

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/4/23		Prepared by: [Signature]		Serial no.	
Supplier name: SRI BHAVANI DIGITALS		Project: REALTY KOWDAK BLP		HO inward no.	
Firm/Company: MEALAS		PO/WO No. 20230414035		HO received date	
PO/WO date: 14/4/23		Bill no. 01		Scan ID.	
Sl no.	Bill date	Bill amount	Original attached		
1.	5/4/23	10,151/-	☐ Yes ☐ No		
2.			☐ Yes ☐ No		
3.			☐ Yes ☐ No		
4.			☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	Proof of delivery matches MRN		☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:					
Amount E – PO / WO value:					
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]	[Signature]			
Sign:	[Signature]	[Signature]			
Date	28/4/23	28 APR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



SRI BHAVANI DIGITALS

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Date:05.04.2023

Invoice No: 2023-24/01

To,
M/s. **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, IInd Floor,
MG Road, Secunderabad-05.

HSN CODE: 4911

GSTIN:36ABLFM7631F1Z3

S.No.	Size	Qty	Particulars	Rate	Date of Printing	Amount	Type of Flex
			Flex Printing Charges				
1	12	8	1 Greenwood	10.5	09.02.23	1,008	B/F/L
2	5	3	1 Greenwood	25	"	375	V/L
3	8	6	8 GV Connect Builders meet flexes	20	09.03.23	7,680	S/B/F/L
						9,063	
						544	
						544	
Total						10,151	

Rupees in words: **Ten Thousand One Hundred Fifty One Only**

Pan Card No: AEQPR6876M

GSTIN: 36AEQPR6876M1ZA

Bank Details: Union Bank Of India

A/c No: 541001010050245

IFSC No: UBIN0906409

Secunderabad Sainikpuri Branch

For **SRI BHAVANI DIGITALS**



Purchase Order

Original

From Company:	Mobta & Mohd Realty Kowkur LLP 5-4-187-3&4, 1Ind Floor Sobham Mansions M G Road Secunderabad, TELANGANA-500003 GSTNO:36ABLFM7631F1Z3	Delivery Location	Greenwood Heights S/ No. 106, Kowkur, Bollaram Hyderabad, Telangana, 500010 A Suresh, 9802232100
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Supplier Details																	
Sri Bhavani Digital 32-701 Bank Colony R K Puram Secunderabad, TG 500056 GSTIN:36AEQPR6876M1ZA R Malleesh, 9391166777										PO No		20230414035		Quote No			
										PO Date		14 Apr 2023		Quote Date		27 Apr 2023	
										Supply Type				Requisition Num		20230414023	
SN.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%				Amount						
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT					
1	PROMISS51-Promotions-Flex Printing Charges-- 300GSM Blackout--Misc-Sqm	GHT 12x8, 5x3 & 8x6 flex printing charges	10.00	906.30	0%	9,063	0%	6%	6%	0	544	544					
Total Amount ...							0		544		544						
Rupees in words : Ten Thousands One Hundred And Fifty One Only.																	

Terms and Conditions:-

Additional Specifications	GHT 12x8, 5x3 & 8x6 flex printing charges
Tax :	Inclusive of GST and other taxes.
Delivery Date :	05-04-2023
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ____ % of PO value.