PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/6/23	Prepared by	Salman	Serial no.	
Supplier name	V. Green			HO inward no.	
Firm/Company	Melt R mode Kowlad	Project	GHT	HO received date	
PO/WO date	9/5/23	PO/WO No.	09056	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	85	30/5/23	11,521	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	20230601016	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			11,521
Amount E – PO / WO value:			11,521
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	7/6/23		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman				
Sign:	7/6/23	APPROVED BY 08 JUN 2023 PRASAD MANAGER-PROMOTIONS			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

TAX INVOICE

Mehta & Modi Realty Kowkur LLP 5-4-187/3&4,II nd Floor,M G Road,Soham Mansion, Secunderabad. Phone no	Invoice No.	VGM-2324-85	Date : 30-05-2023
	Your P.O No.	20230509056	Date : 09-05-2023
	DC No :		Date : 17-04-2023
	Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "GHT Ad in Eenadu" Size:3x7cm Publication:Eenadu Date of Pub:28-05-2023	998636	1 NOS	10972.50	2.50	2.50		10972.50

	OUR	CUSTOMER		
GSTIN :	36AADCV9375P1ZC	36ABLFM7631F1Z3	Total Amount	10,972.50
TIN No. :	36641857335		Total CGST Amount	274.31
STC No. :	AADCV9375PSD001		Total SGST Amount	274.31
IT PAN No:	AADCV9375P		Total IGST Amount	
			Grand Total (INR)	**11,521.12**

- Payment should be made by Crossed Demand Draft / Cheque in favour **M/s V GREEN MEDIA PVT. LTD** payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

- E & O. E.

Amount in Indian Rupees :
ELEVEN THOUSAND FIVE HUNDRED AND TWENTY ONE AND PAISE TWELVE ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp   Prepared by   Checked by   Authorised Signatory

HRN – 20230601016

Purchase Order

Original

From Company:	Mehta & Modi Realty Kowkur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ABLFM7631F1Z3	Delivery Location:	Greenwood Heights Sy.No. 196, Kowkur, Bollarum Hyderabad,Telangana,500010 A.Suresh,9502232100

Supplier Details				
V Green Media Pvt.Ltd. 3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad. Hyderabad,TG,500029 GSTIN:36AADCV9375P1ZC Accounts Department,040 – 6646 4477 info@vgreenmedia.com	PO No	20230509056	Quote No	
	PO Date	09 May 2023	Quote Date	15 May 2023
	Supply Type	Purchase Order	Requisition Num	20230509041

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	GHT ad in Eenadu Hyd on 27-05-2023	1.00	10,972.50	0%	10,973	0%	2.5%	2.5%	0	274	274	11,521
								Total Amount ...		0	274	274	11,521

Rupees in words : Eleven Thousands Five Hundred And Twenty One Only.

Terms and Conditions:-

Additional Specifications GHT ad in Eenadu Hyd on 27-05-2023

Inclusive of GST and other taxes.

Tax : Within ____ days of PO

Delivery Date : As given above.

15/05/23 04:50:48 PM