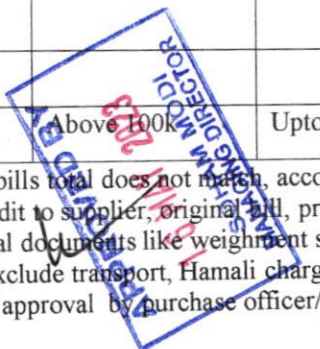


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/5/23		Prepared by	V. RAVI	Serial no.	17952
Supplier name		SGLP				HO inward no.	
Firm/Company		M RMLP		Project	G.M.R	HO received date	
PO/WO date		20/12/22		PO/WO No.	95176	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount		Original attached
1.	28391		23.01.23		25,098.88		☒ Yes ☐ No
2.							☐ Yes ☐ No
3.							☐ Yes ☐ No
4.							☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):						25,098.88	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	116486				Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						25,098.88	
Amount E – PO / WO value:						25,098.88	
Amount F – Difference (A – E):						NIL	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				18/5/23.			
Remarks: find bill & close this P.O.							
Approved by	Purchase Officer	Purchase Manager	M D		Accountant	Accounts Manager	
Name:		V. RAVI					
Sign:							
Date		16/5/23					
Approval limit	Upto 20k	Above 20k	Above 100k		Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no: 95176	PO date: 20/12/22	Req no: 208532	Advice Scan ID	
Barcoded PO available ☒ Y ☒ N	Invoice original available ☒ Y ☒ N	Copy available ☐	POD available ☒ Y ☒ N	
Data required from site/engineers:				
MRN nos. related to PO				
☐ Part material received. ☐ Full material received. ☐ Material not received.				
☐ Close PO - Balance material will be re-ordered by new requisition.				
☐ Cancel PO. Material not required. ☐ Cancel PO. Material will be re-ordered by new requisition				
☐ Keep PO open. Material required. ☐ Keep PO open. Work under progress.				
Remarks by engineer: Total material received				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DC's proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: SK Goshwami		Sign:	Date: 08/05/23	
Data required from accounts:				
☐ Checked with E&D for receipt of bills.				
☒ Bills not received against this PO. ☐ Part bill received against this PO. ☐ All bills received against this PO.				
☐ Advance paid against this PO		Amount paid:	Date of payment:	
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1				
2				
3				
Remarks by Accountants:				
Prepared by: Rajyalakshmi		Sign:	Date: 15-05-2023	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above				
Prepared by:		Sign:	Date:	
Remarks by Ravi + details of bills to be approved				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1				
2				
3				
Remarks: Need MD's Approval for enclosed invoice.				
Prepared by: Ravi		Sign:	Date: 15/5/23.	
Advice by MD - action to be taken.				
☐ Get certified bill from supplier (not original). ☒ Prepare bill in SLLP for material supplied				
☒ Thereafter, prepare advice for credit to supplier and send to Soham for processing.				
☒ Close PO ☐ Keep PO open. Material awaited				
☒ Accounts to be reconciled with supplier. Get supplier's ledger				
Remarks:				
Approved by: Soham		Sign:	Date:	

APPROVED BY
15 MAY 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

Page(s) 1 of 1

08-05-2023 10:16:06

Original / Office Copy / Purchase Div. Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	95176	208532
Doc Date	20-12-2022	
Quote No	nil	
Quote Date	19-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 394300 - TLFL-Tiles - Tiles-Floor Tiles-Caneite Beige-Cera - 600X1200mm - Sqm 33 Boxes	48.00	443.13	0.00	18.00	25,098.88
Total Order Value . . .					25,098.88

Rupees : Twenty Five Thousand Ninty Eight and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand All items shall be of Nitco & Ispira brand/company

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad NExt to NFC Railway Over Bridge
Phone. Contact. Security _____, 8309938133

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications For D-block flat no 505 internal tiles fixing work purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

DELIVERY CHALLAN

SUMMIT SALES LLP

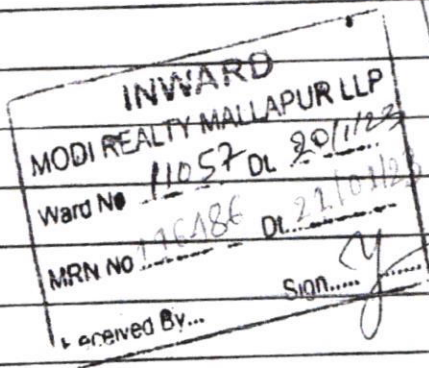
5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Modi Realty Mallapur
LLP
 Site: GMR

DC No. : 5291
 Date : 18/01/2023
 Vehicle No. :
 P.O. / W.O. No. : 195176
 P.O. / W.O. Date : 20/11/2022

Sl. No.	PARTICULARS	Quantity
1	Canada Beige 600mm X 1200mm	48 sqm
2	(33 Boxes)	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

**GSTIN :**

Received the above materials in good condition.

Received by: T. Lakshmi

Stamp:

Date: 18/01/2023

For SUMMIT SALES LLP

Authorised Signatory

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	28391		
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076 GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R				Invoice Date.	23-01-2023		
				PO No.	95176		
				PO Date.	20-12-2022		
				Req ID	82628		
				Req Date	19-12-2022		
				Loc Req No	208532		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	394300 - TLFL-Tiles - Tiles-Floor Tiles-Caneite	69010030	48	443.13	21,270.24	18	3,828.64
	33 Boxes						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
					21,270.24		3,828.64
IGST		CGST	SGST	Total Taxable Amount			
		1,914.32	1,914.32	Total Invoice Amount	25,098.88		

Rupees : Twenty Five Thousand Ninty Eight and Paise Eighty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

28391
23/01/2012

Modi Realty Mellapur
LLP
GMR

DC No. : 5291
Date : 18/01/2012
Vehicle No. :
P.O. / W.O. No. : 95176
P.O. / W.O. Date : 20/01/2012

PARTICULARS

Quantity

Canada Beige 600mm X 1200mm
(33 Boxes)

28 Sqm

GSTIN :

Received the above materials in good condition.

Received by : T. Reddy

Stamp:

Date : 18/01/2012

Reddy

For SUMMIT SALES LLP

Authorised Signatory