Form for closure of purchase order

PO no.:	97290	PO date:	20/02/23	Req. no.:	208992	Advice Scan ID	
Barcoded PO available	☑Y/□ N	Invoice original available	□Y/☑N /□Copy available			POD available	□Y/☑N

Data required from site/engineers:		
MRN nos. related to PO		
□ Part material received.	□ Full material received.	☑ Material not received.
☑ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: Material not received. close PO. material will be reordered		
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.		
Prepared by: A. Janaki	Sign: Aj	Date: 10/04/23

Data required from accounts:		
□	Checked with E&D for receipt of bills.	
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants:		
Prepared by: Rajyalaxmi	Sign:	Date: 21/4/23
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.		
Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: Material not received So P.O Close		
Prepared by: Ravi	Sign:	Date: 26/4/23.

Advice by MD - action to be taken.			
□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
26 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 08-04-2023 17:04:54

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sunil Fastners 5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003	**Doc No**	97290	208992
	Doc Date	20-02-2023	
GSTIN 36ACMPY8582F1ZR	**Quote No**	nil	
9397044443 9397044443	**Quote Date**	17-02-2023	
	SupplyType	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	349500 - HARD-Hardware - Anchor bolt -Bolt Type- - 8x50mm - Nos	800.00	5.00	0.00	18.00	4,720.00
					Total Order Value . . .	**4,720.00**

Rupees : Four Thousand Seven Hundred Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for Wtaer lining work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sunil Fastners***

Name : ____________________

Name : ____________________

Date : __/__/____

Purchase Order

 20-02-2023 2:49:10 PM

97290
08.02.23 3:48:30

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sunil Fastners 5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003	**Doc No**	97290	208992
	Doc Date	20-02-2023	
	Quote No	nil	
GSTIN 36ACMPY8582F1ZR	**Quote Date**	17-02-2023	
9397044443 9397044443	**SupplyType**	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	349500 - HARD-Hardware - Anchor bolt -Bolt Type- - 8x50mm - Nos	800.00	5.00	0.00	18.00	4,720.00
					Total Order Value . . .	**4,720.00**

Rupees : Four Thousand Seven Hundred Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for Wtaer lining work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : Veeny

Contact - -

Accepted the above Terms And Conditions

For ***Sunil Fastners***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	17.02.23			
Site & Phase :		Time:	3:00			
Unit No./Block No.	Miscellneous					
Supplier:		Req. No.	208992			
Material required before date:	URGENT	ID No.	84450			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STEL3859-Steel-MS Round Pipe-B Class --80Dx6000Lmm-Nos	18	0	18		
2	STEL6449-Steel-MS L Angle-6mtrs--50x50x6mm-Nos	25	0	25		
3	HARD2385-Hardware-Anchor bolt -Bolt Type--8x50mm-Nos 94290	800	0	800		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For water lining work purpose at GMR site.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	sultan	Ram prasad		APPROVED 20 FEB 2023 P. VENKATESHWARLU MANAGER PURCHASE		
Approved By:			17 FEB 2023			
Sign & Date:						

Purchase Order

 17-02-2023 11:12:52 AM

97245
08.02.23 3:15:08

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAEFM1459R1ZP

Supplier Details				
Cosmo Durables Pvt. Ltd.,		**Doc No**	97245	208988
H.O. 4-1-369, Abids, Hyderabad - 500 001.		**Doc Date**	17-02-2023	
		Quote No	Nil	
GSTIN 0	2381-8586..	**Quote Date**	16-02-2023	
2381-3399/2381-6688.	9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	582200 - SACP-Sanitary-CP - SS Sink with Drain Board--Nirali - 915X460mm - Nos *Fantacy Small*	1.00	11,025.00	33.00	18.00	8,716.37
				Total Order Value . . .		**8,716.37**

Rupees : Eight Thousand Seven Hundred Sixteen and Paise Thirty Six Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 10 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, 8309938133
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-302 work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Modi Reality Mallapur LLP*

Authorised Signatory

Vееl

Name : ______________

Accepted the above Terms And Conditions

For *Cosmo Durables Pvt. Ltd.,*

Name : ______________

Date : __/__/____

Requisition Form							
Company Name:	MRMLLP	Date:	16-02-2023				
Site & Phase :	GMR	Time:					
Unit No./Block No.	B-302						
Supplier:		Req. No.	208988				
Material required before date:		ID No.	84374				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	SACP7215-Sanitary CP-SS Sink with Drain Board--Nirali-915X460mm-Nos	1	0	1			
2	13,000						
3							
4							
5	97245						
6							
7							
8							
9							
10							
Remarks:	Towards B-302 work purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	K.Srikanth	Ram Prasad					
Approved By:							
Sign & Date:		16 FEB 2023					

APPROVED
16 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

M. RAM PRASAD
Project Manager