

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP		Date:	20-05-2023
Site:	Gulmohar Residency		Prepared by:	B.Meenakshi Goud
Report From / To	12-05-23 Friday to 20-05-23 sat)		Approved by:	Narender Reddy
Report Date	20-05-2023			
List of requisitions numbers missing in the report*: Req no:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
20230502019	02-05-23	1	Printed flat files	
20230515012	15-05-23	1	Bycycle	
20230517013	17-05-2023	1-18	Fire safety material for G block	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
193800	12-09-22	3,4	UPVC windows(C-401 to 605)	Work In progress
208064	15-10-22	1	Electrical power supply(E,F,club house)	Work under progress
20230227008	27-02-23	1	Plain false ceiling (C-605)	Work Under progress
20230227009	27-02-23	1	Plain false ceiling (C-607)	Work Under progress
20230228004	28-02-23	1	Plain false ceiling (Club house 2 nd floor)	Work in progress
20230325014	25-03-2023	5	Channel Brakets 30nos balance	Material delivery by wedensday
20230328008	28-03-23	1	Internal door beading 2100LX18.75hmm 30 nos balance	Material ready at supplier delivery by Wednesday
20230401047	01-04-2023	1	Country Chocklate	Material avaible at sslp delivery by tuesday
20230408002	08-04-2023	1	Safety Pad locks 10 nos balance	To be delivered on Tuesday
20230417016	17-04-2023	1-8	Bathroom tiles C-504	Material ready at supplier delivery by Wednesday
20230417028	17-04-2023	1&5	SS screws	Material ready at supplier delivery will be Friday
20230426023	26-04-2023	7	Paper bundles	Material ready at sslp delivery by wedensday
20230426013	26-04-23	2&4	GI Nut and bolts and ISS flanges	Material ready at supplier delivery by friday
20230503021	03-05-2023	11-12	Bombay nails and hacksaw blades pending	Material ready at sslp delivery by tuesday
20230503008	03-05-2023	1	AMC for generator	Adance payment not Received
20230504017	04-05-2023	1-4	Stationery item	Material ready at sslp delivery by tuesday

20230505036	05-05-2023	1	RMC-M25	Site not ready yet
20230506004	06-05-2023	1	Tan brown granite	Material ready at sov delivery by Wedensday
20230506040	06-05-2023	1	Guard alert siren and hub rack	Online Purchase
20230508008	08-05-2023	1-9	CP fittings for D-307	Material not available at SSLLP
20230508022	08-05-2023	1-9	CP fittings for D-402	Material not avaible at SSLLP
20230508025	08-05-2023	1-9	CP fittings for D-403	Material not available at SSLLP
20230508030	08-05-2023	1-9	CP fittings for D-503	Material not available at SSLLP
20230508031	08-05-2023	1-9	CP fittings for D-504	Material not available at SSLLP
20230508003	08-05-2023	1	Drill machine	Supplier delivery by tuesday
20230508032	08-05-2023	5	Piller cock pending 2 nos	Material ready at SSLLP delivery by Wedensday
20230508046	08-05-2023	1-3	Tools-Welding rods ad metal blades.	Supplier delivery by tuesday
20230509005	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509006	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509007	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509008	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509009	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230510024	10-05-2023	1	RMC-M10	Holding for some days site not ready
20230510030	10-05-2023	1-2	Opera beige tiles	Material ready at supplier delivery by tuesday
20230510014	10-05-2023	1-3	Cable glands double compression	Supplier delivery by tuesday
20230510029	10-05-2023	1-13	Electrical Wires	Material ready at SSLLP delivery by Wedensday
20230510015	10-05-2023	1	Sprayer masand	Supplier arranging for material
20230510063	10-05-2023	1	Aluminum lugs	Supplier arranging for material
20230511035	11-05-23	7-9	Hose pipe and hose clamps	Material ready at SSLLP delivery by Wedensday
20230511018	11-05-2023	1-6	Electrical wires	Material ready at SSLLP delivery by Wedensday
20230513036	13-05-2023	1-14	Fire safety material	Material ready at SSLLP delivery by Wedensday
20230513026	13-05-2023	1-11	CP material	Material not avaible at SSLLP
20230513025	13-05-2023	1-11	CP material	Material not available at SSLLP
20230515010	15-05-2023	1-15	CPVC material	Material ready at SSLLP delivery by Wedensday
20230516068	16-05-2023	1-10	CP material	Material not available at SSLLP
20230516066	16-05-2023	1-10	CP material	Material not available at SSLLP
20230516065	16-05-2023	1-10	CP material	Material not available at SSLLP

20230516061	16-05-2023	1-11	CP Material		Material not available at SSSLP		
20230516060	16-05-2023	1-5	Plumbing ball valve and ball cocks		Supplier delivery by thursday		
20230516057	16-05-2023	1	Toughended glass		Material ready at SSSLP delivery by Wednesday		
20230516029	16-05-2023	1-2	HOB and chimmy		Stock not available at Supplier		
20230516028	16-05-2023	1-2	HOB and chimmy		Stock not available at Supplier		
20230516012	16-05-2023	1	Pressure switch		Supplier delivery by thursday		
20230516073	16-05-2023	1-3	Tan broen granite and janata paste		Material ready at SSSLP delivery by Wednesday		
20230516010	16-05-2023	1	Micro SD card		Supplier delivery by thursday		
20230516027	16-05-23	1	Unarmoured cable		Supplier delivery by thursday		
20230516069	16-05-2023	1	Armor cable LT		Supplier delivery by thursday		
20230517007	17-05-2023	1	Chemical lock set		Supplier delivery by thursday		
20230517019	17-05-2023	1	Brass ball valve		Material ready at SSSLP delivery by Wednesday		
20230518043	18-05-2023	1-3	Gulmohar plants		Material ready at SSSLP delivery by Wednesday		
20230518042	18-05-2023	1-2	Z angle templates		Supplier fabrication work pending		
20230518003	18-05-2023	3	Pressure switches		Material ready at SSSLP delivery by Wednesday		
20230518033	18-05-2023	1-4	Consumbles		Material ready at SSSLP delivery by Wednesday		
20230518038	18-05-2023	1	SS Sink		Material ready at SSSLP delivery by Wednesday		
No of gate passes issued this weak			Nil	From No.	Nil	To No.	Nil
Delivery van site visit on :			15-05-23,17-05-23,18-05-23,19-05-23				
Inward report (MRN/other) &stock report emailed in pdf format to purchase					Yes		
Item not ordered but received : Nil							
Detail of steel & cement stock							
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs		Previous stock in kgs
1.	8mm	0.395	4.74	293	1390		
2.	10mm	0.617	7.41	420	3110		
3.	12mm	0.888	10.6	203	2170		
4.	16mm	1.580	18.9	55	1050		
5.	20mm	2.469	29.6	52	1550		
6.	25mm	3.86	46.32	55	2570		
7.	32mm	66.67					
8.	Binding wire		225kgs				
OPC stock	445	OPC last weeks stock	500	PPC/PSC stock	350	PPC/PSC last weeks stock	382
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign				B.Meenakshi			
Date		20-05-2023		20-05-2023			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager &

Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!