

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/4/23		Prepared by: Y. N. K. A.		Serial no.	
Supplier name: Summit Sales Ltd		Project		HO inward no.	
Firm/Company: C. V. One		PO/WO No. 20230418037		HO received date	
PO/WO date: 18/4/23		Bill no.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29933	24/4/23	1859/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 20230427066	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☐ Other

Payment – due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Y. N. K. A.				
Sign:					
Date:	28/4/23	28 APR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500093

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

Page 1 of 1

Billing Details		Customer Details		Shipping Details		Invoice No	
Crescentia Labs				GV One		29933	
GSTIN: 36AADCB2608M1Z0				Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243 Turkapally Hyderabad, Telangana- 500078		24 Apr 2023	
S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	PROM5031-Promotions-Uniform Pocket Embroidery Charges---Misc-Nos	520420	3.00	40.00	120	5.00	6.00
2	PROM9871-Promotions-Uniform Shirting Cloth---Misc-Mtrs	380991	3.00	550.00	1,650	5.00	82.5
					Total Taxable Amount	1,770.00	88.5
					Total Invoice Amount		1,859.00
IGST		CGST	SGST				
0.00		44.25	44.25				

Rupees : One Thousand Eight Hundred And Fifty Nine Only.

Bank Details

Bank Name : Yes Bank

A/C No : 009763700001491

IFSC Code : YESB0000097

Branch : Secunderabad

For Summit Sales LLP

Authorised signatory




25/04/23 03:42:12 PM

Purchase Order

Original

From Company:	Crescentia Labs	Delivery Location:	GV One Plot No.15-B, MN Park Phase-ISy No. 230 to 243Turkapally Hyderabad,Telangana,500078 Ansari,04066335551
	GSTNO:36AADCB2608M1Z0		

Supplier Details							
Summit Sales LLP #5-4-1873 & 4, II FloorSoham Mansion, M.G.Road Secunderabad,TG,500003 GSTIN:36ACQFS2044C1Z7 Hamendra,Prabhakar,040-66335551 purchase@modiproperties.com				PO No	20230418037	Quote No	
				PO Date	18 Apr 2023	Quote Date	18 Apr 2023
				Supply Type		Requisition Num	20230418024

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM5031-Promotions-Uniform Pocket Embroidery Charges---Misc-Nos	Pocket Embroidary	3.00	40.00	0%	120	0%	2.5%	2.5%	0	3	3	126
2	PROM9871-Promotions-Uniform Shirting Cloth---Misc-Mtrs	Navy Blue 3/4 Sleeve Kurti	3.00	550.00	0%	1,650	0%	2.5%	2.5%	0	41	41	1,733
Total Amount ...										0	44	44	1,859

Rupees in words : One Thousand Eight Hundred And Fifty Nine Only.

Terms and Conditions:-

Additional Specifications	Navy Blue 3/4 Sleeve Kurti and Pocket Embroidary Uniform For Bhavani
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ____ % of PO value.

ampw 20230427066

Delivery Challan

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

Page 1 of 1

Customer Details		Billing Details		Shipping Details		DC No	
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Description Of Goods		PO No		PO Date		24 Apr 2023	
Description Of Goods		PO No		PO Date		20230418037	
Description Of Goods		PO Date		HSN/SAC		18 Apr 2023	
Description Of Goods		HSN/SAC		Qty			
Description Of Goods		Qty		3.00			
Description Of Goods		3.00					

For Summit Sales LLP

Authorised signator

Subject to Hyderabad Jurisdiction

25/04/23 03:41:43 PM

Tax Invoice

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

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IFSC Code : YESB00000097
Branch : Secunderabad

For Summit Sales LLP

Authorised signator

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