PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/04/23	Prepared by	V. RAVI	Serial no.	17479
Supplier name	Shiva Engineering works.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	22/02/23	PO/WO No.	97385	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	8066	01/03/23	12,248-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,248-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	118019	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,248-00
Amount E – PO / WO value:	12,248-00
Amount F – Difference (A – E):	Nil
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	100 %. Advance Paid
Remarks: find bill & close this PO.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		29/4/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 1366
Date 29/4/23
Sign.

Form for closure of purchase order

PO no.: 97385	PO date: 22/02/23	Req. no.: 170754	Advice Scan ID	
Barcoded PO available ☑Y/□ N	Invoice original available ☑Y/□N /□Copy available	POD available ☑Y/□ N		

Data required from site/engineers:

MRN nos. related to PO	118019

□ Part material received.	☑ Full material received.	□ Material not received.

□ Close PO – Balance material will be re-ordered by new requisition.

□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.

Remarks by engineer: Full Material Recived As per Req/P.O

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: M. SanjeevKumar	Sign: [signature]	Date: 26/4/23

Data required from accounts:

□	Checked with E&D for receipt of bills.

☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
☑ Advance paid against this PO 100%	Amount paid: 12,248/-	Date of payment: 27/2/23

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				
4.				

Remarks by Accountants:

Prepared by: [signature]	Sign: [signature]	Date: 15/4/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	8066	01/3/23	12,248.00	118019
2.				
3.				

Remarks: Need MD's approval for enclosed Invoice.

Prepared by: Ravi	Sign: [signature]	Date: 28/4/23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).	□ Prepare bill in SSLLP for material supplied.

☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
24 APR 2023
SOHAM MODI
MANAGING DIRECTOR

22-02-2023 10:42:18

Purchase Order

97385
08.02.23 3:48:31

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shiva Engineering Works
5-4-23, Distillery Road, Shop no. 114, Ranigunj, Ispat Bhavan, Secunderabad - 500003.

GSTIN 36AFLPA1330H1ZY
040-66336349/66568576 9391052252

Doc No	97385	170754
Doc Date	22-02-2023	
Quote No	Nil	
Quote Date	22-02-2023	
SupplyType	Supply	

Kind Attn : Mr. Shiva

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	290600 - MISC-Miscellaneous - Pressure Switch-- - - - Nos *DANFOSS make.*	5.00	900.00	0.00	18.00	5,310.00
2	746900 - MISC-Miscellaneous - Pressure Guage-- - 0 to 10.5Kgs - Nos *0-16kg, GURU make.*	12.00	490.00	0.00	18.00	6,938.40
					Total Order Value . . .	**12,248.40**

Rupees : Twelve Thousand Two Hundred Fourty Eight and Paise Fourty Only.

Terms and Conditions :-

APPROVED BY
25 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance payment.
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	GVDC - SSLLP
	Phone.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	1 year warranty against manufacturing defects.
Advance Paid	Rs: 12,248 by Cheque/RTGS. Cheque no:________dated________
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be sent by email.

TAX INVOICE

IRN 8928f4c7c377de84aad542fd65701dceec567939257fa0cd-40cfcc194959d98f
Ack No 112315496421799
Ack Date 1-Mar-23

PAN : AFLPA1330H
GSTIN : 36AFLPA1330H1ZY

Billed To
M/S.SUMMIT SALES LLP
5-4-187, 3 AND 4, 3RD FLOOR,
SOHAM MANSION, M.G ROAD, SECUNDERABAD-500003
StateName Telangana Code : 36
GSTIN 36ACQFS2044C1Z7

Shipped To
M/S.SUMMIT SALES LLP
TURKAPALLY
StateName Telangana Code : 36
GSTIN 36ACQFS2044C1Z7

Invoice No.	8066	Date	1-Mar-23
D C No		Date	
Order No	97385/170754	Date	22-2-2023
L R No.		Date	
Vehicle	TS10UB8387		
Transporter	:		
Destination	: TURKAPALLY		

MATERIAL DISPATCHED FROM BANSILALPET GODOWN GANDHI NAGAR(6-2-269/152)-500080

S No.	Description of Goods/Services	HSN /SAC	Rate of GST(%)	Qty	Rate	Disc(%)	Amount
1	PRESSURE SWITCH	903220	18.00	5 Nos	900.00		4,500.00
2	PRESSURE GUAGE "HGURU" 100NB	90262000	18.00	12 Nos	490.00		5,880.00
							10,380.00
	OUTPUT CGST						934.20
	OUTPUT SGST						934.20
	Round Off						(-)0.40
	Totals			17 Nos			12,248.00

E & O E

Total Invoice Amount (in Words)
Indian Rupees Twelve Thousand Two Hundred Forty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
903220	4,500.00	9%	405.00	9%	405.00	810.00
90262000	5,880.00	9%	529.20	9%	529.20	1,058.40
Total	10,380.00		934.20		934.20	1,868.40

Tax Amount (in words) **Indian Rupees One Thousand Eight Hundred Sixty Eight and Forty paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
* All Disputes Subjected to Secunderabad Jurisdiction

Company's Bank Details
Bank Name YES BANK LTD
A/c No. 042484600000145
Branch & IFS Code NAMPALLY & YESB0000424

for SHIVA ENGINEERING WORKS
Authorised Signatory

Customer's Seal and Signature

Received By
S.K. RAJU
6281929265

INWARD
Inward No. 1966 08/3/23
11 8019 03/3/23

Shop: 040 66336349 / 66568576
Accounts: 040 40201990
shivaengineeringworks@gmail.com
5-4-23, Distillery Road, Shop No. 11, Ranigunj
Ispat Bhavan, Secunderabad - 500 003
www.shivaenggroup.com
Shiva Engineering Works

SEW

e-Invoice

TAX INVOICE

IRN : 8928f4c7c377de84aad542fd65701dceec567939257fa0cd-40cfcc194959d98f
Ack No. : 112315496421799
Ack Date : 1-Mar-23

PAN : AFLPA1330H
GSTIN : 36AFLPA1330H1ZY

Billed To	
M/S.SUMMIT SALES LLP 5-4-187 / 3 AND 4, 3RD FLOOR, SOHAM MANSION, M.G ROAD, SECUNDERABAD-500003 StateName : Telangana Code : 36 GSTIN : 36ACQFS2044C1Z7	Invoice No. : 8066 Date : 1-Mar-23 D C No. : Date : Order No. : 97385/170754 Date : 22-2-2023 L R No. : Date : Vehicle : TS10UB8387
Shipped To **M/S.SUMMIT SALES LLP** TURKAPALLY StateName : Telangana Code : 36 GSTIN : 36ACQFS2044C1Z7	Transporter : Destination : TURKAPALLY MATERIAL DISPATCHED FROM BANSILALPET GODOWN GANDHI NAGAR(6-2-269/152)-500080.

S No.	Description of Goods/Services	HSN /SAC	Rate of GST(%)	Qty	Rate	Disc(%)	Amount
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2	PRESSURE GUAGE "HGURU" 100NB	90262000	18.00	12 Nos	490.00		5,880.00
							10,380.00
	OUTPUT CGST						934.20
	OUTPUT SGST						934.20
	Round Off						(-)0.40
	Totals			**17 Nos**			**12,248.00**

SUMMIT SALES LLP R.R. DIST. IN WARD No. 106605 Date 4/3/23 Sign:

Total Invoice Amount (in Words) E & O E
Indian Rupees Twelve Thousand Two Hundred Forty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
903220	4,500.00	9%	405.00	9%	405.00	810.00
90262000	5,880.00	9%	529.20	9%	529.20	1,058.40
Total	**10,380.00**		**934.20**		**934.20**	**1,868.40**

Tax Amount (in words) : **Indian Rupees One Thousand Eight Hundred Sixty Eight and Forty paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
* All Disputes Subjected to Secunderabad Jurisdiction

Company's Bank Details
Bank Name : YES BANK LTD
A/c No. : 042484600000145
Branch & IFS Code : NAMPALLY & YESB0000424

Received By
S.K. RAJU
6281929265

Customer's Seal and Signature

for SHIVA ENGINEERING WORKS
SHIVA ENGINEERING WORKS C'BAD
Authorised Signatory

INWARD
Inward No: 1966 Dt: 02/3/23
M.I.N. No. 118019 Dt: 03/3/23

e-Way Bill

E-Way Bill No:	1016 0671 0802
E-Way Bill Date:	01/03/2023 12:19 PM
Generated By:	36AFLPA1330H1ZY - M/S SHIVA ENGINEERING WORKS
Valid From:	01/03/2023 12:19 PM [35Kms]
Valid Until:	02/03/2023

Part - A

GSTIN of Supplier	36AFLPA1330H1ZY,M/S SHIVA ENGINEERING WORKS
Place of Dispatch	BANSILALPET GODOWN GANDHI NAGAR,TELANGANA-500080
GSTIN of Recipient	36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP
Place of Delivery	TURKAPALLY,TELANGANA-500078
Document No.	8066
Document Date	01/03/2023
Transaction Type:	Regular
Value of Goods	12248
HSN Code	903220 - PRESSURE SWITCH PRESSURE GAUGE
Reason for Transportation	Outward - Supply
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS10UB6387	BANSILALPET GODOWN GANDHI NAGAR	01/03/2023 12:19 PM	36AFLPA1330H1ZY	-	-

101606710802

SHIVA ENGINEERING WORKS * SEC'BAD *

Requisition Form						
Company Name	SUMMIT SALES LLP	Date	28-01-2023			
Site & Phase	SSLLP-GVDC	Time	14 00			
Unit No./Block No						
Supplier:		Req No	170754	PO- 97087		
Material required before date	URGENT	ID No				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	MISC1291-Miscellaneous-Hose Box-Double Door---Nos → 97087	12		12		
2	MISC5317-Miscellaneous-SS Hydrant Valve---63Dmm-Nos	15		15		
3	MISC5503-Miscellaneous-Rubber Bellow---250mm-Nos	14		14		
4	MISC6238-Miscellaneous-Pressure Switch----Nos	5		5		
5	MISC6625-Miscellaneous-Fire fighting-Fire sprinklers---Nos ⇒	500		500		
6	MISC9515-Miscellaneous-RRL type A Hose pipe---63Dmm-Nos	30		30		
7	MISC6888-Miscellaneous-Non Return Valve---100mm-Nos	1		1		
8	PLUM3466-Plumbing-Pressure guage-0-16kg---Nos	12		12		
9	STEL1260-Steel-MS Hose Nozzle---20DX100Lmm-Nos	30		30		
10						
Remarks:	FOR MEP WORKS					
	Engineer	Project Manager		Purchase		MD
Prepared By:	SHIVANI					
Approved By	B PRAVEEN					
Sign & Date	28/01/23			APPROVED BY 17 FEB 2023 SOHAM MODI MANAGING DIRECTOR		

Po no: 97385