PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/05/23	Prepared by	V. RAVI	Serial no.	17526
Supplier name	Sri sai Vishal enterprises.			HO inward no.	
Firm/Company	MRMLLP	Project	G.M.R	HO received date	
PO/WO date	29/09/22	PO/WO No.	92410.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	112	11/2/23	20,900-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	20,900-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116329	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	20,900-00
Amount E – PO / WO value:	128,000-00
Amount F – Difference (A – E):	107,100-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/05/23
Remarks:	Paid bill received.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		05/05/23	✓		
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
6 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 1538
Date 8/5/23
Sign.

Form for closure of purchase order

PO no.: 92410	PO date: 29/09/22	Req. no.: 193899	Advice Scan ID	
Barcoded PO available ☑ Y/□ N	Invoice original available ☑Y/□N /□Copy available		POD available ☑Y/□ N	

AJ, 21/3/23.

Data required from site/engineers:

MRN nos. related to PO	113093, 113094, 116329	
☑ Part material received.	□ Full material received.	□ Material not received.
☑ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	☑ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: part material delivered. Close PO remaining will be reordered.		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: A. Janaki	Sign: AJ	Date: 10/03/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants:

Prepared by: Rajyalakshmi	Sign:	Date: 14/03/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: Certified bill copy required.

Prepared by: Ravi	Sign:	Date: 15/03/23.

Advice by MD - action to be taken.

☑ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			

Approved by: Soham	Sign:	Date:

APPROVED BY
16 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 10-3-23 01:41:33 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Sri Sai Vishal Enterprises
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri,
Tellangana-500017.

GSTIN 36ACZPL1512H1ZF

9391029193 9391029193

Doc No	92410	193899
Doc Date	29-09-2022	
Quote No	Nil	
Quote Date	15-09-2022	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	869600 - BUIL-Building Material - Solid Block-- - 150mmX200mmX400mm - Nos	2,000.00	38.00	0.00	0.00	76,000.00
2	955200 - BUIL-Building Material - Solid Block-- - 100mmX200mmX400mm - Nos	2,000.00	26.00	0.00	0.00	52,000.00
					Total Order Value . . .	**128,000.00**

Rupees : One Lakh(s) Twenty Eight Thousand Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for pump room pheripral road planter brick, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

Accepted the above Terms And Conditions

For ***Modi Reality Mallapur LLP***

Authorised Signatory

For ***Sri Sai Vishal Enterprises***

Date : __/__/____

Name : ____________________

Topic.	Floor Tiles							PO No	92410	
Company:	MRMLLP							Prepayed by:	A.Janaki	
Project:	GMR							Date:	10-Mar-23	
					GST	18				
Sl. No.	PO no.	Item Dicription	Size	PO Quantity	Received Quantity	Price	Received Qty Amount	Balance Quantity	Units	Balance Qty Amont
1	92410	Solid block	50mmx200mmx400mn	2,000	1,450	38	55,100	550	No's	20,900.00
2	92410	Solid block	00mmx200mmx400mn	2000	0	26	-	2,000	No's	52,000.00
Total				4,000	1,450		55,100	2,550		72,900

APPROVED BY
10 MAR 2023
M. RAM PRASAD. (G.M.R.)
Project Manager

Purchase Order

 09-02-2023 10:40:31 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	92410	193899
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	29-09-2022	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	15-09-2022	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	869600 - BUIL-Building Material - Solid Block-- - 150mmX200mmX400mm - Nos	2,000.00	38.00	0.00	0.00	76,000.00
2	955200 - BUIL-Building Material - Solid Block-- - 100mmX200mmX400mm - Nos	2,000.00	26.00	0.00	0.00	52,000.00
	Total Order Value . . .					**128,000.00**

Rupees : One Lakh(s) Twenty Eight Thousand Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, 8309938133
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for pump room pheripral road planter brick, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

Accepted the above Terms And Conditions

For ***Modi Reality Mallapur LLP***

For ***Sri Sai Vishal Enterprises***

Authorised Signatory

Date : __/__/____

Name : ____________________

Name : ____________________

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193899	Total PO quantity:	4000
Project:	Gulmohar Residency	PO No(s).	92410	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	For pump room pheriparal road planter brick work purpose.	Total material delivered	No	Quantity delivered during week:	350
Supplier:	SRI SAI VISHAL ENTERPRISES	Close PO:	No	Balance quantity to be delivered:	3650
Sign of security		Sign of Admin		Sign of Project manager	
Date	15/10/22	Date	15/10/22	Date	15/10/22

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
3.							
	TOTAL						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	9.10.22	3:30	6"x8"x16"	350	174	9577	113094
2.							
	TOTAL			350			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 174 Date : 09.10.22

M/s. Modi Reality Mallapur LLP

P.O. No. 9203392410 Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	Solid Bricks	6x8x16	350
	Eng : Sufiyan		
	Vehicle No. TS 08 UE 0811		
	Time :		
	Driver Name : [illegible]		
		Total	350 nos

INWARD
MODI REALTY MALLAPUR LLP
Ware No 9577 9/10/22
MRN No 113094 27/10/22
Received By [illegible] Sign 9/10/22

Received the above material in good condition

For **SRI SAI VISHAL ENTERPRISES**

Receiver's Signature

Cement Blocks – Weekly Delivery Report

mpany/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193899	Total PO quantity:	4000
Project:	Gulmohar Residency	PO No(s).	92410	Quantity delivered in earlier period:	350
Block /Flat / Villa no.:	For pump room pheriparal road planter brick work purpose.	Total material delivered	No	Quantity delivered during week:	550
Supplier:	SRI SAI VISHAL ENTERPRISES	Close PO:	No	Balance quantity to be delivered:	3100
Sign of security		Sign of Admin		Sign of Project manager	
Date	15/10/22	Date	15/10/22	Date	15/10/22

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	9.10.22	3:30	6"x8"x16"	350	174	9577	113094
2.							
3.							
	TOTAL			**350**			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	12.10.22	3:30	6"x8"x16"	550	177	9628	11093
2.							
	TOTAL			550			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

DELIVERY CHALLAN ✆ : 8367679193

SAI VISHAL ENTERPRISES

FLY ASH BRICKS

actory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 177 Date 12-10-22

M/s. Modi Reality Mallapur Cly

P.O. No. 92410~~9~~ ~~92033~~ Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	Solid Bricks	6x8x16	550 no
	Vehicle No. TS 12 U 2216		
	Time :		
	Driver Name : Raju		
		Total	550 no

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9628 Dt. 12/10/
MRN No 113093 Dt. 27/10/22
Received By ... Sign ...

Received the above material in good condition

For **SRI SAI VISHAL ENTERPRISES**

Receiver's Signature

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193899	Total PO quantity:	4000
Project:	Gulmohar Residency	PO No(s).	92410	Quantity delivered in earlier period:	900
Block /Flat / Villa no.:	For pump room pheriparal road planter brick work purpose.	Total material delivered	No	Quantity delivered during week:	550
Supplier:	SRI SAI VISHAL ENTERPRISES	Close PO:	No	Balance quantity to be delivered:	2550
Sign of security		Sign of Admin		Sign of Project manager	
Date	19/01/23	Date	19/01/23	Date	19 JAN 2023

APPROVED BY
M. RAM PRASAD. (G.M.R.)
Project Manager

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	9.10.22	3:30	6"x8"x16"	350	174	9577	113094
2.	12.10.22	3:30	6"x8"x16"	550	177	9628	11093
3.							
	TOTAL			**900**			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	10.01.23	3:30	6"x8"x16"	550	222	10631	116329
2.							
	TOTAL			550			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Requisition Form						
Company Name:	MRM LLP	Date:	23.09.22			
Site & Phase :	GMR	Time:	5:30			
Unit No./Block No.	Pump room pheripheral road					
Supplier:		Req. No.	193899			
Material required before date:		ID No.	80022			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL8696-Building Material-Solid Block---150MMX200MMX400MM-Nos	2000	0	2000		
2	BUIL8725-Building Material-Hollow Block---100MMX200MMX400MM-Nos	2000	0	2000		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For pump room pheripheral road planter brick work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Sufyan					
Approved By:						
Sign & Date:						

92410

APPROVED BY
30 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
24 SEP 2022
M. RAM PRASAD (G.M.R.)
Project Manager

APPROVED
25 SEP 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Order

 29-09-2022 11:10:19 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	92410	193899
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	29-09-2022	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	15-09-2022	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

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2	955200 - BUIL-Building Material - Solid Block-- - 100mmX200mmX400mm - Nos	2,000.00	26.00	0.00	0.00	52,000.00
					Total Order Value . . .	**128,000.00**

Rupees : One Lakh(s) Twenty Eight Thousand Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for pump room pheripral road planter brick, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name : ______________

Date : __/__/.

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality Mallapur Llp

Party GSTIN 36AABFM1459R1ZP

Inv. No. 112 Date : 11.02.23
D.C. No. 222 Date :
P. O. 92410 Date :
Payment
State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Flyash Bricks					
	4X8X16					
	6X8X12					
	6X8X16 →		550	38	Nos	20,900=00
	8X8X12					
	8X8X16					

SUMMIT SALES IN WARD No. 105704 Date 13/2 Sign: R.R. DIST.

Rupees in words Twenty Thousand Nine Hundred only

TOTAL	20,900=00
SGST @ %	-
CGST @ %	-
GRAND TOTAL	20,900=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Date :- 11.02.

Bill no :- 112

SRI SAI VISHAL ENTERPRISES

Modi Reality mallapur up

DATE	V.NO	DC.NO	6 X8X16	PO.NO	PO.DATE
10.01.23	9193	222	550 Nos	92410	
		Total	550 Nos		

x.