Form for closure of purchase order

PO no.:	89901	PO date:	11/07/2022	Req. no.:	100606	Advice Scan ID			
Barcoded PO available	□ Y/□ N	Invoice original available	□Y/☑N /□Copy available	POD available	□Y/☑N				

Data required from site/engineers:		
MRN nos. related to PO	–	
□ Part material received.	□ Full material received.	☑ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
☑ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: We did not received any material.		
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.		
Prepared by: Jeevana	Sign:	Date: 15/04/2023.
Data required from accounts:		
□	Checked with E&D for receipt of bills.	
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:
Details of part bill received:		

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants: Bills not received against this PO.		
Prepared by: J. Haripriya	Sign: J. Haripriya	Date: 23/04/23
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.		
Prepared by:	Sign:	Date:
Remarks by Ravi + details of bills to be approved:		

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: Material not received so close the PO.		
Prepared by: Ravi	Sign:	Date: 27/4/23
Advice by MD - action to be taken.		
□ Get certified bill from supplier (not original).	□ Prepare bill in SSLLP for material supplied.	

□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date: APPROVED BY 29 APR 2023 SOHAM MODI MANAGING DIRECTOR	

Purchase Order

 14-04-2023 15:08:38

Original Office Copy Purchase Div Copy

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89901	100606
Doc Date	11-07-2022	
Quote No	Nil	
Quote Date	11-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	10.00	122.00	0.00	18.00	1,439.60
2	7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	10.00	317.00	0.00	18.00	3,740.60
3	10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos	10.00	5,376.00	0.00	18.00	63,436.80
4	7321 - Plumbing - sanitary - Washbasin - other - nos	10.00	998.55	0.00	18.00	11,782.89
				Total Order Value . . .		**80,399.89**

Rupees : Eighty Thousand Three Hundred Ninty Nine and Paise Eighty Nine Only.

Terms and Conditions :-

Specification /	All items shall be of Item No 1to 8 Parryware brand, Jasper moder quarter turn range
Payment Terms	Within 01 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Morning Glory Apartments Genomevalley, Hyderabad Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 102, 203, 204, 303, 401 flats purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Aedis Developers LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name:

Purchase Order

 16-07-2022 13:08:40

Aedis

89901
29.06.22 2:19:00

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89901	100606
Doc Date	11-07-2022	
Quote No	Nil	
Quote Date	11-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

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For ***Aedis Developers LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	Aedis Developer LLP	Date:	09.07.2022				
Site & Phase :	MGA	Time:	10:30AM				
Supplier:		Req. No.	100606				
Material required before	11.07.2022	ID No.	77892				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLCP3381-Plumbing-CP Wash Basin Waste Coupling ----Nos	10	0	10			
2	SACP8508-Sanitary-CP-Wall Hung WC Rack Bolts--Fisher--Pair	10	0	10			
3	SACP1613-Sanitary-CP-Wall Hung EWC with seat cover-White---Nos	10	0	10			
4	SACP7421-Sanitary-CP-Rack Bolts -Wash Basin-Fisher--Pair	10	0	10			
5							
6							
7							
8	89901						
9							
10							
Remarks:	Towards 102, 203, 204, 303, 401 flats purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Pushpalatha						
Approved By:	Sarwar						
Sign & Date:							