

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MHPLSOV	Date:	13-05-2023
Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani
Report From / To	05-05-2023 to 13-05-2023 (Fri to sat)	Approved by:	K Purshotham
Report Date	13-05-2023		
List of requisitions numbers missing in the report*:			
List of requisitions where PO/WO not prepared 3 working days after requisition:			
Req No.	Req Date	Serial no of item in Req	Reason for not preparing PO/WO#
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
Req No.	Req Date	Serial no of item in Req.	Details of discussion with supplier ⁵
20230328042	28-03-2023	1-2	Solid Bricks 4" and 6"
20230406021	06-04-2023	1	Precast Compound Wall
20230421017	21-04-2023	1-2	Plastic gampa & Spade with handle
20230508060	08-05-2023	1	Eco Drain Chamber Left or Right
No. of gate passes issued this week:	0/5	From No.	Nil To No. Nil
Delivery van site visit on:	08-05-23(Monday),10-05-23(Wednesday), 12-05-23(Friday)		
Inward report (MRN/other) & stock report emailed in pdf format to purchase?	Yes		
Items not ordered but received:			
Other corrections & remarks:			
Details of steel & cement stock			
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 40feet rod - kgs
1.	8mm	.395	4.50
2.	10mm	.617	7.50
3.	12mm	.89	10.67
4.	16mm	1.58	18.96
5.	20mm	2.47	29.63
6.	25mm	3.86	46.30
7.	32mm	6.32	66.67
8.	Binding wire	-	Nil
OPC stock	Nil	OPC last weeks stock	Nil
			PPC/PSC stock
			PPC/PSC last weeks stock
Details	Project Manager		Admin Officer/Manager
Sign			Admin Audit
Date	13-05-2023		13-05-2023

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input. 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas LLP	Date:	13-05-2023
Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani
Report From / To	05-05-2023 to 13-05-2023 (Fri to sat)	Approved by:	K Purshotham
Report Date	13-05-2023		

List of requisitions numbers missing in the report*: NIL

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO#

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
20230315052	15-03-23	1-2	Z angle templates 1050x900 & 600x600 Hmm	Part Material Received.Remaining will be delivered by next Week
20230315053	15-03-23	1-2	Z angle templates 1050x900 & 600x600 Hmm	Part Material Received.Remaining will be delivered by next Week
20230315054	15-03-23	1-2	Z angle templates 1050x900 & 600x600 Hmm	Part Material Received.Remaining will be delivered by next Week
20230408022	08-04-23	1	Cp Angle cock 15nos pending	Material Not Avaialble
20230408027	08-04-23	1	Cp Angle cock 15nos pending	Material Not Avaialble
20230411022	11-04-23	1-3	Wash Basin, Pedasta l& Concealed Flush tank	Material Available Delivery by Tuesday
20230425032	25-04-23	1	Plain False Ceiling	Work is under Process
20230425035	25-04-23	1	Electrical Gate Lights	Part Material Received.Remaining will be Delivered by Wednesday
20230426004	25-04-23	1	Plain False Ceiling	Work is under Process
20230426005	25-04-23	1	Carpet Grass	Part Material Received.Remaining will be delivered by Next Week
20230504044	04-05-23	1	Electrical Copper Wires 1 Sqmm Yellow	Material Available Delivery by Wednesday
20230504045	04-05-23	1	Coffee Powder	Supplier didn't receive the payments for old po's.He will delivery the material after payment
20230504046	04-05-23	1	Wash Basin Waste Coupling	Material Available Delivery by Wednesday
20230505033	05-05-23	1	Hold Fast	Material Available Delivery by Wednesday
20230506036	06-05-23	1	Solid bricks	Part Material received.Remaining will be delivered by next week
20230506037	06-05-23	1-12	Electrical Copper Wires 1Sq,2.5sq and 4sqmm	Material Available Delivery by Wednesday
20230506038	06-05-23	1-12	Electrical Copper Wires 1Sq,2.5sq and 4sqmm	Material Available Delivery by Wednesday
20230506039	06-05-23	1-12	Electrical Copper Wires 1Sq,2.5sq and 4sqmm	Material Available Delivery by Wednesday
20230508075	08-05-23	1-9	Wall Hung,SS sink,Flush tank plate & etc	Material Available Delivery by Wednesday
20230508076	08-05-23	1-11	Wall Mixture,Pillar cock,Angle cock & Etc	Material Available Delivery by Wednesday

No. of gate passes issued this week:		3/5		From No.		3958		To No.		3960		
Delivery van site visit on: 3days		08-05-23(Monday),10-05-23(Wednesday),12-05-23(Friday)										
Inward report (MRN/other) & stock report emailed in pdf format to purchase?						Yes						
Items not ordered but received:												
Other corrections & remarks:												
Details of steel & cement stock												
Sl. No	tft	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs						
1.	8mm	.395	4.74	507	2400	-						
2.	10mm	.617	7.404	433	3200	-						
3.	12mm	.89	10.68	96	1020	-						
4.	16mm	1.58	18.96	33	625	-						
5.	20mm	2.47	29.64	-	-	-						
6.	25mm	3.86	46.32	-	-	-						
7.	32mm	6.32	75.84	-	-	-						
8.	Binding wire	-		Nil	Nil	Nil						
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	270	PPC/PSC last weeks stock	340					
Details		Project Manager			Admin Officer/Manager			Admin Audit				
Sign												
Date		13-05-2023			13-05-23							

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