

INSTALLATION REPORT

Company/ firm:	SOV LIP	Requisition nos.:	20230512039
Project:	SOV-111	PO no.:	20230512045
Supplier:	Veldi Kadunakar ready	Material type:	cera board cladding

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	18/5/23	178	cera board cladding	150mm	42 sqm
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					42 sqm

Remarks:

APPROVED BY		
Approved by	Project manager K. PURSHOTHAM Project Manager (Silver Oak Villas Part-III)	Security Admin (Audit)

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.