Form for closure of purchase order

PO no.: 96924	PO date: 7/2/23		Req. no.:	212527	Advice Scan ID	
Barcoded PO available	✓ Y/□ N	Invoice original available	□Y/□N /□Copy available		POD available	✓Y/□ N

Data required from site/engineers:

MRN nos. related to PO		□ Material not received.
☑ Part material received.	✓ Full material received.	
□ Close PO - Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	

Remarks by engineer: close PO.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: S. Nagamani	Sign: Nagamani	Date: 11/04/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	☑ All bills received against this PO.
□ Bills not received against this PO.	□ Part bill received against this PO.	Date of payment:
□ Advance paid against this PO	Amount paid:	

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	5966	13.01.23	12,000	12,000
2.				
3.				

Remarks by Accountants: All Bills received against this PO

Prepared by: J. Haripriya	Sign: J. Haripriya	Date: 23-04-23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: All bills received to close this PO.

Prepared by: Ravi	Sign:	Date: 27/4/23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
✓ □	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
29 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 09-03-23 ver5.docx any : **G V Reserch Centers Pvt Ltd** — Original / Office Copy / Purchase Div.Copy

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003

G S T No. : 36AAHCG4562D1ZP

upplier Details

Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India. **GSTIN** 36AABFG9288K1ZT 040-40146505 27710339,27719935,277807357	**Doc No**	96924	212527
	Doc Date	07-02-2023	
	Quote No	nil	
	Quote Date	06-02-2022	
	SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can 20- liters	3.00	3,389.83	0.00	18.00	12,000.00
			Total Order Value . . .			**12,000.00**

Rupees : Eleven Thousand Nine Hundred Ninty Nine and Paise Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Asian brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for akb works purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

96928

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

TAX INVOICE

(TRIPLICATE FOR SUPPLIER)

e-Invoice

: bc0d2612c74a7d6e9b0477165c76908be84c0b-a529f4766142d77974f8a1db26

No. : 112315355818676

ck Date : 13-Feb-23

GANJI VENKANNAH & SONS-(from2022-2023)
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No. **5966**	Dated **13-Feb-23**
Delivery Note **DIRECT**	Mode/Terms of Payment **CREDIT**
Reference No. & Date.	Other References
Buyer's Order No. **96924**	Dated **7-Feb-23**
Dispatch Doc No.	Delivery Note Date **13-Feb-23**
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
GV RESEARCH CENTER PVT LTD.,
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
GV RESEARCH CENTER PVT LTD.,
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 20 LTR**	32089022	**3 Nos**	4,000.00	3,389.83	Nos		**10,169.49**
	CGST							**915.25**
	SGST							**915.25**
	Round Off							**0.01**
	Total		**3 Nos**					**₹ 12,000.00**

INWARD
Inward No: 1243 Dt: 14/2/23
MRN No: 112391 Dt: 14/1/23
Received By: D.Raghu Sign: D Raghu
Genome Valley Research Center Pvt. Ltd.

E. & O.E

Amount Chargeable (in words)
INR Twelve Thousand Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32089022	10,169.49	9%	915.25	9%	915.25	1,830.50
Total	**10,169.49**		**915.25**		**915.25**	**1,830.50**

Tax Amount (in words) : **INR One Thousand Eight Hundred Thirty and Fifty Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-(from2022-2023)

Authorised Signatory

08-02-2023 10:40:06

Purchase Order

96924
28.01.23 12:54:55

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5(
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Ganji Venkannah & sons (Asian Paints)
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.

GSTIN 36AABFG9288K1ZT 040-40146505
27710339,27719935,277807357

Doc No	96924	212527
Doc Date	07-02-2023	
Quote No	nil	
Quote Date	06-02-2022	
SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can *20- liters*	3.00	3,389.83	0.00	18.00	12,000.00
2	845600 - PATO-Paints - Turpentine oil-- - 1 ltr can - Nos	20.00	106.77	0.00	18.00	2,519.77
					Total Order Value . . .	**14,519.77**

Rupees : Fourteen Thousand Five Hundred Ninteen and Paise Seventy Seven Only.

Terms and Conditions :-

Specification /	All items shall be of Asian brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for akb works purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	5966.	13/02/23	12,000/-
2.			
3.			
4.			
5.			

Bal.- 2,520/-

For *G V Reserch Centers Pvt Ltd*

08/02/2023

Accepted the above Terms And Conditions

Requisition Form						
Company Name	gvrc					
Site & Phase	innopolis	Date:	06.02.2023			
Unit No /Block No		Time	12:03			
Supplier:						
Material required before date:	urgent	Req. No.	212527			
		ID No.	84077			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN8548-Paints-Red Oxide Primer-- Asian-~~1 Ltr~~-Can 95151 3889.83 PO:- 96924	3	0	3		
2	PAIN8788-Paints-Turpentine oil---1 ltr can-Nos 20 ltrs PO:- 96920	20	0	20		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards akb works purpose					
	Engineer					
Prepared By	Mr.Madhu	Project Manager	Purchase		MD	
Approved By	Mr.Madhu					
Sign & Date	06.02.2023					

APPROVED
08 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT