

Form for closure of purchase order

PO no.: 93214	PO date: 26/10/22	Req no.: 208072	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☐ Y/ ☒ N	POD available ☐ Y/ ☒ N
Data required from site/engineers:			
MRN nos. related to PO			
☐ Part material received.		☐ Full material received.	
☐ Close PO - Balance material will be re-ordered by new requisition.		☒ Material not received.	
☒ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer:			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DC's proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: Munabhi	Sign:	Date: 10/5/23	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.		☐ Part bill received against this PO.	
☐ Advance paid against this PO		☐ All bills received against this PO.	
Amount paid: 29885		Date of payment: 29-10-22	
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks by Accountants:			
Prepared by: Rajyalakshmi	Sign:	Date: 15-05-2023	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: Invoice to be sent to Ravi site says not to require,			
Prepared by: Ravi	Sign:	Date: 15/5/23 so close this PO.	
Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: Soham	Sign:	Date:	

Just advance paid
against other bills!



Purchase Order

06.05.2023 16:39:12

Original / Office Copy / Purchase Div. Copy

Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
GST No. : 36AAEFM1459R1ZP

Supplier Details

Liberty21 Ventures Private Limited
1st floor, Plot no. 19, Above Heritage Fresh, Sanjeeva Co - Op. Housing
Society Village, Secunderabad - 500009

GSTIN 36AADCG8462G1ZG

9866689601

Doc No	93214	208072
Doc Date	26-10-2022	
Quote No	Nil	
Quote Date	26-10-2022	
SupplyType	Supply	

Kind Attn : Shashikala

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos 6x4	13.00	8,088.00	0.00	18.00	124,069.92
2 221200 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX900Hmm - Nos 4x3	5.00	4,044.00	0.00	18.00	23,859.60
3 766200 - WIND-Windows - UPVC-Ventilator top hung - - 750WX600Hmm - Nos 2' 6x2	10.00	3,060.00	0.00	18.00	36,108.00
4 776300 - WIND-Windows - UPVC-French door Sliding with mesh- - 2400WX2100Hmm - Nos 8x7	5.00	17,304.00	0.00	18.00	102,093.60
5 503800 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX1200Hmm - Nos 4x4	2.00	5,392.00	0.00	18.00	12,725.12
Total Order Value . . .					298,856.24

Rupees : Two Lakh(s) Ninty Eight Thousand Eight Hundred Fifty Six and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation dt. 09/03/2022.

Payment Terms 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.

Tax All taxes included in above price.

Delivery Date Within 25 days.

Delivery Location Guimohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone Contact. Security _____, 8309938133

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs29885.00/-Cheque.

Other Terms We reserve the right to reject items not conforming to quality and specifications. F-Block Flat no 404,405,502,504,602 purpose.

Completion Date Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

Measurement Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

Accepted the above Terms And Conditions
For **Liberty21 Ventures Private Limited**

For **Modi Reality Mallapur LLP**
Authorised Signatory

Date : _/ _/ _

Name : _____

Purchase Order

Page(s) 1 Of 2

27-10-2022 12:49:09



93214

18.10.22 2:23:36

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Liberty21 Ventures Private Limited 1st floor, Plot no. 19, Above Heritage Fresh, Sanjeeva Co - Op. Housing Society Village, Secunderabad - 500009 GSTIN 36AADCG8462G1ZG 9866689601	Doc No	93214	208072
	Doc Date	26-10-2022	
	Quote No	Nil	
	Quote Date	26-10-2022	
	SupplyType	Supply	

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Total Order Value . . .					298,856.24
Rupees : Two Lakh(s) Ninty Eight Thousand Eight Hundred Fifty Six and Paise Twenty Four Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 09/03/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 25 days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs29885.00/-Cheque .
Other Terms	We reserve the right to reject items not conforming to quality and specifications. F-Block Flat no.404,405,502,504,602 purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Liberty21 Ventures Private Limited**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 2 Of 2

27-10-2022 12:49:09

Original / Office Copy / Purchase Div.Copy

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Liberty21 Ventures Private Limited**

Name : _____

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 2

26-10-2022 13:35:51

Original

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5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
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1st floor, Plot no. 19, Above Heritage Fresh, Sanjeeva Co - Op. Housing
Society Village, Secunderabad - 500009

GSTIN 36AADCG8462G1ZG

9866689601

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Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Liberty21 Ventures Private Limited**

Name : _____

Name : _____

Date : ____/____/____

For MDS APPROVAL

☒ High Value/quantity beyond limits.

☐ Po/Req. processed-post approval

☐ Approval for technical details/variation

☐ Replenishing S&LLS stock

☐ Other

APPROVED BY

26 OCT 2022

SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

Page(s) 2 Of 2

26-10-2022 13:35:51

Original / Office Copy / Purchase Div.Copy

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Venkat
26/10/22

Name : _____

Accepted the above Terms And Conditions

For **Liberty21 Ventures Private Limited**

Name : _____

Date : __/__/__

