PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/6/22	Prepared by	Selvam	Serial no.	
Supplier name	[illegible]			HO inward no.	
Firm/Company	[illegible]	Project	GMR	HO received date	
PO/WO date	1/6/22	PO/WO No.	01002	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	652	2/6/22	5850	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	20220607005	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,850
Amount E – PO / WO value:	5,850
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	12/6/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Selvam	APPROVED BY PRASAD			
Sign:	2/6/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

* OFFSET PRINTING * SCREEN PRINTING * LETTER PADS
* INVITATIONS * VISTING CARDS * ID CARDS * BROUCHERS * PHAMPLATES
* OFFICE FILES * STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 652 Date : 2.10.23.

M/s Modi Reality Mallapur LLP.
M.G. Road, Secunderabad

Party GSTIN.

Sl.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
	Gulmohar Residency Flat Files		300	19.50	5850=00

INWARD
Inward No: 148 Dt: 2/10/23
GRN No: Dt:
Received By: Samarsith Sign:
M... ...IES

E. & O.E.

Rupees Five thousand Eight hundred fifty only	**Bank Details** Bank : Punjab & Sind Bank A/c : 03191100022739 Branch : Secunderabad Park Lane IFSC Code : PSIB0000319	CGST	—
		SGST	—
		TOTAL	5850=00

GSTIN: 36AROPK5593K1Z0
Composite Scheme

Goods once sold Cannot be taken back

For PRIYANKA PRINTERS

K. Venu

Subject to Secunderabad jurisdiction

MRN - 20230607005

Purchase Order

Original

From Company:	Modi Realty Mallapur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AAEFM1459R1ZP	Delivery Location:	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Rai Hyderabad,Telangana,500076 Ramprasad,9502211011

Supplier Details				
Priyanka Printers 9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad Hyderabad, TG, 500011 GSTIN:36AROPK5593K1Z0 Mr. Venu, 9849558805 -	PO No	20230601008	Quote No	
	PO Date	01 Jun 2023	Quote Date	01 Jun 2023
	Supply Type		Requisition Num	20230531040

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM7255-Promotions-Files-Pre Printed--100nos-Nos		3.00	1,950.00	0%	5,850	0%	0%	0%	0	0	0	5,850
									Total Amount ...	0	0	0	5,85

Rupees in words : Five Thousand Eight Hundred And Fifty Only.

Terms and Conditions:-

Additional Specifications	For project filing work purpose
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 10 days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ___ % of PO value.
Payment Terms :	Within ____ days of delivery and on submission of bills.
Bill submission:	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.