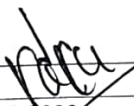


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas LLP	Date:	06-05-2023	
Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani	
Report From / To	28-04-2023 to 06-05-2023 (Fri to sat)	Approved by:	K Purshotham	
Report Date	06-05-2023			
List of requisitions numbers missing in the report*: NIL				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO#
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
20230315052	15-03-23	1-2	Z angle templates 1050x900 & 600x600 Hm	Part Material Received.Remaining will be delivered by next Week
20230315053	15-03-23	1-2	Z angle templates 1050x900 & 600x600 Hm	Part Material Received.Remaining will be delivered by next Week
20230315054	15-03-23	1-2	Z angle templates 1050x900 & 600x600 Hm	Part Material Received.Remaining will be delivered by next Week
20230323030	23-03-23	1-2	CP Angle cock & Extension Nipple	Material Not Availble
20230408022	08-04-23	1	Cp Angle cock 15nos pending	Material Not Availble
20230408027	08-04-23	1	Cp Angle cock 15nos pending	Material Not Availble
20230411022	11-04-23	1-7	SS Sink,Wash Basin,Concealed Flush tank	Material Available Delivery by Tuesday
20230425038	25-04-23	1	RMC- M20	Work is under Process
20230425032	25-04-23	1	Plain False Ceiling	Work is under Process
20230425035	25-04-23	1	Electrical Gate Lights	Part Material Received.Remaining will be Delivered by Wednesday
20230426004	25-04-23	1	Plain False Ceiling	Work is under Process
20230426005	25-04-23	1	Carpet Grass	Supplier arranging the material by next week
20230428001	28-04-23	1	RMC-25	Work is under Process
20230428005	28-04-23	1	RMC-25	Work is under Process
20230504044	04-05-23	1	Electrical Copper Wires 1 Sq,2.5Sq & 4 Sqmm	Material Available Delivery by Wednesday
20230502025	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5	Material Fabrication work is under process
20230502026	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5	Material Fabrication work is under process
20230502028	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5	Material Fabrication work is under process
20230502029	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5	Material Fabrication work is under process
20230502030	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5	Material Fabrication work is under process
20230502031	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5	Material Fabrication work is under process

20230502032	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5		Material Fabrication work is under process	
20230502033	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5		Material Fabrication work is under process	
20230502034	02-05-23	1-4	MS Grills 6x4,2x4,2x2 and 3x3.5		Material Fabrication work is under process	
No. of gate passes issued this week:			2/5	From No.	3956	To No. 3957
Delivery van site visit on: 3days			02-05-23(tuesday), 04-05-23(Thursday),06-05-23(Saturday)			
Inward report (MRN/other) & stock report emailed in pdf format to purchase?					Yes	
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	ttt	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	507	2400	-
2.	10mm	.617	7.404	433	3200	-
3.	12mm	.89	10.68	96	1020	-
4.	16mm	1.58	18.96	33	625	-
5.	20mm	2.47	29.64	-	-	-
6.	25mm	3.86	46.32	-	-	-
7.	32mm	6.32	75.84	-	-	-
8.	Binding wire	-		Nil	Nil	Nil
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	270	PPC/PSC last weeks stock 340
Details		Project Manager		Admin Officer/Manager		Admin Audit
						
Sign						
Date		06-05-2023		06-05-2023		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!