PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/6/23	Prepared by	Salman	Serial no.	
Supplier name	V. Green			HO inward no.	
Firm/Company	Modi Highways Pvt Ltd	Project	80V	HO received date	
PO/WO date	11/5/23	PO/WO No.	11030	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
				☑ Yes ☐ No
1.	101	3/6/23	11,521	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				

Amount A = Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	2023060704	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			11,521
Amount E – PO / WO value:			11,521
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	12/6/23		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman	APPROVED BY			
Sign:	8/6/23	08 JUN 2023			
Date		PRASAD MANAGER PROMOTIONS			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Modi Housing Pvt.Ltd
5-4-187/3 &4,II nd Floor,M.G Road,Secunderabad-500003

Phone no

Invoice No.	VGM-2324-101	Date : 03-06-2023
Your P.O No.	20230511030	Date : 11-05-2023
DC No :		Date : 17-04-2023
Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "SOV Ad in Eenadu" Size:3x7cm Publication:Eenadu Date of Pub:03-06-2023	998636	1 NOS	10972.50	2.50	2.50		10972.50

	OUR	CUSTOMER
GSTIN :	36AADCV9375P1ZC	36AADCM5906D1ZP
TIN No. :	36641857335	
STC No. :	AADCV9375PSD001	
IT PAN No:	AADCV9375P	

Total Amount	10,972.50
Total CGST Amount	274.31
Total SGST Amount	274.31
Total IGST Amount	
Grand Total (INR)	**11,521.12**

- Payment should be made by Crossed Demand Draft / Cheque in favour
  M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only. - E & O. E.

Amount in Indian Rupees :
ELEVEN THOUSAND FIVE HUNDRED AND TWENTY ONE AND PAISE TWELVE ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp | Prepared by | Checked by | Authorised Signatory

Original

Purchase Order

From Company:	Modi Housing Pvt. Ltd., 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AADCM5906D2ZO
Delivery Location:	Silver oak villas MHPL - SOVMHPL Sy.No:11,12,1415,16,17,18,2394,CherlapallyHyderabad Hyderabad,Telangana,501301 Purushotham,9502177288

Supplier Details

V Green Media Pvt.Ltd.
3-6-530/3, 1st floor, street.no.7. (opp. lane of Minerva coffee shop) Himayathnagar,.
Hyderabad.
Hyderabad,TG,500029
GSTIN:36AADCV9375P1ZC
Accounts Department,040 – 6646 4477
info@vgreenmedia.com

PO No	20230511030	Quote No	
PO Date	11 May 2023	Quote Date	15 May 2023
Supply Type	Purchase Order	Requisition Num	20230511030

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	SOV ad in Eenadu Hyd on 03-06-2023	1.00	10,972.50	0%	10,973	0%	2.5%	2.5%	0	274	274	11,521
									Total Amount ...	0	274	274	11,521

Rupees in words : Eleven Thousands Five Hundred And Twenty One Only.

Terms and Conditions:-

Additional Specifications	SOV ad in Eenadu Hyd on 03-06-2023
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser

15/05/23 05:33:44 PM

MRN – 20230607011