

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	08-05-2023
Site:	Gulmohar Residency	Prepared by:	B Meenakshi Goud
Report From / To	28-04-23 Friday to 06-05-23 sat)	Approved by:	Narender Reddy
Report Date	08-05-2023		

List of requisitions numbers missing in the report: Req no:


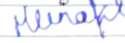
List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of iteam in Req	Item Description	Reason for not preparing PO/WO
20230418054	18-04-23	1	Chemical-Lock set	Po to be issue
20230426013	26-04-23	1-4	GI nut bolts and ISS flanges	
20230426023	26-04-23	7	A4 paper bundles	
20230426026	26-04-23	1	Plastic blue sheets	
20230502019	02-05-23	1	Printed flat files	
20230504005	04-05-23	1-5	Al.Aromor cables LT 3.5 core	
20230504020	04-05-23	1-3	Consumbles plates and spoons	
20230504021	04-05-23	1	Wall putty gypsum 50 bags	
20230505036	05-05-23	1	RMC-M25	
20230505044	05-05-23	1-2	Pvc conducting bends	
20230506040	06-05-23	1-2	Guard Alert siren and hub rack	

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
193800	12-09-23	3,4	UPVC windows(C-401 to 605)	Work In progress
208064	15-10-22	1	Electrical power supply(E,F,club house)	Work under progress
20230325014	25-03-2023	5	Channel Brakets 30nos balance	Material delivery by wedensday
20230227008	27-03-23	1	Plain false ceiling (C-605)	Work Under progress
20230227009	27-03-23	1	Plain false ceiling (C-607)	Work Under progress
20230228004	28-03-23	1	Plain false ceiling (Club house 2 nd floor)	Work in progress
20230301004	01-03-23	1	Plain false ceiling (D-602)	Work in progress
20230301005	01-03-23	1	Plain false ceiling (D-508)	Work in progress
20230328054	28-03-23	6,7	1sq.mm Electrical	Material ready at supplier delivery by

			wires(yellow&black) 5&8 balance	Wednesday			
20230328008	28-03-23	1	Internal door beading 2100LX18.75hmm 30 nos balance	Material ready at supplier delivery by Wednesday			
20230330014	30-03-23	3	granite Adhesive 15 bags balance	Material ready at supplier delivery by Wednesday			
20230307025	07-04-23	8,9	1 sq.mm Electrical wires (Black & red)12&4 nos balan	To be delivered on Tuesday			
20230408002	08-04-2023	1	Safety Pad locks 10 nos balance	To be delivered on Tuesday			
20230417016	17-04-2023	1-8	Bathroom tiles C-504	Material ready at supplier delivery by Wednesday			
20230417028	17-04-2023	1&5	Flush doors and SS screws	Material ready at supplier delivery will be Friday			
20230419031	19-04-2023	1&2	FLush doors	Material ready at supplier delivery will be Friday			
20230421023	21-04-2023	1	Chemical lock set	Supplier not responding			
20230401047	01-04-2023	1	Country Chocklate	Material available at sslp delivery by tuesday			
20230401034	01-04-2023	1	NRV and GI strip	Supplier arranging material delivery by thursday			
20230408001	08-04-2023	1&3	Coper cable 3 core and 3 Phase starter	Supplier arranging material delivery by thursday			
20230503021	03-05-2023	11-12	Bombay nails and hacksaw blades pending	Material ready at sslp delivery by tuesday			
20230503022	03-05-2023	1	Conceled flush tanks 14 nos pending	Material ready at sslp delivery by tuesday			
20230504016	04-05-2023	1-20	Stationery item	Material ready at sslp delivery by tuesday			
20230504017	04-05-2023	1-4	Stationery item	Material ready at sslp delivery by tuesday			
20230504037	04-05-2023	1	CPVC long bends 32mm 4 nos balance	Material delivery by Thursday			
20230505042	05-05-2023	1-3	Conceled flush tank &CPVC couplings	Material not available at sslp			
20230505035	05-05-2023	1	All in one spacers	Material ready at sslp delivery by tuesday			
20230505037	05-05-2023	1	LEPE polythin sheets	Material delivery by Thursday			
20230505047	05-05-2023	1-10	Club house electrical wires	Material ready at sslp delivery by tuesday			
20230506004	06-05-2023	1	Tan brown granite	Material ready at sov delivery by Wednesday			
No of gate passes issued this weak			01	From No.	9777	To No.	9777
Delivery van site visit on :			01-05-23,03-05-23,05-05-23				
Inward report (MRN/other) &stock report emailed in pdf format to purchase					Yes		
Item not ordered but received : Nill							
Detail of steel & cement stock							
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs	
1.	8mm	0.395	4.74	50	237		
2.	10mm	0.617	7.41	Nill	Nill		
3.	12mm	0.888	10.6	200	2120		
4.	16mm	1.580	18.9	40	756		

5.	20mm	2.469	29.6	40	1184		
6.	25mm	3.86	46.32	Nil	Nil		
7.	32mm	66.67					
8.	Binding wire		125kgs	125kgs			
OPC stock	500	OPC last weeks stock	500	PPC/PSC stock	382	PPC/PSC last weeks stock	415
Details	Project Manager			Admin Officer/Manager		Admin Audit	
Sign				B. Meenakshi 			
Date	08-05-2023			08-05-2023			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site. For negotiations/quotations. 1. Local purchase. For MDs approval input. 8. S Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!