

PURCHASE DIVISION
Advice for approval for credit to supplier

19243

Date: 12-06-23		Prepared by: S. Jay Sudha		Serial no.	
Supplier name: Mr. M. Sudarshan				HO inward no.	
Firm/Company: Sov LLP		Project: Sov part-III		HO received date	
PO/WO date: 25/04/23		PO/WO No.: 20230425048		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	223	11-05-23	1,01,719/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,01,719/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	Installation report attached 20230502014			Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,01,719/-	
Amount E – PO / WO value:				1,01,719/-	
Amount F – Difference (A – E):				—	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		19-06-23			
Remarks: final bill - 50% advance already paid					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	APPROVED 12 JUN 23				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Pm

[illegible]

Cell : 9849102251

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

M. CODEX

144807

SCAN ID

Bill No. 223

Date :

Silver Oak Villas LP
5-4-187/344 II Floor men road E-bad

D.C. No.

Date: 11-05-2023

GST No 36ADIPS3288A227

Order No. 20230425048 Date :

VNO 177

Rupees In Words: <u>One Lakh one thousand</u> <u>Seven hundred and sixteen only</u>	SUB TOTAL			86202	50
	SGST	%	9	7758	225
	CGST	%	9	7758	225
	IGST	%			
	GRAND TOTAL			101719	00

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsibility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For **M. SUDARSHAN**

Secretary

Signature

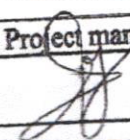
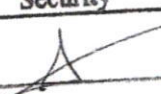
INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	20230425045
Project:	SOV-II	PO no.:	20230425048
Supplier:	M. Sudareshan	Material type:	UPVC windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	9/5/23	177	UPVC sliding with mesh	1800X1200	6 nos
2.	"	"	"	900X1050	1 no
3.	"	"	UPVC openable	600X1200	4 nos
4.	"	"	UPVC fixed	1200X1200	2 nos
5.	"	"	ventilator top hung	600X600	4 nos
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					17 nos

Remarks:

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

Purchase Order

Original

From Company: Silveroak Villas LLP
5-4-187/3&4, 1Ind Floor Soham Mansion M.G. Road
Secunderabad, TELANGANA.500003
GSTNO:36ADBFS3288A2Z7

Delivery Location: Silver Oak Villas III
Sy .No.11,12,14,15,16,17,18 , 294 Cherlapally
Hyderabad, Telangana, 501301
Prushotham, 9502177288

Supplier Details

Mr. M. Sudarshan
Ho.No. 1348, Pioneer Bazar, Bollaram, Secunderabad.
Hyderabad, TG, 500010
GSTIN:36BBIPM8347N1ZW
Mr. M. Sudarshan, 9849102251
sudarshan.maheswararam@yahoo.com

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%				Amount	
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT
1	WIND6386-Windows-UPVC-Fixed-- 1200WX1200Hmm-Nos		2.00	5,040.00	0%	10,080	0%	9%	9%	0	907	907
2	WIND4727-Windows-UPVC-Openable-- 600WX1200Hmm-Nos		4.00	3,880.00	0%	15,520	0%	9%	9%	0	1,397	1,397
3	WIND1012-Windows-UPVC-Sliding with mesh-- 1800WX1200Hmm-Nos		6.00	8,040.00	0%	48,240	0%	9%	9%	0	4,342	4,342
4	WIND3229-Windows-UPVC-Sliding with mesh-- 900WX1050Hmm-Nos		1.00	4,042.50	0%	4,043	0%	9%	9%	0	364	364
5	WIND9831-Windows-UPVC-Ventilator top hung-- 600WX600Hmm-Nos		4.00	2,080.00	0%	8,320	0%	9%	9%	0	749	749
Total Amount ...										0	7,758	7,758
												11,894
												18,311
												56,923
												4,770
												9,818
												1,017

Rupees in words : One Lakh One Thousand Seven Hundred And Nineteen Only.

Terms and Conditions:-

Additional Specifications As per given quotation.

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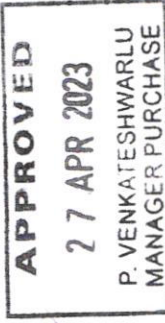
Purchase Order

Original

Tax : Inclusive of GST and other taxes.
Delivery Date : Within 25 days of PO
Delivery Location : As given above.
Transport: By Vendor
Advance Paid : Rs. 50,860-RTGS/ NEFT
Payment Terms : 50% advance balance after delivery & completion of work.
Bill submission: Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03. Do not send to site.
Other Terms: Delivery location SOV-III, contact person Purshotham sir, Mobile no. 9502177288

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperty s.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.



Requisition Form

Company Name		Silveroak Villas LLP		Date		25 Apr 2023	
Site Or Phase		Silver Oak Villas III		Time		03:23:36	
For Use In Flat/Villa/Other		For Villa no.177 purpose		Req.No.		20230425045	
Material required before date							

S.No	Description	Add Spec	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	WIND1012-Windows-UPVC-Sliding with mesh--1800WX1200Hmm-Nos	one 250	6.00	23	6.00	9,544.00		
2	WIND3229-Windows-UPVC-Sliding with mesh--900WX1050Hmm-Nos	one 250	1.00	4	1.00	6,476.00		
3	WIND4727-Windows-UPVC-Openable--600WX1200Hmm-Nos	one 250	4.00	17	4.00	4,994.00		
4	WIND6386-Windows-UPVC-Fixed--1200WX1200Hmm-Nos	one 250	2.00	227	2.00	4,456.00		
5	WIND9831-Windows-UPVC-Ventilator top hung--600WX600Hmm-Nos	one 250	4.00	9	4.00	2,431.00		

PO Num	Date	Type	Status
20230425048	25 Apr 2023	PO	Open PO

Sno	Role	User	Remarks	Date And Time
1	Const-Data Entry Operator	Tulasi	For Villa no.177 purpose	25 Apr 2023 03:15:35 pm
2	Const-Data Entry Operator	Tulasi		25 Apr 2023 03:23:36 pm
3	Const-Mgr	Purshotham. K	System Generated: This Requisition Has Been Approved	25 Apr 2023 05:25:12 pm

Prepared By :- Tulasi

Sign:-

Date :- 25 Apr 2023

Note: On receipt of material at site write inward number and date in last two columns

Approved By
APPROVED

27 APR 2023

P. VENKATESHWARLU
MANAGER PURCHASE