PURCHASE DIVISION
Advice for approval for credit to supplier

19242

Date:	12-6-23	Prepared by	S. JaySudha	Serial no.	
Supplier name	Balaji steel & Cement Traders			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP@VSC	HO received date	
PO/WO date	2-05-23	PO/WO No.	202305021	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	065	3-05-23	1,55,000/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,55,000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	2023053l0l0	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,55,000/-
Amount E – PO / WO value:	1,55,000/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19-06-23
Remarks:	Final bill - 100% already advance Paid.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		12 JUN 2023			
Approval limit	Upto 20k	Above 20k MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36BCDPV5240D1ZP

TAX INVOICE

Cell : 9133132211

BALAJI STEEL AND CEMENT TRADERS

Stockist in : TATA, Vizag for all TMT, AAC BLOCK & Cement Brands

1-3, Mallampet, Bachupally, Hyd. Malkajigiri Mandal, Medchal Dist. TS-500090, E-mail : vasuvajrala2@gmail.com

Buyer Name & Address	
M/s. Summit Sales LLP - Hyd, T.S.	Invocie No. 065 146915
	Date : 03-05-2023
PO NO: 2023050202l	Vehicle No. TS29 T 3698
GST IN 36ACQFS 2044 C1Z7	Transporter Name :
E-Way Bill No. : 1716 3765 8684	Destination : GVDC Turkapally

S.No.	DESCRIPTION	HSN Code	Qty.	Rate	Amount
1.	maha cement	2523	500 Bag's.	242.18	121094.00
				TOTAL	121094.00
				SGST 14 %	16953.16
				CGST 14 %	16953.16
				IGST - %	-0.32
				GRAND TOTAL	155000.00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 109432 Date: 16/5/23 Sign:

Rupees in words : one lakh fifty five thousand rupees only.

A/c Name: Balaji steel & Cement Traders
A/c No. 14671 35000010397
Name : Karur Vysya Bank
IFSC : KVBL0001467 Branch: Kukatpally

For BALAJI STEEL AND CEMENT TRADERS

BALAJI STEEL AND CEMENT TRADERS GST No: 36BCDPV...

Authorised Signatory

Declaration :
1. This is Subject to Hyderabad Jurisdiction.
2. Our liability cases once the goods leave from our premises
3. Goods once sold cannot be taken back or exchange.

Date :- 03/05/2023

PO :- 20230428031

1) Cement PPC - 50kg

Bag - 500

INWARD	
Inward No: 6094	Dt: 03/5/23
MRN No:	Dt:
Received By:	Sign:
G. V. . C. PVT. LTD.	

MRN
20230531010

Original

Summit Sales LLP
5-4-187/3&4, IInd FloorSoham MansionM.G.Road
Secunderabad,TELANGANA,500003
GSTNO:36ACQFS2044C1Z7

Delivery Location: SSLLP Stores @ VSC

Hyderabad,Telangana,
,9155546784

Supplier Details				
Balaji Steel and Cement Traders 1-3, Bachupally, Mallampet, Medchal, Malkajgiri Hyderabad,TG,500090 GSTIN:36BCDPV5240D1ZP V. Srinivasa Reddy,9133132211	PO No	20230502021	Quote No	Nil
	PO Date	02 May 2023	Quote Date	02 May 2023
	Supply Type	Purchase Order	Requisition Num	20230502010

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CEMT9218-Cement-PPC---50kg-Bag		500.00	242.18	0%	1,21,094	0%	14%	14%	0	16,953	16,953	1,55,000
									Total Amount ...	0	16,953	16,953	1,55,000

Rupees in words : One Lakh Fifty Five Thousands Only.

Terms and Conditions:-

02/05/23 01:39:46 PM

14671 35000010397

Original

	penna,parasakthi.
...mali charges :	Loading included. Unloading extra @ Rs,5/- per bag.
...ent quantity	Payment shall be made on quantity delivered at site
Cement payment terms:	100% advance payment.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Within 1 or 2 days of PO
Delivery Location :	As per details given above
Transportation Cost :	Included.
Bill submission:	Vendor Shall submit proof of delivery+originak invoice at head office of purchaser
Remarks :	Delivery at GVDC Turkapally Contact Person Mr Subba Reddy-7674808777.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modipropertic s.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

APPROVED
02 MAY 2023
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

... Name	Summit Sales LLP	Date	02 May 2023
... Or Phase	SSLLP Stores @ VSC	Time	01:30:01
For Use In Flat/Villa/Other	other	Req.No.	20230502010
Material required before date			

S.No	Description	Add Spec	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No
1	CEMT9218-Cement-PPC---50kg-Bag		500.00	2,630	500.00	300.00	

PO Num	Date	Type	Status
20230502021	02 May 2023	PO	Open PO

Sno	Role	User	Remarks	Date And Time
1	Purc-Mgr	Minish Parikh		02 May 2023 01:30:0
2	Purc-Mgr	Minish Parikh	System Generated:This Requisition Has Been Approved	02 May 2023 01:30:4

Prepared By :- Minish Parikh

242/187
+287.

Sign:-

Date :- 02 May 2023

APPROVED
02 MAY 2023
MINISH PARIKH
MANAGER PROCUREMENT

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns

02/05/