PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/5/23	Prepared by	V. RAVI	Serial no.	17545
Supplier name	S.S.L.L.P			HO inward no.	
Firm/Company	NPPL	Project	NPL	HO received date	
PO/WO date	23/02/23	PO/WO No.	97492	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	DB - 29282	10/4/23	7032.80	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7032.80
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117828	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7032.80
Amount E – PO / WO value:	45,531.34
Amount F – Difference (A – E):	38,498.54
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/5/23
Remarks:	final bill & close this PO.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		13/5/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED BY
13 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 1937
Date 13/5/23
Sign.

Form for closure of purchase order

PO no.	97492	PO date.	23/2/2023	Req. no.:	178971	Advice Scan ID
Barcoded PO available	□ Y/✓N	Invoice original available ✓□Y/□N /□Copy available				POD available ✓□Y/□ N

Data required from site/engineers:		
MRN nos. related to PO 117828		
□ Part material received.	✓Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required	□ Keep PO open. Work under progress.	
Remarks by engineer: All Matirial received at Site (Inword No:- 24296, dt. 24/2/23)		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery - PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Divya	Sign:	Date: 10/4/23.
Data required from accounts:		
□ Checked with E&D for receipt of bills.		
□ Bills not received against this PO.	✓□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received

Sl. No.	Bill no	Bill date	Bill amount	Cr. given to supplier
1.	28980	24-2-23	34982/-	Yes
2.	DB 29255	31-3-23	3516/-	Yes
3.				

Remarks by Accountants:		
Prepared by:	Sign:	Date: 21/4/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by: Sangeeta	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no
1.	DB-29282	10.04.23	7032.80	117626.
2				
3.				
Remarks:	Need MD's Approval for enclosed invoice			

Prepared by: Ravi	Sign:	Date: 21/4/23

Advice by MD - action to be taken.

✓ □ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.
✓ □	Thereafter, prepare advice for credit to supplier and send to Soham for processing.	
✓ □	Close PO	□ Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger. ✓	
Remarks:		
Approved by: Soham	Sign:	Date:

APPROVED BY
12 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

Second Page of PO wrongly

Sir,
Details have been corrected.
Hence kindly give approval pls.

Purchase Order

 12-05-2023 11:04:34 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	97492	178971
Doc Date	23-02-2023	
Quote No	Nil	
Quote Date	22-02-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	607400 - PLCP-Plumbing - CP Wall Mixture-- - - - Nos	4.00	2,402.53	0.00	18.00	11,339.94
2	911700 - PLCP-Plumbing - CP Shower Arm -- - - - Nos *with head*	4.00	618.42	0.00	18.00	2,918.94
3	768200 - PLCP-Plumbing - CP Angle Cock-- - - - Nos	30.00	298.00	0.00	18.00	10,549.20
4	789100 - PLCP-Plumbing - CP Health Faucet-- - - - Nos	4.00	365.40	0.00	18.00	1,724.69
5	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	4.00	583.05	0.00	18.00	2,752.00
6	710100 - PLCP-Plumbing - CP Short Body-- - - - Nos	4.00	556.50	0.00	18.00	2,626.68
7	779100 - PLCP-Plumbing - CP Sink Cock with Swivel Spout -- - - - Nos	4.00	2,402.53	0.00	18.00	11,339.94
8	792000 - PLCP-Plumbing - CP Extension Nipple-- - 12X25mm - Nos	16.00	68.51	0.00	18.00	1,293.47
9	388600 - GENE-General Items - Teflon tapes-- - - - Nos	44.00	19.00	0.00	18.00	986.48
					Total Order Value . . .	**45,531.34**

Rupees : Fourty Five Thousand Five Hundred Thirty One and Paise Thirty Four Only.

Terms and Conditions :-

Specification /	All items shall be of Parryware brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Purchase Order

 12-05-2023 11:04:34 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C-201 ,B-901 flat use work Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : / /

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN 36AABCM4761E1ZM

DC No	24772
DC Date	24-02-2023
PO No	97492
PO Date	23-02-2023
Req ID	84594
Req Date	22-02-2023
Loc Req No	178971

	Description of Goods	HSN/SAC	Qty
1	607400 - PLCP-Plumbing - CP Wall Mixture-- - - - Nos	84819090	4
2	911700 - PLCP-Plumbing - CP Shower Arm -- - - - Nos	84819090	4
3	789100 - PLCP-Plumbing - CP Health Faucet-- - - - Nos	84819090	4
4	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	84819090	4
5	710100 - PLCP-Plumbing - CP Short Body-- - - - Nos	84819090	4
6	779100 - PLCP-Plumbing - CP Sink Cock with Swivel Spout -- - - - Nos	84819090	4
7	792000 - PLCP-Plumbing - CP Extension Nipple-- - 12X25mm - Nos	84819090	16
8	388600 - GENE-General Items - Teflon tapes-- - - - Nos	39209999	44
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD

Inward No: 24296 Dt: 24-2-23

MRN No: 31782 Dt: 25/2/23

Received By: Sign:

MODI PROPERTIES PVT LTD

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Modi Properties - Purchase Order Module

Material Receipts Form

New DC | Edit | Save | Close

PO Doc No: 97492

MRN Doc ID: 117828

MRN Date: 25-02-2023

DC No: 24772

DC Date: 24-02-2023

Remarks:

In Time: 15:00

Vehicle No: TS10UB3122

Delivered By: PARTY

Received By: SECURITY

Inward No: 24296

Inward Date: 24-02-2023

Company Name : Modi Properties Pvt.Ltd.
Project Name : May Flower Platinum
Supply Type : Supply
Quote No : Nil
Quote Date : 22-02-2023
~~~~~~~~~~~~~~~~~~~~~~~~~~
Supplier Name : Summit Sales LLP
Contact Person : Hamendra,Prabhakar
Address : 5-4-187/3&4,II nd floor,Soham Mansion,MC Road, Sec
Phone : 040-66335551

PDF Name: PO97492DC24772MR117828

SNo	Category	Item Name	Ord Qty	DC Qty	Status	Balance	Recd Qty	Rate
1	PLCP-Plumbing	607400 - PLCP-Plumbing - CP Wall Mixture-- - - - Nos	4	4	Not Closed	0	4	0
2	PLCP-Plumbing	911700 - PLCP-Plumbing - CP Shower Arm -- - - - Nos	4	4	Not Closed	0	4	0
3	PLCP-Plumbing	768200 - PLCP-Plumbing - CP Angle Cock-- - - - Nos	30	30	Not Closed	0	30	0
4	PLCP-Plumbing	789100 - PLCP-Plumbing - CP Health Faucet-- - - - Nos	4	4	Not Closed	0	4	0
5	PLCP-Plumbing	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	4	4	Not Closed	0	4	0
6	PLCP-Plumbing	710100 - PLCP-Plumbing - CP Short Body-- - - - Nos	4	4	Not Closed	0	4	0
7	Plumbing - CP	779100 - PLCP-Plumbing - CP Sink Cock with Swivel Spout --	4	4	Not Closed	0	4	0
8	PLCP-Plumbing	792000 - PLCP-Plumbing - CP Extension Nipple-- - 12X25mr	16	16	Not Closed	0	16	0
9	GENE-General Items	338600 - GENE-General Items - Teflon tapes-- - - - Nos	44	44	Not Closed	0	44	0

Type here to search

36°C ENG 15:56 21-04-2023

Make payment of the Bill online through www.tssouthernpower.com

O/C

21/4/23
~~~~~~~~~~~~~~~~~~~~~~~~~~

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

- Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	DB - 29282
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	10-04-2023
	PO No.	97492
	PO Date.	23-02-2023
	Req ID	84594
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	22-02-2023
	Loc Req No	178971

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	768200 - PLCP-Plumbing - CP Angle Cock-- - - -	84819090	20	298.00	5,960.00	18	1,072.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,960.00	1,072.80
	536.40	536.40	Total Invoice Amount	7,032.80	

Rupees : Seven Thousand Thirty Two and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
107988
10/4/23

Subject to Hyderabad Jurisdiction

Authorised signatory