PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/5/23	Prepared by	V. RAVI	Serial no.	17552
Supplier name	S.S.L.L.P			HO inward no.	
Firm/Company	MRMLLP	Project	G.M.R	HO received date	
PO/WO date	09/11/22	PO/WO No.	93764	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	DB - 29290	13/5/23	13,629-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			13,629-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	113835	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			13,629-00
Amount E – PO / WO value:			20,244-00
Amount F – Difference (A – E):			6615-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	15/5/23		
Remarks:	Find bill & close this Po		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		13/5/23.			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED BY
13 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

MODI PROPERTIES PVT. LTD.
INWARD
No. 1948
Date 13/5/23
Sign.

Form for closure of purchase order

PO no.: 93764	PO date: 09/11/22	Req. no.: 208213	Advice Scan ID
Barcoded PO available ☑ Y/□ N	Invoice original available □Y/☑N /□Copy available	POD available ☑Y/□ N	

Data required from site/engineers:

MRN nos. related to PO: 113835		
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: total material received. close this po.		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Basaweshwari	Sign:	Date: 10/03/23

Data required from accounts:

□ Checked with E&D for receipt of bills.		
□ Bills not received against this PO.	☑ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	27591	14-12-2022	66151-	Yes
2.				
3.				

Remarks by Accountants:

Prepared by: Rajyalakshmi	Sign:	Date:

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: Balance Material Invoice to be got from SSLLP - GVOC.

Prepared by: Ravi	Sign:	Date: 16/03/23

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).	☑ Prepare bill in SSLLP for material supplied.	
☑ Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑ Close PO	□ Keep PO open. Material awaited	
□ Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:		
Approved by: Soham	Sign:	Date:

APPROVED BY
17 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 09-03-23 ver5.docx

Purchase Order

 09-02-2023 11:08:19

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP-GVDC 5-4-187/3&4, II nd Floor, MG Road, Secunderabad. **GSTIN** 36AAHCG4940K1ZC 040-66335551 040-66335551	**Doc No**	93764	208213
	Doc Date	09-11-2022	
	Quote No	Nil	
	Quote Date	09-11-2022	
	SupplyType	Supply	

Kind Attn : Meghana

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	897300 - ELEA-Electrical - Bentonite Powder-- - 25Kgs - Nos *20kg bag*	20.00	315.00	0.00	5.00	6,615.00
2	694500 - ELEC-Electrical - Chemical Earthing-- - 25Kgs - Bags	10.00	1,155.00	0.00	18.00	13,629.00
					Total Order Value . . .	**20,244.00**

Rupees : Twenty Thousand Two Hundred Fourty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as Advance
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Rs, 1,53,105/- Vide cheque no..............
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For Stock Repleneshing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP-GVDC***

Name : ____________________

Name : ____________________

Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP [GVDC]

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Reality Mallapur LLP (GMR)	DC No. 4226
	Date : 14-11-2022
	Vehicle No. TS10UA0143
Site:	P.O. / W.O. No. : 93764
	P.O. / W.O. Date : 09.11.2022

Sl. No.	PARTICULARS	Quantity
1	897300 ELEA - Electrical Bentonite powder. 25kg	20 No.
2	694500 ELEC - Electrical ~~Ea~~ Chemical Earthing	10 No.
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13.		
14		
15		
16		
17		
18		
19		
20		30 No's.

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9974 Dt ... 14/11/22
MRN No 113835 Dt 16/11/22
Received By & Sign ... 14/11/22

GSTIN :

Received the above materials in good condition.

Received by :

Date : 14.11.2022

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

 11-11-2022 14:50:49

93764
01.11.22 2:56:54

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP-GVDC
5-4-187/3&4, II nd Floor, MG Road, Secunderabad.

GSTIN 36AAHCG4940K1ZC
040-66335551 040-66335551

Doc No	93764	208213
Doc Date	09-11-2022	
Quote No	Nil	
Quote Date	09-11-2022	
SupplyType	Supply	

Kind Attn : Meghana

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	897300 - ELEA-Electrical - Bentonite Powder-- - 25Kgs - Nos *20kg bag*	20.00	315.00	0.00	5.00	6,615.00
2	694500 - ELEC-Electrical - Chemical Earthing-- - 25Kgs - Bags	10.00	1,155.00	0.00	18.00	13,629.00
	Total Order Value . . .					**20,244.00**

Rupees : Twenty Thousand Two Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms 100% as Advance

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security ______, 8309938133

Penality For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Rs, 1,53,105/- Vide cheque no...............

Other Terms We reserve the right to reject items not conforming to quality and specifications.For Stock Repleneshing purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	27591	14/12/22	6,615
2.			
3.			
4.			
5.			

DC 14226 - G. 99474. 14/11/22

For *Modi Reality Mallapur LLP*

Authorised Signatory

Venkata 09/11/22

Name : ______________ Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP-GVDC*

Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	07-01-2022			
Site & Phase :	GMR	Time:	11:43			
Unit No./Block No.						
Supplier:		Req. No.	2082[illegible]			
Material required before date:	Urgent	ID No.	81279			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC5744-Electrical-CI-Electrode--100X2750MM-Nos — 29921-	13	0	13	0	
2	ELEC8973-Electrical-Bentonite Powder---25Kgs-Nos } 300 + 18% 5% rolev	20	0	20	0	
3	ELEC6945-Electrical-Chemical Earthing---25Kgs-Bags } 1100 + 18%	10	0	10	0	
4						
5	93764					
6	vijetha earthing					
7						
8						
9						
10						
Remarks:	for earthing pit bore well near h block purpose work at gmr site.					
	Engineer	Project		Purchase		MD
Prepared By:	sultan ali					
Approved By:						
Sign & Date:						

APPROVED BY
M. RAMPRASAD (G.M.R) Project Manager
05 NOV 2022

APPROVED
09 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R

Invoice No.	DB - 29290
Invoice Date.	13-05-2023
PO No.	93764
PO Date.	09-11-2022
Req ID	81279
Req Date	07-11-2022
Loc Req No	208213

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	694500 - ELEC-Electrical - Chemical Earthing-- -	72159090	10	1155.00	11,550.00	18	2,079.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	11,550.00		2,079.00
	1,039.50	1,039.50	Total Invoice Amount	13,629.00		

Rupees : Thirteen Thousand Six Hundred Twenty Nine Only.

for Summit Sales LLP

SUMMIT SALES LLP SEC'BAD

Authorised signatory

Subject to Hyderabad Jurisdiction

"TRUE COPY"