PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/7/23	Prepared by	Salman	Serial no.	
Supplier name	V. Green			HO inward no.	
Firm/Company	madi Realty Pochalam llp	Project	NGH	HO received date	
PO/WO date	15/5/23	PO/WO No.	11032	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	103	3/1/23	2893	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A = Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	20230607015	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,893
Amount E – PO / WO value:	2,893
Amount F – Difference (A – E):	

Quantity received as per PO / WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	12/6/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman	APPROVED BY 08 JUN 2023 E. PRASAD MANAGER-PROMOTIONS			
Sign:	8/7/23				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s Modi Realty Pocharam LLP 5-4-183/3&4, 2nd Floor, Soham Mansion, MG Road, Secunderabad - 500003 Phone no	Invoice No.	VGM-2324-103	Date : 03-06-2023
	Your P.O No.	20230511032	Date : 11-05-2023
	DC No :		Date : 17-04-2023
	Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "NGH Ad in Hindu" Size:3.5x7 Publication:Hindu Date of Pub:03-06-2023	998636	1 NOS	2756.00	2.50	2.50		2756.00

	OUR	CUSTOMER		
GSTIN :	36AADCV9375P1 C	36ABIFM1836H1Z7	Total Amount	2,756.00
N No. :	36641857335		Total CGST Amount	68.90
TC No. :	AADCV9375PSD( )1		Total SGST Amount	68.90
PAN No:	AADCV9375P		Total IGST Amount	
			Grand Total (INR)	**2,893.80**

yment should be made by Cross d Demand Draft / Cheque in favour

s **V GREEN MEDIA PVT. LTD** payable at Hyderabad.

rest @ 24 % p.a. is charged on unrealised payments.

mplaints /Clarifications will not be entertained after 7days of delivery.

ect to Hyderabad jurisdiction only. - E & O. E.

Amount in Indian Rupees :

TWO THOUSAND EIGHT HUNDRED AND NINETY THREE AND PAISE EIGHTY ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

eiver's Signature & Stamp | Prepared by | Checked by | Authorised Signatory

Original

From Company:	Modi Realty Pocharam LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ABIFM1836H1Z7	Delivery Location:	Nilgiri Heights Sy.No-27,Pocharam Hyderabad,Telangana,502300 Vijayraj,9849497484

Supplier Details

V Green Media Pvt.Ltd.
3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad.
Hyderabad,TG,500029
GSTIN:36AADCV9375P1ZC
Accounts Department,040 – 6646 4477
info@vgreenmedia.com

PO No	20230511032	Quote No	
PO Date	11 May 2023	Quote Date	15 May 2023
Supply Type	Purchase Order	Requisition Num	20230511032

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	NGH ad in Hindu Hyd on 03-06-2023	1.00	2,756.00	0%	2,756	0%	2.5%	2.5%	0	69	69	2,894
Rupees in words : Two Thousand Eight Hundred And Ninety Four Only.									Total Amount ...	0	69	69	2,894

Terms and Conditions:-

Additional Specifications	NGH ad in Hindu Hyd on 03-06-2023
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.

15/05/23 05:35:22 PM

HRN - 20230607015