PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7/6/23	Prepared by	Salman	Serial no.	
Supplier name	V. Green			HO inward no.	
Firm/Company	Mode Products Pvt Ltd	Project	MPL	HO received date	
PO/WO date	3/5/23	PO/WO No.	03025	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	69	23/5/23	11,521	☐ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				
MRN nos.:	20230601009	Proof of delivery matches MRN		☐ ~~Yes~~ ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,521
Amount E – PO / WO value:	11,521.
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☐ ~~Yes~~ ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ ~~Yes~~ ☐ No – wait for balance material ☐ Other
Payment – due date	12/8/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman	APPROVED BY 08 JUN 2023 E: V. PRASAD MANAGER-PROMOTIONS			
Sign:	7/6/23				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount [illegible] 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

TAX INVOICE

To,
M/s **Modi Properties Pvt. Ltd**
5-4-187/3 & 4, IInd Floor, M G Road Secunderabad - 500 003, India

Phone no

Invoice No.	VGM-2324-69	Date : 23-05-2023
Your P.O No.	20230503025	Date : 03-05-2023
DC No :		Date : 17-04-2023
Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "MPL Ad in Eenadu" Size:3x7cm Publication:Eenadu Date of Pub:13-05-2023	998636	1 NOS	10972.50	2.50	2.50		10972.50

	OUR	CUSTOMER
GSTIN :	36AADCV9375P1ZC	36AABCM4761E1ZM
TIN No. :	36641857335	
STC No. :	AADCV9375PSD001	
IT PAN No:	AADCV9375P	

Total Amount	10,972.50
Total CGST Amount	274.31
Total SGST Amount	274.31
Total IGST Amount	
Grand Total (INR)	**11,521.12**

Amount in Indian Rupees :
ELEVEN THOUSAND FIVE HUNDRED AND TWENTY ONE AND PAISE TWELVE ONLY

- Payment should be made by Crossed Demand Draft / Cheque in favour **M/s V GREEN MEDIA PVT. LTD.** payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

- E & O. E.

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp | Prepared by | Checked by | Authorised Signatory

MRN :- 20230601009

Purchase Order

Original

From Company:	Modi Properties Pvt. Ltd. 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AABCM4761E1ZM	Delivery Location:	Mayflower Platinum Sy 82/1, Mallapur, Nacharam, Main road. Hyderabad,Telangana,500076 Narender,7680971999

Supplier Details				
V Green Media Pvt.Ltd. 3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad. Hyderabad,TG,500029 GSTIN:36AADCV9375P1ZC Accounts Department,040 – 6646 4477 info@vgreenmedia.com	PO No	20230503025	Quote No	
	PO Date	03 May 2023	Quote Date	11 May 2023
	Supply Type	Purchase Order	Requisition Num	20230503016

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	MPL ad in Eenadu Hyd on 13-05-2023	1.00	10,972.50	0%	10,973	0%	2.5%	2.5%	0	274	274	11,521
								Total Amount ...		0	274	274	11,521

Rupees in words : Eleven Thousands Five Hundred And Twenty One Only.

Terms and Conditions:-

Additional Specifications	MPL ad in Eenadu Hyd on 13-05-2023
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 7 days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser

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11/05/23 11:13:05 AM