PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/5/23	Prepared by	[illegible]	Serial no.	
Supplier name	Vigneer			HO inward no.	
Firm/Company	Modi Housing	Project RTPD	Sov	HO received date	
PO/WO date	28/4/23	PO/WO No.	202304280112	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	57	10/5/23	2893/–	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.:	Proof of delivery matches MRN ☐ Yes ☐ No
Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2893/–
Amount E – PO / WO value:	2893/–
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[illegible]				
Sign:	[signature]	[signature]			
Date	30/5/23	30 MAY 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

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EDIA

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

M/s **Modi Housing Pvt.L.d**	Invoice No.	VGM-2324-57	Date : 10-05-2023
5-4-187/3 &4,II nd Floor,M.G Road,Secunderabad-500003	Your P.O No.	20230428012	Date : 04-05-2023
	DC No :		Date : 17-04-2023
Phone no	Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "SOV Ad in Hindu" Size:3.5x7 Publication:Hindu Date of Pub:06-05-2023	998636	1 NOS	2756.00	2.50	2.50		2756.00

	OUR	CUSTOMER		
GSTIN :	36AADCV9375P1.C	36AADCM5906D1ZP	Total Amount	2,756.00
TIN No. :	36641857335		Total CGST Amount	68.90
STC No. :	AADCV9375PSD001		Total SGST Amount	68.90
IT PAN No:	AADCV9375P		Total IGST Amount	
			Grand Total (INR)	**2,893.80**

- Payment should be made by Crossed Demand Draft / Cheque in favour **M/s V GREEN MEDIA PVT. LTD** payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

- E & O. E.

Amount in Indian Rupees :
TWO THOUSAND EIGHT HUNDRED AND NINETY THREE AND PAISE EIGHTY ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp   Prepared by   V GREEN MEDIA P... Checked by   Authorised Signatory

Purchase Order

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From Company:	Modi Housing Pvt. Ltd., 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AADCM5906D2ZO	Delivery Location:	Silver oak villas MHPL - SOVMHPL Sy.No:11,12,1415,16,17,18,2394,CherlapallyHyderabad Hyderabad,Telangana,501301 Purushotham,9502177288

Supplier Details				
V Green Media Pvt.Ltd. 3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad. Hyderabad,TG,500029 GSTIN:36AADCV9375P1ZC Accounts Department,040 – 6646 4477 info@vgreenmedia.com	PO No	20230428012	Quote No	
	PO Date	28 Apr 2023	Quote Date	04 May 2023
	Supply Type	Purchase Order	Requisition Num	20230428012

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	SOV ad in Hindu Hyd on 06-05-2023	1.00	2,756.00	0%	2,756	0%	2.5%	2.5%	0	69	69	2,894
Rupees in words : Two Thousand Eight Hundred And Ninety Four Only.						Total Amount ...				0	69	69	2,894

Terms and Conditions:-

Additional Specifications	SOV ad in Hindu Hyd on 06-05-2023
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 7 days of PO
Delivery Location :	As given above.

04/05/23 11:00:31 AM

MRN – 202305115015