

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/5/23	Prepared by	UPWKA	Serial no.	
Supplier name	V4Yker MEDIA			HO inward no.	
Firm/Company	MILGIM Estate			HO received date	
PO/WO date	27/4/23	PO/WO No.	20230427012	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	V4M-2324-51	8/4/23	2893	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	20230505025	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier.

Amount E - PO / WO value:

Amount F - Difference (A - E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	UPWKA				
Sign:					
Date	8/5/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No 7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

To, M/s Niligiri Estates	Invoice No.		VGM-2324-51	Date : 30-04-2023
	Your P.O No.		20230427012	Date : 27-04-2023
	DC No :			Date : 17-04-2023
	Order Confirmed by :			

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "NE Ad in Hindu Hyd" Size:3.5x7 Publication:Hindu Date of Pub:29-04-2023	998636	1 NOS	2756.00	2.50	2.50		2756.00

OUR		CUSTOMER	Total Amount	2,756.00
GSTIN :	36AADCV9375P12C	36AAHFN0766F1ZA	Total CGST Amount	68.90
TIN No. :	36641857335		Total SGST Amount	68.90
STC No. :	AADCV9375PSD001		Total IGST Amount	
IT PAN No:	AADCV9375P		Grand Total (INR)	2,893.80

- Payment should be made by Crossed Demand Draft / Cheque in favour M/s V GREEN MEDIA PVT. LTD. payable at Hyderabad. - Interest @ 24 % p.a. is charged on unrealised payments. - Complaints /Clarifications will not be entertained after 7days of delivery. - Subject to Hyderabad jurisdiction only.			Amount in Indian Rupees : <u>TWO THOUSAND EIGHT HUNDRED AND NINETY THREE AND PAISE EIGHTY ONLY</u> Bank Details : HDFC Bank Ltd. Panjagutta, Hyderabad. A/c : 50200033057768, IFSC CODE :
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Receiver's Signature & Stamp	Prepared by	Checked by	For V Green Media Pvt Ltd. Authorised Signatory
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Purchase Order

Original

From Company: Nilgiri Estates
5-4-187/3&4, IInd Floor-Soham MansionM.G.Road
Secunderabad, TELANGANA, 500003
GSTNO:36AAHFN0766F1ZA

Delivery Location: Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
" " 9030931172

Supplier Details

V Green Media Pvt.Ltd.
3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar,
Hyderabad.
Hyderabad.TG.500029
GSTIN:36AADCV9375P1ZC
Accounts Department,040 - 6646 4477
info@vgreenmedia.com

PO No	20230427012	Quote No	
PO Date	27 Apr 2023	Quote Date	27 Apr 2023
Supply Type	Purchase Order	Requisition Num	20230427009

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%				Amount		
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	NE ad in Hindu Hyd on 29-04-2023	1.00	2,756.00	0%	2,756	0%	2.5%	2.5%	0	69	69	2,894
Total Amount ...										0	69	69	2,894

Rupees in words : Two Thousand Eight Hundred And Ninety Four Only.

Terms and Conditions:-

Additional Specifications NE ad in Hindu Hyd on 29-04-2023
Tax : Inclusive of GST and other taxes.
Delivery Date : 29-04-2023
Delivery Location : As given above.

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