PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06.06.23	Prepared by	V. RAVI	Serial no.	18680
Supplier name	Sree Rama Krishna Engg. co			HO inward no.	
Firm/Company	Serene Constructions.	Project	Serene farms.	HO received date	
PO/WO date	04/03/23	PO/WO No.	97793	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	493	04.03.23	24,194-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	24,194-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 118275	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,194-00
Amount E – PO / WO value:	24,194-00
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	10.06.23.
Remarks:	Final bill.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		06.06.23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 2900
Date 6/6/23
Sign.

Form for closure of purchase order

PO no.: 97793	PO date:	04-03-23	Req. no.:	15068)	Advice Scan ID		
Barcoded PO available ✓□ Y/□ N		Invoice original available	□Y/✓N /□Copy available		POD available	✓□Y/□ N	

Data required from site/engineers:

MRN nos. related to PO	118275
□ Part material received.	✓□ Full material received. □ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.	
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.
Remarks by engineer: Material received.	

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Ch. Chandra Sheker Sign: for [signature] Date: 14.04.23.

Data required from accounts:

□	Checked with E&D for receipt of bills.
✓□ Bills not received against this PO.	□ Part bill received against this PO. □ All bills received against this PO.
□ Advance paid against this PO	Amount paid: Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				
4.				

Remarks by Accountants: Bills not received against this P.O

Prepared by: B. Sudheer Sign: Sudheer Date: 17/04/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by: Sign: Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	493	04.03.23	24,194-00	118275
2.				
3.				

Remarks: Need Certified true copy from vendor.

Prepared by: Ravi Sign: [signature] Date: 17/4/23

Advice by MD - action to be taken.

✓□ Get certified bill from supplier (not original).	□ Prepare bill in SSLLP for material supplied.
✓□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.
✓□	Close PO □ Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.

Remarks:

Approved by: Soham Sign: [signature] Date:

APPROVED BY
17 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Tax Invoice

SREE RAMA KRISHNA ENGG. CO.
MIRZA COMPLEX
HILL STREET, RANIGUNJ
SECUNDERABAD
Ph No 9000022212
GSTIN/UIN: 36BELPB0230B2ZC
State Name : Telangana, Code : 36
E-Mail : sreerkenterprises@gmail.com

Invoice No	Dated
493	4-Mar-23
Challan No	Mode/Terms of Payment
Supplier's Ref	Other Reference
493 dt. 4-Mar-23	
Order No	Dated
Despatch Doc No	Dated
Despatch Through	Destination
Terms of Delivery	

PO No: 97793

Consignee
SERENE CONSTRUCTIONS LLP
5 4 187/3 AND 4, MG ROAD, SOHAM MANSION,
SECUNDERABAD, Rangareddy, 500003, Telangana
GSTIN/UIN : 36ACVFS7909P1ZV
State Name : Telangana, Code : 36
Contact person : SERENE CONSTRUCTIONS LLP
Contact : 9866755299

Buyer
SERENE CONSTRUCTIONS LLP
5-4-187/3 AND 4, MG ROAD, SOHAM MANSION,
SECUNDERABAD, Rangareddy, 500003, Telangana
GSTIN/UIN : 36ACVFS7909P1ZV
State Name : Telangana, Code : 36
Place of Supply : Telangana
Contact person : SERENE CONSTRUCTIONS LLP
Contact : 9866755299

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc %	Amount
1	**KIRLOSKAR PUMPS** *V4 KS4C* *3 H.P 22 STAGL* *SR NO : E22NYK000055*	8413	1 NOS	24,194.00	20,503.39	NOS		20,503.39
	SGST							1,845.31
	CGST							1,845.31
	Less ***3 ROFF***							(-)0.01
	Total		1 NOS					₹ 24,194.00

INWARD 408 03/03/23 10/03/23 118275 Approved Security

Amount Chargeable (in words)
INR Twenty Four Thousand One Hundred Ninety Four Only
E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8413	20,503.39	9%	1,845.31	9%	1,845.31	3,690.62
Total	20,503.39		1,845.31		1,845.31	3,690.62

Tax Amount (in words) : **INR Three Thousand Six Hundred Ninety and Sixty Two paise Only**

Company's PAN **BELPB0230B**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

for SREE RAMA KRISHNA ENGG. CO.

SREE RAMA KRISHNA ENGG. CO. MANAGVAN

Authorised Signatory

408

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1 14-04-2023 14:20:10

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Sree Ramakrishna Engineering Company
H no- 5-528/10, Mirza complex, Hill street, Ranjgunj, Secunderabad-500003

GSTIN 36BELPB0230B2ZC
040-27712689 9000022212

Doc No	97793	150681
Doc Date	04-03-2023	
Quote No	NIL	
Quote Date	04-03-2023	
SupplyType	Supply	

Kind Attn : I Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	203400 - PLUM-Plumbing - Submersible pump Three Phase-- Kirlosker-KS4B-303 - 3HP - Nos	1.00	29,290.00	30.00	18.00	24,193.54
					Total Order Value . . .	**24,193.54**

Rupees : Twenty Four Thousand One Hundred Ninty Three and Paise Fifty Four Only.

Terms and Conditions :-

Specification /	All items shall be of Dasmesh brand, Brass water meter screwd and multiject class B, 50 MM
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	One year
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications.As per MD sir instruction .
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Serene Constructions LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sree Ramakrishna Engineering Company***

Name : ______________ Name : ______________ Date : __/__/____

Purchase Order

 04-03-2023 1:13:26 PM

97793
16.02.23 5:15:19

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details				
Sree Ramakrishna Engineering Company		**Doc No**	97793	150681
H no- 5-528/10, Mirza complex, Hill street, Ranjgunj, Secunderabad-500003		**Doc Date**	04-03-2023	
		Quote No	NIL	
GSTIN 36BELPB0230B2ZC		**Quote Date**	04-03-2023	
040-27712689	9000022212	**SupplyType**	Supply	

Kind Attn : I Ravi Kiran

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For ***Serene Constructions LLP***

Authorised Signatory

Veera

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Sree Ramakrishna Engineering Company***

Name : ____________________

Date : __/__/____

Requisition Form	SERENE CONSTRUCTION LLP					
Company Name:	SERENE FARMS	Date:	04-03-2023			
Site & Phase :	villa no28 bore well pump purpose	Time:	0:00			
Unit No./Block No.						
Supplier:		Req. No.	150681			
Material required before date:	today	ID No.	84842			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLUM8613-Plumbing-Borewell submersible pump -3 phase- Kirlosker KS4B 3030-3HP-Nos	1		1		
2						
3	2639					
4						
5	Sree Ramkrishn					
6	97793					
7						
8			APPROVED			
9			04 MAR 2023			
10			P. VENKATESHWARLU MANAGER PURCHASE			
Remarks:	As per MD sir intruction					
	Engineer	Project Manager		Purchase		MD
Prepared By:	CH.CHANDRASHEKARREDDY					
Approved By:	CH.CHANDRASHEKARREDDY					
Sign & Date:	Ch. CS Reddy / 04/03/23 .					

Tax Invoice

SREE RAMA KRISHNA ENGG. CO.
MIRZA COMPLEX
HILL STREET, RANIGUNJ
SECUNDERABAD
Ph No 9000022212
GSTIN/UIN: 36BELPB0230B2ZC
State Name : Telangana, Code : 36
E-Mail : sreerkenterprises@gmail.com

Enriching Lives

Invoice No. **493**	Dated **4-Mar-23**
Delivery Note	Mode/Terms of Payment
Reference No. & Date. **493 dt. 4-Mar-23**	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SERENE CONSTRUCTIONS LLP
5-4-187/3 AND 4, MG ROAD, SOHAM MANSION,
SECUNDERABAD, Rangareddy, 500003, Telangana
GSTIN/UIN : 36ACVFS7909P1ZV
State Name : Telangana, Code : 36
Contact person : SERENE CONSTRUCTIONS LLP
Contact : 9866755299

Buyer (Bill to)
SERENE CONSTRUCTIONS LLP
5-4-187/3 AND 4, MG ROAD, SOHAM MANSION,
SECUNDERABAD, Rangareddy, 500003, Telangana
GSTIN/UIN : 36ACVFS7909P1ZV
State Name : Telangana, Code : 36
Place of Supply : Telangana
Contact person : SERENE CONSTRUCTIONS LLP
Contact : 9866755299

Sl No.	Description of Goods	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
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	SGST						**1,845.31**
	CGST						**1,845.31**
	Less : ***3 ROFF***						**(-)0.01**
	Total	**1 NOS**					**₹ 24,194.00**

Amount Chargeable (in words) *E. & O.E*
INR Twenty Four Thousand One Hundred Ninety Four Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	20,503.39	9%	1,845.31	9%	1,845.31	3,690.62
Total:	**20,503.39**		**1,845.31**		**1,845.31**	**3,690.62**

Tax Amount (in words) : **INR Three Thousand Six Hundred Ninety and Sixty Two paise Only**

"TRUE COPY"

Company's PAN : **BELPB0230B**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
A/c Holder's Name : **SREE RAMA KRISHNA ENGINEERING COMPANY**
Bank Name : **YES BANK**
A/c No. : **041361900000510**
Branch & IFS Code : **R.P ROAD & YESB0000413**

for SREE RAMA KRISHNA ENGG. CO.

SREE RAMA KRISHNA ENGG. CO.

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

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