PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/5/23	Prepared by	Salman	Serial no.	
Supplier name	Social DNA			HO inward no.	
Firm/Company	Sommit Saly ll p	Project	SSMP	HO received date	
PO/WO date	8/5/23	PO/WO No.	8009	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	042	30/4/23	1,53,720/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	20230508019	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,53,720/-
Amount E – PO / WO value:			1,53,720/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	15/5/23		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman				
Sign:	8/5/23	08 MAY 2023 [signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

A DIGITAL MARKETING COMPANY

socialDNA BUILD AMPLIFY MULTIPLY

Registered Office: 6-3-1089/A-3-1, Gulmohar Avenue, Rajbhavan Road, Somajiguda, HYDERABAD – 500 082 (Andhra Pradesh) (INDIA)	Invoice No: 042	Date: 30.04.2023
	Our Service and tax details **Buyer'** **GSTNO:36ACQFS2044C1Z7**	Type of service Advertisement PAN No. : AJIPM8876F Service Tax No.:AJIPM8876FSD001 GSTN :36AJIPM8876F1ZN SAC : **998365**
	Mode/Terms of Payment	100% against invoice
	Buyer's Order :Contract	Date:16.11.2019

M/s **Summit Sales LLP**,
5-4-187/3&4, II nd Floor, M.G. Road, Secunderabad-500 003.
GST.NO: 36ACQFS2044C1Z7

S. No.	Particulars/ Descriptions	Unit Rate Rs.	Total Price Rs.
01	Campaigin (Google ads)		
	- Silver Oak Residency	23,207.49	
	- Nilgiri Heights	28,247.17	
	- AVR Gulmoher Homes (TS, USA)	8,990.84	
	- Gulmoher Residency	24,678.60	
	- Mayflower Platium	17,654.17	
	- Bloomdale	27,492.96	
		1,30,271.23	1,30,271.23
	For the month of Apl' 2023		1,30,271.23
	SGST 9%		11,724.41
	CGST 9%		11,724.41
			1,53,720.05
	R/o		00.05
		Total	1,53,720.00

Rupees : One Lakh Fifty Three Thousand Seven Hundred Twenty Only

Terms & Conditions

1. All payments should be made on **M/s. Social DNA**

Account details **M/s Social DNA**
A/C No. 50200027063648, IFSC Code HDFC0000512
HDFC Bank, Somajiguda Branch, Rajbhavan Road, Hyderabad-500 082

For- Social DNA
Aditya Raj Mankani
Authorized Signatory

Purchase Order

Original

From Company:	Summit Sales LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ACQFS2044C1Z7	Delivery Location:	Summit Sales Common Expences ,, ,

Supplier Details				
Social DNA 6-3-1089/A-3-1, Gulmohar Avenue, Rajbhavan Road, Somajiguda, Hyderabad Hyderabad,TG,500082 GSTIN:36AJIPM8876F1ZN Aditya,9849561567 aditya@socialdna.in	PO No	20230508009	Quote No	
	PO Date	08 May 2023	Quote Date	08 May 2023
	Supply Type	Purchase Order	Requisition Num	20230508004

TRN – 20230508019

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2697-Promotions-Design Charges-Display ad--Nos.	Google ads campaign of SOR, NGH,AGH,GMR, MPL. & BRGV for the month of April	1.00	1,30,271.23	0%	1,30,271	0%	9%	9%	0	11,724	11,724	1,53,720
									Total Amount ...	0	11,724	11,724	1,53,720

Rupees in words : One Lakh Fifty Three Thousands Seven Hundred And Twenty Only.

Terms and Conditions:-

Additional Specifications	Google ads campaign of SOR, NGH,AGH,GMR, MPL, & BRGV for the month of April
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser

08/05/23 11:32:38 AM