

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/5/22		Prepared by: V. RAVI		Serial no. 17550	
Supplier name: S.S.L.L.P				HO inward no.	
Firm/Company: NRM LLP		Project: G.M.R		HO received date	
PO/WO date: 20/12/22		PO/WO No. 95176		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	DB - 28391	23/01/23	25,098.88	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				25,098.88	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	116486		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				25,098.88	
Amount E – PO / WO value:				25,098.80	
Amount F – Difference (A – E):				nil	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		15/5/23			
Remarks: find bill.					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:					
Date		13/5/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no.: 95176	PO date: 20/12/22	Req. no.: 208532	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☒ Y/ ☐ N	POD available ☒ Y/ ☐ N
Data required from site/engineers:			
MRN nos. related to PO 116486			
☐ Part material received.		☒ Full material received.	
☐ Material not received.			
☐ Close PO – Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: Total material received. Close this PO.			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: Basaneshwar	Sign: [Signature]	Date: 10/03/23	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.		☐ Part bill received against this PO.	
☐ All bills received against this PO.			
☐ Advance paid against this PO		Amount paid:	
Date of payment:			
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks by Accountants:			
Prepared by: Rajyalakshmi	Sign: [Signature]	Date: 14/03/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: Bill required from SLLP.			
Prepared by: Ravi	Sign: [Signature]	Date: 15/02/23.	
Advice by MD - action to be taken.			
☒ Get certified bill from supplier (not original).		☒ Prepare bill in SLLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
16 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	95176	208532
Doc Date	20-12-2022	
Quote No	nil	
Quote Date	19-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 394300 - TLFL-Tiles - Tiles-Floor Tiles-Caneite Beige-Cera - 600X1200mm - Sqm 33 Boxes	48.00	443.13	0.00	18.00	25,098.88
Total Order Value . . .					25,098.88
Rupees : Twenty Five Thousand Ninty Eight and Paise Eighty Eight Only.					

Terms and Conditions :-

Specification / All items shall be of Nitco & Ispira brand/company

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. For D-block flat no.505 internal tiles fixing work purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

DELIVERY CHALLAN
SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty Mallapur
LLP
Site: GMR

DC No. : 5291
Date : 18/01/2023
Vehicle No. :
P.O. / W.O. No. : 95176
P.O. / W.O. Date : 20/11/2022

Sl. No.	PARTICULARS	Quantity
1	Carpet Beige 600mm x 1200mm (33 Boxes)	48 Sqm
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
MODI REALTY MALLAPUR LLP
Ward No 11057 DL 20/1/23
MRN No 116486 DL 22/10/23
Received By... [Signature]

GSTIN :

Received the above materials in good condition.

Received by : [Signature]

Date : 18/01/2023

Stamp:

[Signature]

For **SUMMIT SALES LLP**

[Signature]

Authorised Signatory

Purchase Order

Page(s) 1 of 1

21-12-2022 10:14:30 AM



95176

13.12.22 4:22:13

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	95176	208532
Doc Date	20-12-2022	
Quote No	nil	
Quote Date	19-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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Terms and Conditions :-**Specification /** All items shall be of Nitco & Ispira brand/company**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. For D-block flat no.505 internal tiles fixing work purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form									
Company Name:		MERM LLP							
Site & Phase:		GNR							
Unit No./Block No.		Towards D-Block flat no.505 internal tiles fixing work purpose.							
Supplier:									
Material required before date:		urgent							
S No	Item								
1	TT Fl.394J-Tiles-Floor Tiles-Canselle Beige-C era-600X1200MM-Sqm	1.74		33					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		Towards D-Block flat no.505 internal tiles fixing work purpose.							
Engineer									
Prepared By:		Rahul T							
Approved By:									
Sign & Date:		19.12.22							
Project Manager		Rahul		Purchase Manager		MD			

95176

20 DEC 2022
VENKATESHWARLU
MANAGER PURCHASE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		DB - 28391	
Modi Reality Mallapur LLP				Invoice Date.		23-01-2023	
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076				PO No.		95176	
GSTIN : 36AAEFM1459R1ZP				PO Date.		20-12-2022	
PAN AAEFM1459R				Req ID		82628	
				Req Date		19-12-2022	
				Loc Req No		208532	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	394300 - TLFL-Tiles - Tiles-Floor Tiles-Cancite	69010030	48	443.13	21,270.24	18	3,828.64
	33 Boxes						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		21,270.24		3,828.64
	1,914.32	1,914.32	Total Invoice Amount		25,098.88		

Rupees : Twenty Five Thousand Ninty Eight and Paise Eighty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

"TRUE COPY"

Authorised signatory