

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	27-05-2023
Site:	Gulmohar Residency	Prepared by:	B.Meenakshi Goud
Report From / To	20-05-23 Friday to 27-05-23 sat)	Approved by:	Narender Reddy
Report Date	27-05-2023		

List of requisitions numbers missing in the report*: Req no:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
20230502019	02-05-23	1	Printed flat files	
20230516027	16-05-2023	1	Unarmoured cables	
20230517013	17-05-2023	1-18	Fire safety material for G block	
20230519023	19-05-2023	1	Smoke detectors	
20230524043	24-05-2023	1-2	Anchor bolts&GI wires	

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
193800	12-09-22	3,4	UPVC windows(C-401 to 605)	Work In progress
208064	15-10-22	1	Electrical power supply(E,F.club house)	Work under progress
20230227008	27-02-23	1	Plain false ceiling (C-605)	Work Under progress
20230227009	27-02-23	1	Plain false ceiling (C-607)	Work Under progress
20230228004	28-02-23	1	Plain false ceiling (Club house 2 nd floor)	Work in progress
20230401047	01-04-2023	1	Country Chocklate	Material available at sslp delivery by tuesday
20230408002	08-04-2023	1	Safety Pad locks 10 nos balance	To be delivered on Tuesday
20230417016	17-04-2023	1-8	Bathroom tiles C-504	Material ready at supplier delivery by Wednesday
20230426013	26-04-23	2&4	GI Nut and bolts and ISS flanges	Material ready at supplier delivery by friday
20230503008	03-05-2023	1	AMC for generator	Adance payment not Received by supplier
20230504017	04-05-2023	1-4	Stationery item	Material not avaiable at supplier
20230505036	05-05-2023	1	RMC-M25	Site not ready yet
20230506004	06-05-2023	1	Tan brown granite	Stock not available at sslp-sov
20230506040	06-05-2023	1	Guard alert siren	Online Purchase
20230508008	08-05-2023	1-9	CP fittings for D-307	Material not available at SSLLP

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20230508022	08-05-2023	1-9	CP fittings for D-402	Material not available at SSSLP
20230508025	08-05-2023	1-9	CP fittings for D-403	Material not available at SSSLP
20230508030	08-05-2023	1-9	CP fittings for D-503	Material not available at SSSLP
20230508031	08-05-2023	1-9	CP fittings for D-504	Material not available at SSSLP
20230508032	08-05-2023	5	Piller cock pending 2 nos	Material not available at SSSLP
20230509005	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509009	09-05-2023	1	MS round pipes 2 nos	Material ready at supplier delivery by tuesday
20230509006	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509007	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509008	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509009	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230510024	10-05-2023	1	RMC-M10	Holding for some days site not ready
20230510030	10-05-2023	1-2	Opera beige tiles	Material ready at supplier delivery by tuesday
20230510014	10-05-2023	1-3	Cable glands double compression	Supplier delivery by tuesday
20230511035	11-05-23	7-9	GI washers and nut bolts	Material ready at SSSLP delivery by Wednesday
20230511018	11-05-2023	1-6	Electrical wires	Material ready at SSSLP delivery by Wednesday
20230513036	13-05-2023	1-14	Air release valves &MS dummy plates	Material ready at SSSLP delivery by Wednesday
20230513026	13-05-2023	1-11	CP material	Material not available at SSSLP
20230513025	13-05-2023	1-11	CP material	Material not available at SSSLP
2023055012	15-05-2023	1	Bycle	Material delivery by thursday
20230516068	16-05-2023	1-10	CP material	Material not available at SSSLP
20230516066	16-05-2023	1-10	CP material	Material not available at SSSLP
20230516065	16-05-2023	1-10	CP material	Material not available at SSSLP
20230516061	16-05-2023	1-11	CP Material	Material not available at SSSLP
20230516029	16-05-2023	1-2	HOB and chimney	Payment not done that's why material not sending
20230516028	16-05-2023	1-2	HOB and chimney	Payment not done that's why material not sending
20230516012	16-05-2023	1	Pressure switch	Supplier delivery by thursday
20230516073	16-05-2023	1-3	General items and janta paste	Material ready at SSSLP delivery by Wednesday
20230516010	16-05-2023	1	Micro SD card	Supplier delivery by thursday
20230517007	17-05-2023	1	Chemical lock set	Supplier delivery by thursday
20230518043	18-05-2023	1-3	Gulmohar plants	Material ready at SSSLP delivery by Wednesday

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20230518003	18-05-2023	3	Pressure switches	Material ready at SSLLP delivery by Wednesday		
20230518038	18-05-2023	1	SS Sink	Material ready at SSLLP delivery by Wednesday		
20230520019	20-05-2023	1	Cable red 2 core 1.5mm thick	Material available at sslp delivery by tuesday		
20230522008	22-05-2023	1	Tandor rough stines	Material available at sslp delivery by tuesday		
20230522046	22-05-2023	7-10	Paint brushes and turperent oil	Material available at sslp delivery by tuesday		
20230522047	22-05-2023	4-10	MS elbows and ISS flanges	Material available at sslp delivery by Monday		
20230523033	23-05-2023	1	SD card sandisk	Material available at sslp delivery by Monday		
20230524001	24-05-2023	1	Country chocklate tiles	Material available at sslp delivery by Monday		
20230524008	24-05-2023	1-2	Fishaers and screws	Material available at sslp delivery by Monday		
20230524054	24-05-2023	1-9	Electrical wires C-102	Material available at sslp delivery by Monday		
20230524046	24-05-2023	1-2	Hob and chimmy	Payment not done that's why material not sending		
20230524048	24-05-2023	1-2	Hob and chimmy	Payment not done that's why material not sending		
20230524049	24-05-2023	1-2	Hob and chimmy	Payment not done that's why material not sending		
20230524053	24-05-2023	1-9	Electrical wires C-608	Material available at sslp delivery by Monday		
20230526035	26-05-2023	1-2	Hob and chimmy	Payment not done that's why material not sending		
No of gate passes issued this weak			1	From No.	9792	To No. 9792
Delivery van site visit on :			20-05-23,23-05-23,25-05-23,27-05-23			
Inward report (MRN/other) & stock report emailed in pdf format to purchase					Yes	
Item not ordered but received : Nill						
Detail of steel & cement stock						
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs
1.	8mm	0.395	4.74	293	1390	
2.	10mm	0.617	7.41	420	3110	
3.	12mm	0.888	10.6	203	2170	
4.	16mm	1.580	18.9	55	1050	
5.	20mm	2.469	29.6	52	1550	
6.	25mm	3.86	46.32	55	2570	
7.	32mm	66.67				
8.	Binding wire		225kgs			
OPC stock	435	OPC last weeks stock	445	PPC/PSC stock	350	PPC/PSC last weeks stock 382
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign				B.Meenakshi		
Date		27-05-2023		27-05-2023		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!