

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/4/23		Prepared by: [Signature]		Serial no.	
Supplier name: Nitya				HO inward no.	
Firm/Company: MC MOD. E		Project: National WSA		HO received date	
PO/WO date: 6/4/23		PO/WO No. 202304060007		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	18	17/4/23	7875/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 20230425029	Proof of delivery matches MRN			☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges					
Amount C –Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:					
Amount E – PO / WO value:				7875/-	
Amount F – Difference (A – E):				7875/-	
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	25/4/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
GIN: U74300AP2011PTC075248

To,
M/s **MC Modi Educational Trust**
5-4-187/3 &4, 2nd Floor, MG Road, Secunderabad - 500003
Phone no

Invoice No.	VGM-2324-18	Date : 17-04-2023
Your P.O No.	20230406007	Date : 12-04-2023
DC No :		Date : 17-04-2023
Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "MCMET Ad in Hindu Hyd" Size: 3.5x10 Publication: Hindu Date of Pub: 08-04-2023	998636	1 NOS	7500.00	2.50	2.50		7500.00

	OUR	CUSTOMER	Total Amount	
GSTIN :	36AADCV9375P12C	36AAATM5488Q2Z0	Total CGST Amount	7,500.00
TIN No. :	36641857335		Total SGST Amount	187.50
STC No. :	AADCV9375PSD001		Total IGST Amount	
IT PAN No.:	AADCV9375P		Grand Total (INR)	7,875.00

- Payment should be made by Crossed Demand Draft / Cheque in favour
M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only. - E & O. E.

Amount in Indian Rupees :
SEVEN THOUSAND EIGHT HUNDRED AND SEVENTY FIVE ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp

Prepared by

Checked by

Authorised Signatory

Purchase Order

Original

From Company:

M C Modi Educational Trust
Murharipally village

Delivery Location: Manilal Modi Memorial Hospital

Survey no 31&32

GSTNO:AAATM 5488Q

,9121282862

Supplier Details

V Green Media Pvt Ltd.
3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar,
Hyderabad.
Hyderabad,TG,500029
GSTIN:36AADCV9375P17C
Accounts Department,040 – 6646 4477
info@vgreenmedia.com

PO No	20230406007	Quote No	
PO Date	06 Apr 2023	Quote Date	12 Apr 2023
Supply Type	Purchase Order	Requisition Num	20230406007

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%				Amount		
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	MCMET Classified display ad in Hindu on 08-04-2023	1.00	7,500.00	0%	7,500	0%	2.5%	2.5%	0	188	188	7,875
Total Amount ...										0	188	188	7,875

Rupces in words : Seven Thousand Eight Hundred And Seventy Five Only.

Rupees in words : Seven Thousand Eight Hundred And Seventy Five Only.

Terms and Conditions:-

Additional Specifications

MCMET Classified display ad in Hindu on 08-04-2023

Tax :

Inclusive of GST and other taxes.

Delivery Date :

Within ____ days of PO

Delivery Location :

As given above.

Transport:

By Vendor or Purchaser

72N-20230425029

