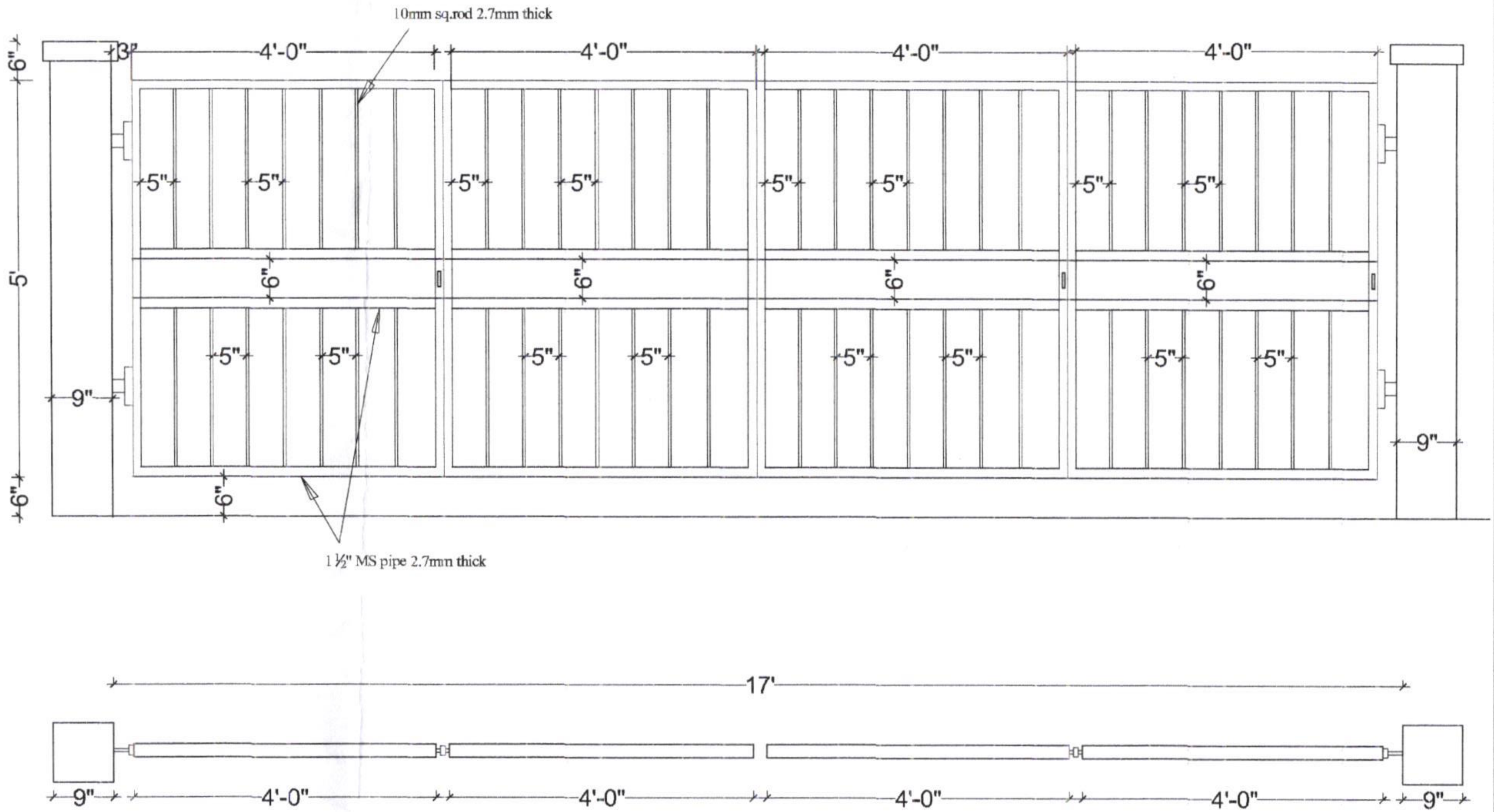
APPROVED
07 MAR 2023
MINISH PARIKH
MANAGER PROCUREMENT



Description	Direction	Owners & Developers :	Date :	24-01-2023	Promoted by
MAIN GATE DESIGN		MCMET	Prepared By :	Kauser Razvi	Modi Properties Pvt. Ltd.
GATE NO. 1		Project Name & Phase :	Approved By :	Soham Modi	Phone:+91-40-66335551
		Manilal Modi Memorial Hospital	Scale :	N.T.S	



Description	Direction	Owners & Developers :	Date :	24-01-2023	Promoted by
MAIN GATE DESIGN GATE NO. 2,3		MCMET	Prepared By :	Kauser Razvi	Modi Properties Pvt. Ltd. Phone:+91-40-66335551
		Project Name & Phase :	Approved By :	Soham Modi	
		Manilal Modi Memorial Hospital	Scale :	N.T.S	



Description	Direction	Owners & Developers :	Date :	24-01-2023	Promoted by
MAIN GATE DESIGN GATE NO. 4		MCMET	Prepared By :	Kauser Razvi	Modi Properties Pvt. Ltd. Phone:+91-40-66335551
		Project Name & Phase :	Approved By :	Soham Modi	
		Manilal Modi Memorial Hospital	Scale :	N.T.S	