PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/05/23	Prepared by	V. RAVI	Serial no.	17527
Supplier name	Shiva Engineering Works.			HO inward no.	
Firm/Company	22.02.23	Project	Innopolis	HO received date	
PO/WO date	G.V.R.C	PO/WO No.	97432.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	8168	04/03/23	46,997-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	46,997-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	118156.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	46,997-00
Amount E – PO / WO value:	46,997-00
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	100% Advance Paid.
Remarks:	find bill & close this Po.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		05/05/23	[signature]		
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY
-6 MAY 2023
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 1686
Date 5/5/23
Sign.

Form for closure of purchase order

PO no.:	07438	PO date:	22/8/23	Req no:	806540	Advice Scan ID	
Barcoded PO available	☐ Y ✓ N	Invoice original available	✓ ☐ Y/☐ N	☐ Copy available		POD available	✓ ☐ Y/☐ N

Data required from site/engineers:

MRN nos. related to PO		
☐ Part material received	✓ ☐ Full material received	☐ Material not received
☐ Close PO – Balance material will be re-ordered by new requisition		
☐ Cancel PO. Material not required	☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required	☐ Keep PO open. Work under progress.	

Remarks by engineer: close PO

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Shivani	Sign:	Date: 03/5/23

Data required from accounts:

☐	Checked with E&D for receipt of bills.	
✓ ☐ Bills not received against this PO.	☐ Part bill received against this PO.	☐ All bills received against this PO.
✓ ☐ Advance paid against this PO 100%	Amount paid: 46,997/-	Date of payment: 27/02/23

5/5/23

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants: Advance paid against this PO.

Prepared by: J. Haripriya	Sign: J. Haripriya	Date: 04/05/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	8168	04.03.23	46,997-00	118156
2.				
3.				

Remarks: Need MD's Approval for enclosed Invoice.

Prepared by: Ravi	Sign:	Date: 04/05/23

Advice by MD - action to be taken.

☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLLP for material supplied.	
✓ ☐	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
✓ ☐	Close PO	☐	Keep PO open. Material awaited
☐	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
– 5 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

Note: Advance amount mentioned sir, so need your approval pls.

5/5/23.

...rch Centers Pvt Ltd
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Original / Office Copy / Purchase File Copy

Supplier Details

Shiva Engineering Works
5-4-23, Distillery Road, Shop no. 114, Ranigunj, Ispat Bhavan,
Secunderabad - 500003.

GSTIN 36AFLPA1330H1ZY
040-66336349/66568576
9391052252

Kind Attn : Mr. Shiva

Doc No	97432	206649
Doc Date	22-02-2023	
Quote No	Nil	
Quote Date	22-02-2023	
SupplyType	Supply	

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	236100 - MISC-Miscellaneous - Rubber Bellow-- - 150mm - Nos *PN16 Cori make.*	4.00	9,207.00	0.00	18.00	43,457.04
2	199600 - STEL-Steel - SS Syphon pipe-- - 15mm - Nos	20.00	150.00	0.00	18.00	3,540.00
	Rupees : Fourty Six Thousand Nine Hundred Ninty Seven and Paise Four Only.			**Total Order Value . . .**		**46,997.04**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance payment.
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	*Rs: 46,997 by Cheque/RTGS. Cheque no:________,dated________.*
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be sent by email.

Books of ... ified and no bills ... this PO were received by accounts
Name: J Haripriya
Sign: J Haripriya
Date: 04/05/23

TAX INVOICE

SEW

7aa67ced55944cbc0841da0c7a4d5dcd4bae6cca6aff505-4e09674335bb2b69c

Ack No. : 112315538127395

Ack Date : 4-Mar-23

PAN : AFLPA1330H

GSTIN : 36AFLPA1330H1ZY

Billed To

M/S.GV RESEARCH CENTERS PRIVATE LIMITED
Soham mansion, 5-4-187/3.
MG Road. Secunderabad-500003

StateName : Telangana Code : 36
GSTIN : 36AAHCG4562D1ZP

Shipped To

M/S.GV RESEARCH CENTERS PRIVATE LIMITED
C/o.Innopolis.
Sy No.542,Genome Valley,
Thurkapally,Hyderabad-500078
7981951035

StateName : Telangana Code : 36
GSTIN : 36AAHCG4562D1ZP

Invoice No.	: 6168	Date :	4-Mar-23
D C No.	:	Date :	
Order No.	: 97432/206649	Date :	22-2-2023
L R No.	:	Date :	
Vehicle	: TS10UB8317		
Transporter	:		
Destination	: THURKAPALLY		

MATERIAL DISPATCHED FROM BANSILALPET GODOWN GANDHI NAGAR(6-2-269/152)-500080.

S No.	Description of Goods/Services	HSN /SAC	Rate of GST(%)	Qty	Rate	Disc(%)	Amount
1	"CORI" FLANGED RUBBER BELLOWS 150MM	401699	18.00	4 Nos	9,207.00		36,828.00
2	SS SYPHONE TUBE 15NB	730799	18.00	20 Nos	150.00		3,000.00
							39,828.00
	OUTPUT CGST						3,584.52
	OUTPUT SGST						3,584.52
	Round Off						(-)0.04
	Totals			**24 Nos**			46,997.00

E & O E

Total Invoice Amount (in Words)

Indian Rupees Forty Six Thousand Nine Hundred Ninety Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
401699	36,828.00	9%	3,314.52	9%	3,314.52	6,629.04
730799	3,000.00	9%	270.00	9%	270.00	540.00
Total	**39,828.00**		**3,584.52**		**3,584.52**	**7,169.04**

Tax Amount (in words) : **Indian Rupees Seven Thousand One Hundred Sixty Nine and Four paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
* All Disputes Subjected to Secunderabad Jurisdiction

Company's Bank Details
Bank Name : YES BANK LTD
A/c No. : 042484600000145
Branch & IFS Code : NAMPALLY & YESB0000424

for SHIVA ENGINEERING WORKS

Authorised Signatory

Customer's Seal and Signature

Received By
S.K. RAJU
6281929265

11402 4/3/23

11402

SEW
e-Invoice

TAX INVOICE

IRN : 7aa67ced55944cbc0841da0c7a4d5dcd4bae6cca6aff505-4e09674335bb2b69c
Ack No. : 112315538127395
Ack Date : 4-Mar-23

PAN : AFLPA1330H
GSTIN : 36AFLPA1330H1ZY

Billed To **M/S.GV RESEARCH CENTERS PRIVATE LIMITED** Soham mansion, 5-4-187/3, MG Road, Secunderabad-500003 StateName : Telangana Code : 36 GSTIN : 36AAHCG4562D1ZP	Invoice No. : 8168 Date : 4-Mar-23 D C No. : Date : Order No. : 97432/206649 Date : 22-2-2023 L R No. : Date : Vehicle : TS10UB8317 Transporter : Destination : THURKAPALLY
Shipped To **M/S.GV RESEARCH CENTERS PRIVATE LIMITED** C/o.Innopolis, Sy No.542,Genome Valley, Thurkapally,Hyderabad-500078 7981951035 StateName : Telangana Code : 36 GSTIN : 36AAHCG4562D1ZP	MATERIAL DISPATCHED FROM BANSILALPET GODOWN GANDHI NAGAR(6-2-269/152)-500080.

S No.	Description of Goods/Services	HSN /SAC	Rate of GST(%)	Qty	Rate	Disc(%)	Amount
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							39,828.00
	OUTPUT CGST						3,584.52
	OUTPUT SGST						3,584.52
	Round Off						(-)0.04
	Totals			**24 Nos**			**46,997.00**

E & O E

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401699	36,828.00	9%	3,314.52	9%	3,314.52	6,629.04
730799	3,000.00	9%	270.00	9%	270.00	540.00
Total	**39,828.00**		**3,584.52**		**3,584.52**	**7,169.04**

SUMMIT SALES LLP R.R. DIST
IN WARD No: 106783 Date: 8/3/23 Sign:

Tax Amount (in words) : **Indian Rupees Seven Thousand One Hundred Sixty Nine and Four paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
* All Disputes Subjected to Secunderabad Jurisdiction

Company's Bank Details
Bank Name : YES BANK LTD
A/c No. : 042484600000145
Branch & IFS Code : NAMPALLY & YESB0000424

Customer's Seal and Signature

Received BY
S.K. RAJU
6281929265

INWARD
No: 11402 Dt: 4/3/23
11856 Dt: 6/3/23
Sign:
Genome Valley Research Center Pvt. Ltd

11402

for SHIVA ENGINEERING WORKS
SHIVA ENGINEERING WORKS SEC'BAD
Authorised Signatory

e-Way Bill

E-Way Bill No:	1916 0836 2187
E-Way Bill Date:	04/03/2023 12:06 PM
Generated By:	36AFLPA1330H1ZY - M/S SHIVA ENGINEERING WORKS
Valid From:	04/03/2023 12:06 PM [35Kms]
Valid Until:	05/03/2023

Part - A

GSTIN of Supplier	36AFLPA1330H1ZY,M/S SHIVA ENGINEERING WORKS
Place of Dispatch	BANSILALPET GODOWN GANDHI NAGAR,TELANGANA-500080
GSTIN of Recipient	36AAHCG4562D1ZP ,GV RESEARCH CENTERS PRIVATE LIMITED
Place of Delivery	C/o.Innopolis, Sy No.542,Genome Valley Thurkapally,TELANGANA-500078
Document No.	3167/3168
Document Date	04/03/2023
Transaction Type:	Regular
Value of Goods	67293
HSN Code	73079390 - MS REDUCERS SYPHONE TUBE AND RUBBER BELLOW
Reason for Transportation	Outward - Supply
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS10UB8317	BANSILALPET GODOWN GANDHI NAGAR	04/03/2023 12:06 PM	36AFLPA1330H1ZY	-	-

191608362187

SHIVA ENGINEERING WORKS SEC'BAD