

Form for closure of purchase order

Data required from site/engineers:

PO no.:	95172	PO date:	20/12/2022	Req. no.:	196310	Advice Scan ID	
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MRN nos. related to PO

☒	Part material received.
☒	Full material received.
☐	Material not received.
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: *only 50 boxes received. 29/1/23*

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
			S.V.S. Mohan		

Data required from accounts:

☐	Checked with E&D for receipt of bills.
☐	Bills not received against this PO.
☒	Part bill received against this PO.
☐	All bills received against this PO.
☐	Advance paid against this PO.
	Bill nos. 27843 - Amt 26299/-
	Amount paid

Remarks by Accountants:

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

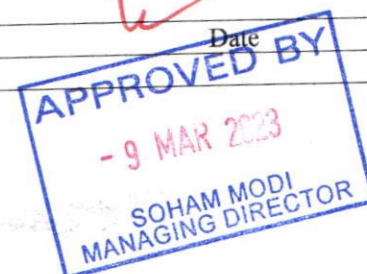
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
		20/12/23			

Advice by MD - action to be taken by purchase:

☐	Get certified bill from supplier (not original).
☒	Prepare bill in SSLP for material supplied.
☐	Get proof of delivery from site.
☐	Barcoded PO missing – get certified copy from Accounts.
☒	Thereafter, prepare advice to credit to supplier and send to HO for processing.
☒	Close PO
☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.
☐	E&D to check receipt of bill and enter comments below.
☐	Details of material supplied and balance material to be supplied is required.

Remarks:

Prepared by	Sign	Date



GVDC-Part bills received detail

Part bills received details																	
Prepared by: V.Ravi																	
Date: 06-03-2023																	
SI No.	Company	PO No	PO Quantity	Units	Price	PO Value	Bill No	Bill date	As per Bill Quantity	As per site Received Quantity	Bills received Amount	Balance Bills not received quantity	Bills not received Amount	Remarks	Scan id		
1	GVDC	95172	150.00	Boxes	425.98	63,897.00	27843	23-12-2022	50.00	150.00	21,299.00	100.00	42,598.00		128840		
2																	
3																	
4																	
5																	
6																	
7																	
			150.00			63,897.00			50.00	150.00	21,299.00	100.00	42,598.00				
											Total PO Value (A)					63,897.00	
											Bill received Amount (B)					21,299.00	
											Difference amount C=(A-B)					42,598.00	

✓
#12/23
(Ravi)

✓
Money of 50 boxes received.
23/4/23.

Purchase Order

Page(s) 1 Of 1

23-12-2022 14:51:31

Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

95172

196310

Doc Date

20-12-2022

Quote No

Nil

Quote Date

14-12-2022

SupplyType

Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 896900 - TILE-Tiles - Wall & Floor Tiles-Vitrified - Aura Light Grey-Ce - 600X1200MM - Sqm 104- Boxes	150.00	361.00	0.00	18.00	63,897.00
Total Order Value . . .					63,897.00
Rupees : Sixty Three Thousand Eight Hundred Ninty Seven Only.					

Terms and Conditions :-

Specification /	Brand is CERA GVT Tile size is 600mmx1200mm, box qty is 2 tiles, box sft is 15.5, box sq meter is 1.44, Rate mentioned is excluding transportation, Rate per sft is Rs. 32+18% GST
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 10 days
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications .Above order for southside staircase side walls tiles work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Name : _____

Name :

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

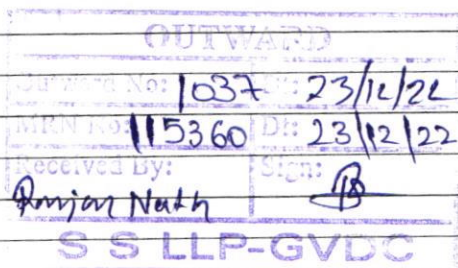
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-12-2022

Customer Details		DC No.	23723
GV Discovery Center Pvt Ltd		DC Date.	23-12-2022
119,191, Synergy Square1		PO No.	95172
		PO Date.	20-12-2022
		Req ID	82483
		Req Date	14-12-2022
GSTIN : 36AAHCG4940K1ZC		Loc Req No	196310
	Description of Goods	HSN/SAC	Qty
1	896900 - TILE-Tiles - Wall & Floor Tiles-Vitrified - Aura Light Grey-Ce - 600X1200MM - Sqm	69071010	50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
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21			
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26			
27			
28			
29			
30			



Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-12-2022

Customer Details				Invoice No.	27843		
GV Discovery Center Pvt Ltd				Invoice Date.	23-12-2022		
119,191, Synergy Square1				PO No.	95172 ✓		
				PO Date.	20-12-2022		
				Req ID	82483		
				Req Date	14-12-2022		
GSTIN : 36AAHCG4940K1ZC				Loc Req No	196310		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	896900 - TILE-Tiles - Wall & Floor Tiles-Vitrified - 104- Boxes	69071010	50	361.00	18,050.00	18	3,249.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
1,624.50				1,624.50		Total Taxable Amount	
Total Invoice Amount				18,050.00		3,249.00	
Total Invoice Amount				21,299.00			

Rupees : Twenty One Thousand Two Hundred Ninty Nine Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

20-12-2022 11:04:06



95172

13.12.22 4:22:13

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	95172	196310
Doc Date	20-12-2022	
Quote No	Nil	
Quote Date	14-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 896900 - TILE-Tiles - Wall & Floor Tiles-Vitrified - Aura Light Grey-Ce - 600X1200MM - Sqm 104- Boxes	150.00	361.00	0.00	18.00	63,897.00
Total Order Value . . .					63,897.00

Rupees : Sixty Three Thousand Eight Hundred Ninty Seven Only.

Terms and Conditions :-

Specification / Brand is CERA GVT Tile size is 600mmx1200mm, box qty is 2 tiles, box sft is 15.5, box sq meter is 1.44, Rate mentioned is excluding transportation, Rate per sft is Rs. 32+18% GST

Payment Terms After Delivery & Production of bill

Tax GST included in the above prices

Delivery Date With in 10 days

Delivery Location 119, 191 Synergy Square 1

Penalty For Delay Nil

Transportation 3. Nil

Warranty 4. Nil

Advance Paid 5. Nil

Other Terms We reserve the right to reject items not conforming quality and specifications .Above order for southside staircase side walls tiles work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SLLP stock
- ☐ Other

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : _/_/_

Name : _____

Requestion Form		GV DISCOVERY PVT LTD		Date:	14-12-2022	
Company Name:				Time:	11:00	
Site & Phase :				Req. No.	196310	
Unit No./Block No.				ID No.	822483	
Supplier:		SSLLP		Qty available at site	Order Qty	Inward No
Material required before date:		urgent		Qty required	150	Inward Date
S No		Item		150	0	150
1		TILE5760-Tiles-Wall & Floor Tiles-Vitrified Aura Light Grey-Cera-600X1200mm-Sqm				
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:		For southside staircase side walls tiles work purpose				
Engineer		Project Manager				MD
Prepared By:		p.niharika				
Approved By:		K. NARSINGA RAO				
Sign & Date:		14-12-2022				

APPROVED

21 DEC 2022

MINISH PARIKH
MANAGER PROCUREMENT

57-1

Purchase Order

Page(s) 1 Of 1

07-01-2023 12:21:46 PM

Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Doc No	95172	196310
Doc Date	20-12-2022	
Quote No	Nil	
Quote Date	14-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 896900 - TILE-Tiles - Wall & Floor Tiles-Vitrified - Aura Light Grey-Ce - 600X1200MM - Sqm 104- Boxes	150.00	361.00	0.00	18.00	63,897.00
Total Order Value . . .					63,897.00

Rupees : Sixty Three Thousand Eight Hundred Ninty Seven Only.

Terms and Conditions :-

Specification / Brand Brand is CERA GVT Tile size is 600mmx1200mm, box qty is 2 tiles, box sft is 15.5, box sq meter is 1.44, Rate mentioned is excluding transportation, Rate per sft is Rs. 32+18% GST

Payment Terms After Delivery & Production of bill

Tax GST included in the above prices

Delivery Date With in 10 days

Delivery Location 119, 191 Synergy Square 1

Synergy Square 1, Genome Valley, Shamshpet, Hyderabad-78

Phone. -

Penalty For Delay

Nil.no.	Bill no.	Bill Dt.	Amount
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Transportation Cost

Nil	27843	28/12/22	21,299/-
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Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming quality and specifications. Above order for southside staircase side walls tiles work purpose.

Completion Date

Nil

Measurment

Nil

Security

Nil

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and
no bills wrt this PO were
received by accounts

Name:

Sign:

Date:

10/1/23

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Contact : -

Requisition Form									
Company Name:		GV DISCOVERY PVT LTD		Date:		14-12-2022			
Site & Phase :				Time:		11:00			
Unit No./Block No.									
Supplier:		SLLP		Req. No.		196310			
Material required before date:		urgent		ID No.					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	TILE5760-Tiles- Wall & Floor Tiles- Virified Aura Light Grey-Cera-600X1200mm-Sqm	150	0	150					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		For southside staircase side walls tiles work purpose							
Prepared By:		Engineer		Project Manager		Purchase		MID	
		p niharika							
Approved By:		K. NARASIMHA RAO							
Sign & Date:		14-12-2022		[Signature]					