

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/4/23		Prepared by: YANKIN		Serial no.	
Supplier name: SUNIT Sare UP				HO inward no.	
Firm/Company: SUNIT Sare UP		Project: SNU		HO received date	
PO/WO date: 18/4/23		PO/WO No. 20230418027		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	29944	25/4/23	1859/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	20230428014		Proof of delivery matches MRN	☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
Amount E - PO / WO value:				1859/-	
Amount F - Difference (A - E):				1859/-	
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	YANKIN				
Sign:					
Date	28/4/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

Tax Invoice
Summit Sales LLP
#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

Page 1 of 1

Supplier / Customer / Transporter - Copy					PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7			
Customer Details					Invoice No		29944	
Billing Details			Shipping Details		Invoice Date		25 Apr 2023	
Silveroak Villas LLP					PO No		20230418027	
5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road					PO Date		18 Apr 2023	
Secunderabad, TELANGANA- 500003								
GSTIN: 36ADBFS3288A2Z7								
S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	PROM5031-Promotions-Uniform Pocket Embroidery Charges---Misc-Nos	520420	3.00	40.00	120	5.00	6.00	
2	PROM9871-Promotions-Uniform Shirting Cloth---Misc-Mtrs	380991	3.00	550.00	1,650	5.00	82.5	
				Total Taxable Amount	1,770.00		88.5	
				Total Invoice Amount			1,859.00	
IGST			CGST	SGST				
0.00			44.25	44.25				
Rupees : One Thousand Eight Hundred And Fifty Nine Only.								

For Summit Sales LLP
Authorised signator



[Handwritten signature]

Bank Details
Bank Name : Yes Bank
A/C No : 009763700001491
IFSC Code : YESB00000097
Branch : Secunderabad

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Purchase Order

Original

From Company:	Silveroak Villas LLP 5-4-187/3&4, IInd Floor Soham Mansion M.G.Road Secunderabad, TELANGANA, 500003 GSTNO:36ADBFS3288A2Z7	Delivery Location: Silver Oak Villas
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Supplier Details			
Summit Sales LLP #5-4-1873 & 4, II Floor Soham Mansion, M.G.Road Secunderabad, TG, 500003 GSTIN:36ACQFS2044C1Z7 Hamendra,Prabhakar.040-66335551 purchase@modiproperties.com	PO No 20230418027 Quote No 20230418043	PO Date 18 Apr 2023 Quote Date 18 Apr 2023	Supply Type Requisition Num 20230418043

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%				Amount		
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM5031-Promotions-Uniform Pocket Embroidery Charges---Misc-Nos	Pocket Embroidary	3.00	40.00	0%	120	0%	2.5%	2.5%	0	3	3	
2	PROM9871-Promotions-Uniform Shirting Cloth--- Misc-Mtrs	Navy Blue 3/4 Sleeve Kurti	3.00	550.00	0%	1,650	0%	2.5%	2.5%	0	41	41	
Total Amount ...							0	44	44	1,859			

Terms and Conditions:-

Additional Specifications Navy Blue 3/4 Sleeve Kurti and Pocket Embroidary Uniform For B.Meenakshi

Tax : Inclusive of GST and other taxes.

Delivery Date : Within ____ days of PO

Delivery Location : As given above.

Transport: By Vendor or Purchaser

Advance Paid : Nil. / ____ % of PO value.

Page 1 of 2

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w.r.w. 20230428014

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Delivery Challan

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003

Email: purchase@modiproperties.com

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Supplier / Customer / Transporter - Copy PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

Customer Details		Shipping Details	
Billing Details		DC No	
Silveroak Villas LLP		DC Date	
5-4-187/3&4, IIInd Floor, Soham Mansion M.G.Road		PO No	
Secunderabad, TELANGANA- 500003		PO Date	
GSTIN: 36ADBFS3288A2Z7		18 Apr 2023	
Description Of Goods		HSN/SAC	Qty
1 PROM5031-Promotions-Uniform Pocket Embroidery Charges---Misc-Nos		520420	3.00
2 PROM9871-Promotions-Uniform Shirting Cloth---Misc-Mtrs		380991	3.00

For Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

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Tax Invoice

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

Customer Details				Invoice No			
Billing Details		Shipping Details		Invoice Date		29944	
Silveroak Villas LLP						25 Apr 2023	
5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road				PO No		20230418027	
Secunderabad, TELANGANA- 500003				PO Date		18 Apr 2023	
GSTIN: 36ADBFS3288A2Z7							
S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	PROM5031-Promotions-Uniform Pocket Embroidery Charges---Misc-Nos	520420	3.00	40.00	120	5.00	6.00
2	PROM9871-Promotions-Uniform Shirting Cloth---Misc-Mtrs	380991	3.00	550.00	1,650	5.00	82.5
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				Total Invoice Amount	1,859.00		
IGST		CGST	SGST				
0.00		44.25	44.25				
Rupees : One Thousand Eight Hundred And Fifty Nine Only.							

Bank Details

Bank Name : Yes Bank
A/C No : 009763700001491
IFSC Code : YESB00000097
Branch : Secunderabad

For Summit Sales LLP

Authorised signator