PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/05/2023	Prepared by	K. Mounika	Serial no.	17764
Supplier name	fine enterprises.			HO inward no.	
Firm/Company	Modifarm House	Project	Modi farms	HO received date	
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2814	29/04/2023	2,242/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2,242/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:		Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,242
Amount E – PO / WO value:			2,242
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	□ Yes □ No – wait for balance material □ Other		
Payment – due date	15/05/2023		
Remarks:	final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika				
Sign:	[signature]	[signature]			
Date	08/05/2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 08 MAY 2023 P. VENKATESHWARLU MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No.: 36AAIPI6940H1ZL

fineenterprises06@gmail.com
imranhussain.b@gmail.com
Cell : 9885665832

TAX INVOICE / DELIVERY CHALLAN

COFFEE DAY BEVERAGES

FINE ENTERPRISES

Regd. Office: # 1-4-510/1, Bholakpur, Musheerabad, Hyderabad - 500 020. Telangana.

To,
M/s. Modi Farm House (Hyderabad)
Chevella

GSTIN No.: –

Invoice No.: 2314
Invoice Dt. : 29/04/23
D.C. No. : –
D.C. Date : –

Sl. No.	Description of Goods	HSN / SAC Code	Qty.	Rate	Amount	CGST %	CGST Amt.	SGST %	SGST Amt.	Net Value
1	Coffee Beans E.B.II/H.L. AROMA	09011190				2.5		2.5		
2	Dip-Tea Assam	09024040				2.5		2.5		
3	Dip-Tea Cardamom	09024040				2.5		2.5		
4	Dip-Tea Ginger	09024040				2.5		2.5		
5	Dip-Tea Masala	09024040				2.5		2.5		
6	Dip-Tea Green Gold	09021030				2.5		2.5		
7	Dip-Tea Green Honey Lemon	09021040				2.5		2.5		
8	Lemon Premix Sachets ( )	09024040				2.5		2.5		
9	Milk Tetra Pack	04012000				2.5		2.5		
10	Sugar Sachets	17011490				2.5		2.5		
11	Plain/Branded Cups ( )	48236000				9		9		
12	Infusion P/C/S/M	21069099				6		6		
13	Stirrers Wood	44219090				6		6		
14	Health Drink (Hot Chocolate)	18069040				9		9		
15	Monthly Maintaining Charges (Apr)	SAC998719	1	1900	1900	9	171 –	9	171 –	1900 –
16	Installation Charges	SAC998719				9		9		
17	Accessories Charges	39233010								
18										
19										

Amount in Words : Two thousand two hundred and forty two only

TOTAL	1900.00
Add CGST %	171.00
Add SGST %	171.00
Add IGST %	–
Total Amount after Tax	2242.00

BANK DETAILS
Bank's Name : STATE BANK OF INDIA
Bank Branch : Padmarao Nagar, Secunderabad - 500023.
Bank A/c. No. : 30868977258
Bank IFS Code : SBIN0002772

CERTIFIED THAT THE PARTICULARS GIVEN ABOVE ARE TRUE & CORRECT.

Terms & Conditions :

1. Cheque / DD Payment in favour of **"FINE ENTERPRISES"**
2. All the contents/charges of the invoices will be deemed to be correct & accepted by you unless you informus of any discrepancies / disagreement through a signed letter, within 15 days from the date of receipt of invoice, failing which it shall be construed thatall contents/charges indicated in the Invoice is in order and ...(Distributor Name)..../CDG Ltd. will not be responsible or liable for any disputes/claims received post the said date.
3. Goods once sold will not be taken back.
4. Subject to Hyderabad Jurisdiction only.

E. & O.E.

Consumer Name, Signature & Mobile

Date :

SUMMIT SALES LLP R.R. DIST. IN WARD No: 109026 Date: 5/5/23 Sign:

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. Date 3/5/23 Sign.

For FINE ENTERPRISES

FINE ENTERPRISES MUSHEERABAD, HYD-20

Authorised Signature