PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/5/23	Prepared by	V. RAVI	Serial no.	18609
Supplier name	Global safety solutions.			HO inward no.	
Firm/Company	G.V.D.C	Project	Genopolis.	HO received date	
PO/WO date	02.08.22	PO/WO No.	90460.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2058	02.08.22	1357-00	□ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1357-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110331	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1357-00
Amount E – PO / WO value:	1357-00
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/5/23.
Remarks:	final bill & close this P.O

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		27/5/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 2885 Date 29/5/23 Sign.

INVOICE

GLOBAL SAFETY SOLUTIONS
#5-5-48 Ranigunj
Secunderabad-500003
GSTIN/UIN 36AAOFG9573A1Z5
State Name Telangana, Code 36
Contact 9581228898/9502555088
E-Mail gss.infoteam@gmail.com

Invoice No: **2058** | Dated: **2-Aug-22**
Delivery Note | Mode/Terms of Payment
Reference No. & Date: **2058 dt. 2-Aug-22** | Other References
Buyer's Order No: **90460-196147** | Dated: **2-Aug-22**
Dispatch Doc No | Delivery Note Date
Dispatched through | Destination
Terms of Delivery

Buyer (Bill to)
G.V. Discovery Center Pvt Ltd
5-4-187/3&4, IIrd Floor, Soham Mansion
MG Road, Secunderabad-500003, TS
GSTIN/UIN 36AAHCG4940K1ZC
State Name Telangana, Code 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
	Midas 9900 Nitrile Coated Hand Gloves Knitwrist(18)	40159030	18 %	10 prs	115.00	prs		1,150.00
	CGST@9%				9 %			103.50
	SGST@9%				9 %			103.50
	Total			10 prs				₹ 1,357.00

INWARD
Inward No: 538 | Dt: 5/8/22
GRN No: 1033 | Dt: 6/8/22
Received By: | Sign: Nigam
Genome Valley Discovery Center Pvt. Ltd.

Amount Chargeable (in words) E. & O.E
INR One Thousand Three Hundred Fifty Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
40159030	1,150.00	9%	103.50	9%	103.50	207.00
Total	1,150.00		103.50		103.50	207.00

Tax Amount (in words): **INR Two Hundred Seven Only**

Company's PAN: **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name: **AXIS BANK**
A/c No.: **919020070179320**
Branch & IFS Code: **MG Road, Secunderabad**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

This is a Computer Generated Invoice

GLOBAL SAFETY SOLUTIONS
#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
Contact : 9581228898/9502555088
E-Mail : gss.infoteam@gmail.com

Invoice No. **2058**	Dated **2-Aug-22**
Delivery Note	Mode/Terms of Payment
Buyer's Order No. **90460-196147**	Dated **2-Aug-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Buyer (Bill to)
G.V. Discovery Center Pvt Ltd
5-4-187/3&4, IIrd Floor, Soham Mansion,
MG Road, Secunderabad-500003, TS
GSTIN/UIN : 36AAHCG4940K1ZC
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Midas 9900 Nitrile Coated Hand Gloves Knitwrist(18)**	40159030	18 %	**10 prs**	115.00	prs		**1,150.00**
	CGST@9%				9	%		**103.50**
	SGST@9%				9	%		**103.50**
	Total			**10 prs**				**₹ 1,357.00**

"TRUE COPY"

Amount Chargeable (in words)
INR One Thousand Three Hundred Fifty Seven Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
40159030	1,150.00	9%	103.50	9%	103.50	207.00
Total	**1,150.00**		**103.50**		**103.50**	**207.00**

Tax Amount (in words) : **INR Two Hundred Seven Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 27-07-2022 17:07:39

90460
14.07.22 12:47:30

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Global Safety Solutions	**Doc No**	90460	196147
5-5-48, Ranigunj, secunderbad	**Doc Date**	27-07-2022	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	15-07-2022	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4032 - Consumables - Gloves - NA - pairs	10.00	115.00	0.00	18.00	1,357.00
				Total Order Value . . .	**1,357.00**

Rupees : One Thousand Three Hundred Fifty Seven Only.

Terms and Conditions :-

B.No 2058 6/8
I.No 1538 6/8

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for safety purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	G V Discovery Center	Date:	27-07-2022				
Site & Phase :	Genopolis	Time:	11:30 Hrs				
Supplier:		Req. No.	196147				
Material required before date:	Urgent	ID No.	78384				
S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE7765-General Items-Helmets Staff and Visitors----Nos		10 -	/	10		
2	GENE6348-General Items-Safety Jackets-orange---Nos	90457	20 -	/	20		
3	GENE6616-General Items-Safety Hand Gloves---STD-pair	90460	10 -	/	10		
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Site use purpose.						
	Engineer		Project Manager		Purchase		MD
Prepared By:	Meghana				APPROVED 27 JUL 2022 P. PRA[illegible] Sr. MANAGER PURCHASE		
Approved By:	Subbareddy						
Sign & Date:	27.07.2022	27/7/2022					

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	90460	PO date:	27/07/22	Req. no.:	196147	Advice Scan ID	
MRN nos. related to PO							
☐	Part material received.						
☑	Full material received.						
☐	Material not received.						
☐	Close PO – Balance material will be re-ordered by new requisition.						
☐	Cancel PO. Material not required.						
☐	Cancel PO. Material will be re-ordered by new requisition.						
☐	Keep PO open. Material required.						
☐	Keep PO open. Work under progress.						
Remarks by engineer: Material received at site DC- 2058 I/word No. 1538 Date - 5/08/22							
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.							
Prepared by	Sign	Date	Project manager	Sign	Date		
			S.V.S. Reddy	[signature]	9/02/2023		

Data required from accounts:			
☐	Checked with E&D for receipt of bills.		
☑	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	
Remarks by Accountants:			
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.			

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	[signature]	24/2/23			

Advice by MD - action to be taken by purchase:			
☑	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
☐	Barcoded PO missing – get certified copy from Accounts.		
☑	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☑	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		
Remarks:			

Prepared by	Sign	Date

APPROVED BY
- 9 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 09-02-2023 11:55:11 Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Global Safety Solutions	**Doc No**	90460	196147
5-5-48, Ranigunj, secunderbad	**Doc Date**	27-07-2022	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	15-07-2022	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

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					Total Order Value . . .	**1,357.00**

Rupees : One Thousand Three Hundred Fifty Seven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1 Synergy Square 1, Genome Valley, Shameerpet, Hyderabad-78 Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ______________________

Name : ______________________

Date : __/__/____

DC: 2058