Form for closure of purchase order

PO no.:	97822	PO date:	09/03/2023	Req. no.:	167537	Advice Scan ID	
Barcoded PO available	□ Y/□ N	Invoice original available		□Y/□N /□Copy available		POD available	□Y/□ N

Data required from site/engineers:

MRN nos. related to PO	—

□ Part material received.	□ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	

Remarks by engineer: material not received

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Jeevana	Sign:	Date: 15/04/2023

Data required from accounts:

□	Checked with E&D for receipt of bills.

□ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants:

Prepared by: MD. Khaja Mohin	Sign: MD. Khaja Mohin	Date: 3-3-23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: Material not received so close this PO.

Prepared by: Ravi	Sign:	Date: 28/4/23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).	□ Prepare bill in SSLLP for material supplied.

□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
□	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

MODI PROPERTIES PVT. LTD. INWARD No. Date Sign SEC'BAD

APPROVED BY
- 4 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 14-04-2023 16:25:53

Original / Office Copy / Purchase Div.Copy

From Company :	**Modi Realty Genome Valley LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ABFFM3063P1ZU

Supplier Details

Deesawala rubber industries

5-5-65/S-12A,S.A Trade Center ,Ranigunj, Secunderabad-500003,plot no.10/1,Road No.D,I.DA.Balanagar ,Hyderabad-500037

GSTIN 36AAGFM6210Q1ZY

040-40205719 9041421442

Doc No	97822	167537
Doc Date	09-03-2023	
Quote No	NIL	
Quote Date	09-03-2023	
SupplyType	Supply	

Kind Attn : Vaibhav Sharma

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	537000 - MISC-Miscellaneous - Rubber Mat-- - NA - Nos *Rubber Gasket 1mtrx2mtr x4mm*	2.00	1,200.00	0.00	18.00	2,832.00
					Total Order Value . . .	**2,832.00**

Rupees : Two Thousand Eight Hundred Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Nil
Delivery Date	With in 4 days
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for chiller MEP works purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Purchase Order

 09-03-2023 4:58:08 PM Ori

97822
16.02.23 5:22:54

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Deesawala rubber industries	**Doc No**	97822	167537
5-5-65/S-12A,S.A Trade Center ,Ranigunj, Secunderabad-500003,plot no.10/1,Road No.D,I.DA.Balanagar ,Hyderabad-500037	**Doc Date**	09-03-2023	
	Quote No	NIL	
040-40205719	**Quote Date**	09-03-2023	
9041421442	**SupplyType**	Supply	

Kind Attn : Vaibhav Sharma

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For ***Modi Realty Genome Valley LLP***

Authorised Signatory

09/03/2023

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Deesawala rubber industries***

Name :

Date : __/__/____

Requisition Form							
Company Name:	GVRC	Date:	04-03-2023				
Site & Phase :	INNOPOLIS	Time:	10:00				
Unit No./Block No.							
Supplier:		Req. No.	212643				
Material required before date:	URQUENT	ID No.	84863				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	MISC5370-Miscellaneous-Rubber ~~Mat~~----Nos gascak (1m x 2m x 4mm) Sheet	2	0	2	1200/- 1181		
2							
3							
4	PO 97822						
5							
6	Deesawala						
7							
8	deesarings@yahoo.co.in						
9							
10							
Remarks:	4545 chiller mep works.						
	Engineer	Project Manager	APPROVED	Purchase		MD	
Prepared By:	N.SAI SHIVANI		09 MAR 2023				
Approved By:	Ramesh reddy		MINISH PARIKH MANAGER PROCUREMENT				
Sign & Date:	03-03-2023						