PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04.05.23	Prepared by	V.RAVI	Serial no.	17508
Supplier name	Schindler India Pvt Ltd.			HO inward no.	
Firm/Company	MRMLLP	Project	G.M.R	HO received date	
PO/WO date	16.09.21	PO/WO No.	79799	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	C136000-43558	06.10.21	210,000-15	☑ Yes ☐ No
2.	C136000 51559	03.05.22	873,601-40	☑ Yes ☐ No
3.			/	☐ Yes ☐ No
4.			/	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,83,601.55
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,83,601-55
Amount E – PO / WO value:	1,400,000.38
Amount F – Difference (A – E):	3,16,398.98
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	Advance Paid.
Remarks:	find bill & close this Po.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		04/5/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 1544
Date 4/5/23
Sign.

Form for closure of purchase order

PO no.: 79193	PO date: 16/09/21	Req. no.: 187173	Advice Scan ID
Barcoded PO available ☐Y/☑N	Invoice original available ☐Y/☐N/☑Copy available	POD available ☑Y/☐N	

Data required from site/engineers:

MRN nos. related to PO		
☐ Part material received.	☑ Full material received.	☐ Material not received.
☐ Close PO. Balance material will be re-ordered by new requisition.		
☐ Cancel PO. Material not required.	☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required	☐ Keep PO open. Work under progress.	

Remarks by engineer: Material received, work also completed

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Sk. Gouskee	Sign: [signature]	Date: 28/04/23

Data required from accounts:

☐ Checked with E&D for receipt of bills.		
☑ Bills not received against this PO.	☐ Part bill received against this PO.	☐ All bills received against this PO.
☑ Advance paid against this PO	Amount paid: 1,47,000/-	Date of payment: 4/4/22 & 11/4/22

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				
4.				

Remarks by Accountants:

Prepared by: Renjinlanth	Sign: [signature]	Date: 2/5/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	C13600043558	06.10.21	210,000-15	
2.	C13600051559	03.05.22	873,601-40	
3.				

Remarks: Need MD's Approval for enclosed Invoices. for G-BLOCK Lifts.

Prepared by: Ravi	Sign: [signature]	Date: 02.05.23.

Advice by MD - action to be taken.

☑ Get certified bill from supplier (not original).		☐ Prepare bill in SSLLP for material supplied.
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.	
☑	Close PO	☐ Keep PO open. Material awaited
☐	Accounts to be reconciled with supplier. Get supplier's ledger.	

Remarks:

Approved by: Soham	Sign: [signature]	Date:

APPROVED BY
PROJECT MANAGER

APPROVED BY
- 4 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

16/09/21 Req. no.: 187173

Purchase Order

Original / Office Copy / Purchase Div.Copy

Page(s) 1 Of 1 28-04-2023 10:06:56

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details
Schindler India PVT LTD
3A, 3rd floor, Dwaraka Central, Plot no. 57, Jaihind Enclave, Hi-Tech City Road, Madhapur, Hyderabad, Telangana - 500 081

GSTIN 36AAECS1548J1Z7
7337399686

Doc No	79799	187173
Doc Date	16-09-2021	
Quote No	0302326158	
Quote Date	30-07-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. E. Raghu Rama Sastry

Purchase Order for the Supply of following items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5203 - Equipment - machinery - Simplex Operation System (Lift) - NA - Nos *13 Passenger Lift- 7 stop - Schindler 3000*	1.00	1,186,441.	0.00	18.00	1,400,000.38
			Total Order Value . . .			**1,400,000.38**

Rupees : Fourteen Lakh(s) and Paise Thirty Eight Only.

Terms and Conditions :-

Specification / Brand	As per your negotiated quote dtd 30/07/2021 for 13 passengers - 7 stops lift.
Payment Terms	As per details given in the Letter of confirmation dt.
Tax	All taxes included in above price.
Delivery Date	Lifts shall be delivered by 01/03/2022.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad NExt to NFC Railway Over Bridge Phone. Contact Security _______, 8309938133
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Comprehensive werrenty including labour and parts upto one year from the dete of commissioning.
Advance Paid	15% as advance along with purchase order Rs. 2,10,000/- through Cheque vide ______(Part payment), dtd.
Other Terms	AMC charges shall be @4% of the P.O. value(Excl. GST)+GST per lift for 1 st year after warranty,there after 5% increse on AMC charges per lift 5yrs above order is for G block purpose.
Completion Date	As per details given in the Letter of confirmation dt.
Measurment	Nil
Security	You shall be responsible for your material at our site against theft or damage. Lockable rooms with keys shall be in your custody.
Remarks	Nil

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Fo/14 ... 2/3/23
Sign:
Date:

Books of accounts verified and no bills wrt this PO were received by accounts
Name:
Sign:
Date:

PROJECT MANAGER

Physically verified lift's are working.
G. Raj

For **Modi Reality Mallapur LLP**
Authorised Signatory

Accepted the above Terms And Conditions
For **Schindler India PVT LTD**

Name : ____________ Name : ____________ Date : __/__/____

Schindler India Pvt. Ltd.
S. R. Arcade, 3rd Floor
1-2-73/2, 1-2-63 & 64, Parklane
Secunderabad 500003
Tel: 040 3095 0100 Fax: 040 3095 0199

GSTIN: 36AAECS1548J1Z7

Schindler

Tax Invoice Original for Recipient

No: CI3600043558

Date: 06.10.2021

Invoice for: (Bill to)
Modi Reality Mallapur LLP
5-4-187/3&3, II nd floor, Soham Mansion, MG Road
Secunderabad 500003

Site address (Place of Delivery)
Modi's GMR Block
Sy no: 19,Mallapur
secunderabad 500003

Customer GSTIN:	36AAEFM1459R1ZP
Order Ref:	302410630
Customer No.	110897454
Customer PAN	AAEFM1459R

P.O
79799

Customer GSTIN: 36AAEFM1459R1ZP
Bill to: Telangana 36
Place of Delivery: Telangana 36
SAC Code: 995466

O/Reference Description / Site address / Add.Text		Qty	Amount INR
COMPOSITE SUPPLY OF WORKS CONTRACT IN RELATION TO IMMOVABLE PROPERTYSUPPLY & INSTALLATION, REPAIR & MAINTENANCE OF ELEVATORS & ESCALATORS			
Order no: 11657987 / Order Reception Schindler 3000 Modi's GMR Block, Sy no: 19,Mallapur, secunderabad 500003		1	177,966.15
Subtotal			177,966.15
CGST	9%		16,017.00
SGST	9%		16,017.00
		Grand Total	210,000.15
		Total Amount for this Milestone	**210,000.15**

RUPEES TWO LAKH TEN THOUSAND AND FIFTEEN PAISE ONLY

Payment method: By Cheque, Demand Draft, Electronic Fund Transfer

Payment terms: Payable within 1 day

PAN: AAECS1548J

Reverse Charge Mechanism # No

Tax Deduction Certificates in Form 16A (if any) must accompany the payment
Kindly quote invoice No. at the time of payment E&OE

SCHINDLER INDIA PVT. LTD.

Authorised Signatory

Bank Name	: CITIBANK N.A.
Bank Current A/C	: 0008002002
Bank Code	: 037
Bank Address	: 293, D.N. Road, Fort,Mumbai-01
MICR No.	: 400037002
RTGS No.	: CITI0100000 / **SWIFT Code**:CITIINBX
Email ID	: accounts.in@schindler.com

Belnr: 5162053960
Ref.Belnr:

Tax Invoice **Original for Recipient**

No: CI3600043558

Date: 06.10.2021

IRN No:dfcd1a55bcdbc9b75365d64650a65adcb574c6ef9fe9bf353f062b4f788d315a

Bank Name	: CITIBANK N.A.
Bank Current A/C	: 0008002002
Bank Code	: 037
Bank Address	: 293, D.N. Road, Fort,Mumbai-01
MICR No.	: 400037002
RTGS No.	: CITI0100000 / **SWIFT Code**:CITIINBX
Email ID	: accounts.in@schindler.com

Belnr: 5162053960

Ref.Belnr:

Tax Invoice Original for Recipient

No: CI3600043558

Date: 06.10.2021

Collection History

Date	Cheque.No/ EFT	Reference	Debit	Credit
28.09.2021	657		0.00	70,000.00
28.09.2021	1556		0.00	140,000.00
06.10.2021		CI3600043558	210,000.15	0.00
Customer Total:			210,000.15	210,000.00
Order balance:			0.15	

Bank Name : CITIBANK N.A.
Bank Current A/C : 0008002002
Bank Code : 037
Bank Address : 293, D.N. Road, Fort,Mumbai-01
MICR No. : 400037002
RTGS No. : CITI0100000 / **SWIFT Code**:CITIINBX
Email ID : accounts.in@schindler.com

Belnr: 5162053960
Ref.Belnr:

Schindler India Pvt. Ltd.
S. R. Arcade, 3rd Floor
1-2-73/2, 1-2-63 & 64, Parklane
Secunderabad 500003
Tel: 040 3095 0100 Fax: 040 3095 0199

GSTIN: 36AAECS1548J1Z7

Schindler

Tax Invoice **Original for Recipient**

No: CI3600051559

Date: 30.05.2022

Invoice for: (Bill to)
Modi Reality Mallapur LLP
5-4-187/3&3, II nd floor, Soham Mansion, MG Road
Secunderabad 500003

Site address (Place of Delivery)
Modi's GMR Block
Sy no: 19,Mallapur
secunderabad 500003

Customer GSTIN:	36AAEFM1459R1ZP
Order Ref:	302410630
Customer No.	110897454
Customer PAN	AAEFM1459R

Customer GSTIN: 36AAEFM1459R1ZP
Bill to: Telangana 36
Place of Delivery: Telangana 36
SAC Code: 995466

O/Reference Description / Site address / Add.Text	Qty	Amount INR
COMPOSITE SUPPLY OF WORKS CONTRACT IN RELATION TO IMMOVABLE PROPERTYSUPPLY & INSTALLATION, REPAIR & MAINTENANCE OF ELEVATORS & ESCALATORS		
Order no: 11657987 / Release to Production Schindler 3000 / 11657987 Po 79799 Modi's GMR Block, Sy no: 19,Mallapur, secunderabad 500003	1	740,339.40
Subtotal		740,339.40
CGST 9%		66,631.00
SGST 9%		66,631.00
	Grand Total	873,601.40
	Total Amount for this Milestone	**873,601.40**

RUPEES EIGHT LAKH SEVENTY THREE THOUSAND SIX HUNDRED ONE AND FORTY PAISE ONLY

Payment method: By Cheque, Demand Draft, Electronic Fund Transfer

Payment terms: Payable within 1 day

PAN: AAECS1548J

Reverse Charge Mechanism # No

Digitally signed by DS SCHINDLER INDIA PRIVATE LIMITED 1
Date: 2022.05.31 09:34:09 IST
Reason: Sandhya Sharma
Location: Hyderabad -1 BR

Bank Name	: CITIBANK N.A.
Bank Current A/C	: 0008002002
Bank Code	: 037
Bank Address	: 293, D.N. Road, Fort,Mumbai-01
MICR No.	: 400037002
RTGS No.	: CITI0100000 / **SWIFT Code**:CITIINBX
Email ID	: accounts.in@schindler.com

Belnr: 5162062294
Ref.Belnr:

Tax Invoice **Original for Recipient**

No: CI3600051559
Date: 30.05.2022

IRN No:d6836b64c6e5fe6a4e6232cdedc0e58aee0ffbf7e4e675aab7908f2cd027b958

Bank Name	: CITIBANK N.A.
Bank Current A/C	: 0008002002
Bank Code	: 037
Bank Address	: 293, D.N. Road, Fort,Mumbai-01
MICR No.	: 400037002
RTGS No.	: CITI0100000 / **SWIFT Code**:CITIINBX
Email ID	: accounts.in@schindler.com

Belnr: 5162062294
Ref.Belnr:

Tax Invoice Original for Recipient
No: CI3600051559
Date: 30.05.2022

Collection History

Date	Cheque.No/ EFT	Reference	Debit	Credit
28.09.2021	657		0.00	70,000.00
28.09.2021	1556		0.00	140,000.00
06.10.2021		CI3600043558	210,000.15	0.00
08.04.2022	483		0.00	267,000.00
13.04.2022	484		0.00	573,000.00
27.05.2022	2003		0.00	42,000.00
30.05.2022		CI3600051559	873,601.40	0.00
Customer Total:			1,083,601.55	1,092,000.00
Order balance:			8,398.45-	

Bank Name	: CITIBANK N.A.
Bank Current A/C	: 0008002002
Bank Code	: 037
Bank Address	: 293, D.N. Road, Fort,Mumbai-01
MICR No.	: 400037002
RTGS No.	: CITI0100000 / **SWIFT Code**:CITIINBX
Email ID	: accounts.in@schindler.com

Belnr: 5162062294
Ref.Belnr: