

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/6/23	Prepared by	Salman	Serial no.	
Supplier name	V. Green			HO inward no.	
Firm/Company	Madhurya	Project	NPL	HO received date	
PO/WO date	15/5/23	PO/WO No.	11031	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	102	3/6/23	4,895	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	20230607014	Proof of delivery matches MRN	☒ Yes ☐ No
-----------	-------------	-------------------------------	---

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

4,895

Amount E - PO / WO value:

4,895

Amount F - Difference (A - E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment - due date 12/6/23

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Salman				
Sign:	8/6/23				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

Modi Properties Pvt. Ltd 5-4-187/3 & 4, IInd Floor, M S Road 5 scunderabad - 500 003, India Phone no	Invoice No.	VGM-2324-102	Date : 03-06-2023
	Your P.O No.	20230511031	Date : 11-05-2023
	DC No :		Date : 17-04-2023
	Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "MPL Ad in Sakshi" Size 3.7x7 cm Publication: Sakshi Date of Pub: 03-06-2023	998636	1 NOS	4662.00	2.50	2.50		4662.00

OUR	CUSTOMER	Total Amount	4,662.00
GSTIN : 36AADCV9375P17C	36AABCM4761E12M	Total CGST Amount	116.55
TIN No. : 36641857335		Total SGST Amount	116.55
STC No. : AADCV9375PSDC011		Total IGST Amount	
IT PAN No: AADCV9375P		Grand Total (INR)	4,895.10

- Payment should be made by Crossed Demand Draft / Cheque in favour of **M/s V GREEN MEDIA PVT. LTD.** payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints / Clarifications will not be entertained after 7 days of delivery.
- Subject to Hyderabad Jurisdiction only.

Amount in Indian Rupees :
FOUR THOUSAND EIGHT HUNDRED AND NINETY FIVE AND PAISE TEN ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :



Receiver's Signature & Stamp

Prepared by

Checked by

Authorised Signatory

For V Green Media Pvt Ltd.

From Company:
Modi Properties Pvt. Ltd.
5-4-187/3&4, 11nd Floor Soham Mansion M.G.Road
Secunderabad, TELANGANA, 500003
GSTNO:36AABCM4761E1ZM

Delivery Location: Mayflower Platinum
Sy 82/1, Mallapur, Nacharam, Main road.
Hyderabad, Telangana, 500076
Narender, 7680971999

Supplier Details
V Green Media Pvt.Ltd.
3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar,
Hyderabad.
Hyderabad, TG, 500029
GSTIN:36AADCV9375P1ZC
Accounts Department, 040 - 6646 4477
info@vgreenmedia.com

SNNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%					Amount	
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	MPL ad in Sakshi Hyd on 03-06-2023	1.00	4,662.00	0%	4,662	0%	2.5%	2.5%	0	117	117	4,895
Total Amount ...										0	117	117	4,895

Rupees in words : Four Thousand Eight Hundred And Ninety Five Only.

Terms and Conditions:-
Additional Specifications MPL ad in Sakshi Hyd on 03-06-2023
Tax : Inclusive of GST and other taxes.
Delivery Date : Within ____ days of PO
Delivery Location : As given above.

TR 2020607015