## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Serene	construction II	n	Date:							
			ene farms					27-04-2023				
Out			4-2023 to21-04-2023			ared by:		CH.CHANDRASHEKAR REDDY				
			4-2023 1021-04-2023			Approved by: Sy			Syed golam sarwar			
List of requi	isitions nu	mbers m	nissing in the rep	nout*.								
List of requi	isitions wh	ere PO/	WO not prepare	od 2 working		-0						
Reg No.	Rec	Date	Serial no of	u 3 working	g days after requisition:							
			item in Req		Item Description			Reason for not preparing PO/WO#				
2023041103	11038 11-04-2023		-		misclionious			Po not made				
to						enomous				FO HOL MAC	ie	
	0230411046 11-04-2023				Misclionious			Po not made				
List of requi	sitions wh	ere PO/	WO is prepared	and items ha	ve not	heen received	lateit	e beyond t	ha I	and times	ie	
Req No.	Req No. Req Date		Serial no of item in Req.		items have not been received at si				Details of discussion with supplier <sup>5</sup>			
2023031707	3 17-03	3-2023	Ms grills		3			Supplier is arranging				
								١.				
				1		waterinets &	1.0					
				3 (		0	*	_				
				3		Calado	~	1	_			
					<u> </u>	CS Proces	$\Rightarrow$	1				
No. of gate	passes issu	ed this	week:	NH	1	From No.	. 1	Tol	Nο			
Delivery var	site visit	on:		16-03-20	441 -9	THE POSES TO	10:1	50 1	110.			
Inward repo	rt (MRN/c	ther) &	stock report ema	ailed in pdf fo	ormat t	to purchase?	-	may!		Yes / No		
Items not or			:									
Other correc									_			
Details of ste												
SI. No	Tor size		Wt per mtr	Wt. for 12 r	mtr			Stock at site in Kgs		Previous stock in Kgs		
			kgs	rod – kgs								
1.	8mm		.395	4	1.74	-	-		_			
2.	10mm		.617	7.	404	-	-					
3.	12mm		.89	10	0.68		-			<del> </del>		
4.	16mm		1.58	18	3.96	-	-					
5.	20mm		2.47							-  -		
6.	25mm		3.86		6.32 -		-			1.		
7.	32mm		6.32							-		
8.	Binding	wire					-		-	-		
PC stock	nil		OPC last	nil	PPC/PSC		nil		DDC/DSC lost			
			weeks stock		<	stock		u l		PPC/PSC last nil weeks stock		
etails			Project Manager			Admin Office	ager	Admin Audit				
ign					-+	- I CITICO	, iviai	iagei	A	min Audit		
ate												
tes: 1 * Sand a	come of the	missing re	quisitions to Durches	- i 1'1 - 0								

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com and rajkumarm@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MOE			DI FARM HOUSE(HYD)			:		27-04-2023				
Site: Seren		Serene	ne farms			ared by:		CH.CHANDRASHEKAR REDDY				
		16-04-2	4-2023 to 21-04-2023			roved by:		Syed golam sarwar				
Report Date 27-04			1-2023			•						
List of requ	isitions nun	nbers m	issing in the rep	ort*:								
List of requ	isitions whe	ere PO/\	WO not prepare	d 3 working	davs	after requisitio	n:				-	
Req No.	Req Date		Serial no of		Item Description			Reas	on f	or not prepar	ring PO WO	
			item in Req	ł								
			-	-	-			-				
List of requ	isitions whe	ere PO/\	VO is prepared	and items ha	ave no	nt been received	at sit	e beyond t	he le	ead time:		
Req No.	Req Date					Description		Details of discussion with supplier <sup>5</sup>				
	noq saic		item in Reg.			Description	Detail	3 01	discussion .	rui suppliet		
			- 455		*	Ra la l		-			-	
-			1	- PI1	<b>(140</b>	620		-				
			\$ 01 0 1014					<u> </u>				
			3	11	XK	LOUNT						
			3	W.		1			-			
			1	2011	in J	TIDE						
			1	Moci Farm	HOUS	a (11) a						
No. of gate	nasses issue	ed this w	veek.	WILL ST		From No.		Tol	No	1		
Delivery var			· COIL.	1111		110111110.	16	5-03-2023	10.			
			stock report em	ailed in ndf f	orma	t to nurchase?		P-03-2023	_	Yes No		
Items not or				anca in par i	Orma	to purchase.				165 100		
									_			
Other correc												
Details of st				W. C. 10								
SI. No	Tor size		Wt per mtr	rod – kgs		– no of rods		Stock at site in Kgs		11011020 010411 22 1100		
			kgs									
<u>l.</u>	8mm		.395		4.74	-	-			-		
2.	10mm		.617		.404		-			-		
3.	I2mm		.89		0.68		-			-		
4.	16mm		1.58		8.96	-	-			-		
5.	20mm		2.47		9.64	-	-			-		
6.	25mm		3.86		6.32	-	-			-		
7.	32mm		6.32	7	5.84	-	-			-		
8.	Binding v	vire							1			
OPC stock	nil		OPC last	nil		PPC/PSC nil				C.PSC last	nil	
			weeks stock	ks stock		stock				veeks stock		
Details		I	Project Manager			Admin Office	nager	Admin Audit				
Sign												
Date		$\overline{}$							_			
atas: 1 & Cand	C	<del></del>		a famous Process								

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