

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 04/5/23		Prepared by: V. RAVI		Serial no. 17504	
Supplier name: Bath Store.				HO inward no.	
Firm/Company: SCLP		Project: SHLY.		HO received date	
PO/WO date: 22.02.23		PO/WO No. 97417.		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23-24/24	01.04.23	920,244-00	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				920,244-00	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	118477		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				920,244-00	
Amount E – PO / WO value:				30,26,90.63	
Amount F – Difference (A – E):				21,06,446.63	
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received			
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other			
Payment – due date		10/05/23			
Remarks: Part bill received, so keep open Po					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:					
Date		04/5/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no.: 97412	PO date: 22/02/23	Req. no.: 170899.	Advice Scan ID	
Barcoded PO available ☐ Y/ ☒ N	Invoice original available ☒ Y/ ☐ N/ ☐ Copy available	POD available ☒ Y/ ☐ N		
Data required from site/engineers:				
MRN nos. related to PO	118477.			
☒ Part material received.	☐ Full material received.	☐ Material not received.		
☐ Close PO – Balance material will be re-ordered by new requisition.				
☐ Cancel PO. Material not required.	☐ Cancel PO. Material will be re-ordered by new requisition			
☒ Keep PO open. Material required.	☐ Keep PO open. Work under progress.			
Remarks by engineer: Part material received, so keep PO open.				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: NINISH	Sign: for [Signature]	Date: 29/04/23.		
Data required from accounts:				
☐	Checked with E&D for receipt of bills.			
☐ Bills not received against this PO.	☒ Part bill received against this PO.	☐ All bills received against this PO.		
☒ Advance paid against this PO	Amount paid: 3,03,670/-	Date of payment: 1/3/23		
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	5468	17/3/23	4,57,798/-	Y/L
2.	5476	18/3/23	577,500/-	Y/L
3.				
4.				
Remarks by Accountants:				
Prepared by: D. Laxmi	Sign: [Signature]	Date: 29/4/23		
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.				
Prepared by:	Sign:	Date:		
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	23-24/24	01/04/23	920,244-w	118477.
2.				
3.				
Remarks: Need MD's approval for enclosed invoice.				
Prepared by: Ravi	Sign: [Signature]	Date: 29/04/23.		
Advice by MD - action to be taken.				
☐	☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☒	Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☐	☐ Close PO	☒	☐ Keep PO open. Material awaited	
☐	☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:				
Approved by: Soham	Sign:	Date:		

APPROVED BY
- 4 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Bath Store
171/B, Eshwaripuri Colony Near Netaji Nagar X Road HT Lane Sainipuri
Sec - 500094

GSTIN 36AJSP8724H1ZJ

27113200

9885329687/9014880200

Doc No	97417	170899
Doc Date	22-02-2023	
Quote No	Nil	
Quote Date	29-12-2022	
SupplyType	Supply	

Kind Attn : Mr. Srinivas

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 933000 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Luna LT - 250X375mm - sqm 1004 boxes	846.00	300.38	0.00	18.00	299,863.35
2 142800 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Luna DK - 250X375mm - sqm 1129 boxes	753.00	300.38	0.00	18.00	266,899.65
3 584200 - TLWL-Tiles - Floor Tiles-Ceramic-Nitco-Luna HL - 250X375mm - sqm 510 boxes	383.00	300.38	0.00	18.00	135,753.74
4 127200 - TLFL-Tiles - Wall Tiles-Ceramic-Nitco-Maharaja Beige - 300X300mm - sqm 436 boxes	471.00	427.82	0.00	18.00	237,773.80
5 458000 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Ultra Sprinkle LT - 250X375mm - sqm 1010 boxes	832.00	300.38	0.00	18.00	294,901.07
6 576000 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Ultra Sprinkle DK - 250X375mm - sqm 1110 boxes	757.00	300.38	0.00	18.00	268,317.44
7 396700 - TLWL-Tiles - Floor Tiles-Ceramic-Nitco-Ultra Sprinkle HL - 250X375mm - sqm 490 boxes	368.00	300.38	0.00	18.00	130,437.01
8 728100 - TLFL-Tiles - Wall Tiles-Ceramic-Nitco-Maharaja Off white - 300X300mm - sqm 635 boxes	686.00	427.82	0.00	18.00	346,311.73
9 836900 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Malaysian Brown LT - 250X375mm - sqm 1028 boxes	866.00	300.38	0.00	18.00	306,952.31
10 334400 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Malaysian Brown DK - 250X375mm - sqm 1155 boxes	771.00	300.38	0.00	18.00	273,279.72
11 916200 - TLWL-Tiles - Floor Tiles-Ceramic-Nitco-Malaysian Brown HL - 250X375mm - sqm 558 boxes	418.00	300.38	0.00	18.00	148,159.43
12 668500 - TLFL-Tiles - Wall & Floor Tiles-Ceramic-Nitco-Jaipur Panna - 300X300mm - sqm 584 boxes	630.00	427.82	0.00	18.00	318,041.39
Total Order Value . . .					3,026,690.63
Rupees : Thirty Lakh(s) Twenty Six Thousand Six Hundred Ninty and Paise Sixty Three Only.					

Terms and Conditions :-

Specification / Brand is Nitco Wall tiles 10"x15"- 8 tiles in box Rate per sft is Rs. 32.93 including GST, Floor tiles 12"x12"-12 tiles in box Rate per sft is Rs. 46.90 including GST
Payment Terms 10% Advance balance after delivery of each load.
Tax GST included in the above prices
Delivery Date March to June, each month one load till june.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Bath Store**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

28-04-2023 17:35:16

Original / Office Copy / Purchase Div.Copy

Delivery Location SLLP-GMR

Phone. .

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Rs. 3,03,670-00, by RTGS/NEFT.....

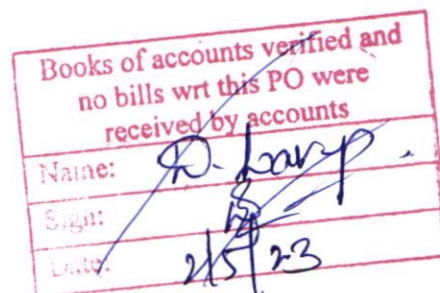
Other Terms We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Stock replenish purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Bath Store**

Name : _____

Name : _____

Date : __/__/__

Printed on 1-Apr-23 at 19:13
(ORIGINAL FOR RECIPIENT)

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	250x375 Luna L	69072100	550 BOX	225.20	BOX	1,23,860.00
2	250x375 Luna D	69072100	703 BOX	225.20	BOX	1,58,315.60
3	250x375 Ultra Sprinkle D	69072100	370 BOX	225.20	BOX	83,324.00
4	250x375 Ultra Sprinkle HI	69072100	163 BOX	225.20	BOX	36,707.60
5	250x375 Malaysian Brown Wood Lt	69072100	343 BOX	225.20	BOX	77,243.60
6	250x375 Malaysian Brown Wood HI	69072100	186 BOX	225.20	BOX	41,887.20
7	250x375 Malaysian Brown Wood Dk	69072100	471 BOX	225.20	BOX	1,06,069.20
8	250x375 Ultra Sprinkle Lt	69072100	337 BOX	225.20	BOX	75,892.40
9	250x375 Luna HI	69072100	340 BOX	225.20	BOX	76,568.00
						7,79,867.60
				9 %		CGST@ 9% 70,188.08
				9 %		SGST@9% 70,188.08
						Rounding Off New 0.24



IN WARD	
Inward No: 7809	Dt: 1/4/23
MRN No: 18477	Dt: 05/04/2023
Received By:	Sign: 
SSLIP-GMR	

	Total	3,463 BOX	Rs 9,20,244.00
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Amount Chargeable (in words)

Indian Rupees Nine Lakh Twenty Thousand Two Hundred Forty Four Only

Company's PAN : **AJSP8724H**

Terms & Conditions :-

1. good once Sold shall not be taken back.
2. Interest 24% will be charged, bills which are not paid with in the stipulated period.
3. subject to hyderabad jurisdiction only.
4. Return /Exchange with in 21 days.
5. Kohler customer care number: 1800 103 2244
6. Jaquar customer care number: 1800 121 6808 mail id: service@jaquar.com, support@jaquar.com
7. Hindware customer care number: 1800 2007577

Customer's Seal and Signature

Company's Bank Details

A/c Holder's Name: **Bathstore**

Bank Name : KOTAK MAHINDRA BANK

A/c No. : 767011001460

Branch & IFS Code: **A S Rao Nagar & KKBK0000565**

for Bathstore

Authorized Signatory

e-Way Bill



E-Way Bill No:	1516 2269 3227
E-Way Bill Date:	01/04/2023 07:18 PM
Generated By:	36AJS PP872 4H1ZJ - M/S BATH STORE
Valid From:	01/04/2023 07:18 PM [20Kms]
Valid Until:	02/04/2023

Part - A

GSTIN of Supplier	36AJSP8724H1ZJ,M/S BATH STORE
Place of Dispatch	Rangareddy,TELANGANA-500006
GSTIN of Recipient	36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP
Place of Delivery	mallapur,TELANGANA-500076
Document No.	23-24-24
Document Date	01/04/2023
Transaction Type:	Regular
Value of Goods	920243.77
HSN Code	6907 - TILES
Reason for Transportation	Outward - Supply
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP09TJ0249	Rangareddy	01-04-2023 07:18 PM	36AJSP8724H1ZJ	-	-



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