

Authorization form for handing over the possession of Flat in 'Vista Homes'

Flat No.	G-106
Name of Buyer	Mr. A Jai Prasad Chary

A.	Total sale consideration.	Rs. 30,22,000/-
B.	Less: Discount for on time payments.	Rs. Nil
C.	Less: Other discounts	Rs. Nil
D.	Add: Reg. Charges	Rs. 1,81,320/- + 3,022/-
E.	Add: VAT / GST	Rs. NA
F.	Add: Service Tax	Rs. NA
G.	Add: Extra Specs Charges	Rs. 4,740/- + 853/-
H.	Add: Misc. Charges	Rs. 5,080/- + 500 (cheque disbursement chrgs)
I.	Less: Amount paid	Rs. 32,11,000/-
J.	Balance amount Due	Rs. 6,015/- + 500 = 6515/-
K.	Refund	☐ Yes ☒ No Rs.
L.	Interest Payable	☐ Yes ☒ No Rs.
M.	Maintenance charges due from	May 2018
N.	Buyer Info database balance	Rs. 6515/-
O.	Tally balance	Rs. 6515/-
P.	Remarks:	
	Corpus Fund Rs.15,000/- to be collected	
	Maintainance charges @ Rs. 1500/- pm to be collected for initial six months	9000
	Membership fee Rs.50/- to be collected	

	Check List	Yes / No
1.	Buyer has signed the Association Membership Form & Undertaking	No
2.	No Due Certificate signed	No
3.	6 PDC for Maintenance Charges collected	No
4.	Buyer has signed Electricity Transfer form & Affidavit on stamp paper	No
5.	Corpus fund collected	No
6.	VAT / Service Tax charged on other amounts	Yes

Authorized by:

 G. B. Ram Babu	 Accountant	 Samba Siva Rao	
Date: 25/5/18	Date: 25/5/18	Date: 25/5/18	Date: 25/5/18

- Note: 1. Update Sale Completed as 'Yes' in the database.
2. Give a copy of Owners Association rule to the buyer.