PURCHASE DIVISION
Advice for approval for credit to supplier

19249

Date:	12-06-23	Prepared by	S. JaySudha	Serial no.	
Supplier name	Balaji Steel & Cement Traders			HO inward no.	
Firm/Company	SS LLP	Project	SSLLP @VSC	HO received date	
PO/WO date	3-5-23	PO/WO No.	20230503006	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	070	5-05-23	62,000/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	62,000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 20230531006	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	62,000/-
Amount E – PO / WO value:	62,000/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19-06-23
Remarks: final bill - 100% advance paid	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		12 JUN 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MEMO

PM

DATE & FROM:	TO & REMARKS.
05/06/2023	To,
MINISH	MD SIR
	Credit to Supplier the Mistake
	has been done, Mentioning the
	Advance Payment in Debit
	Please Kindly look into this &
	Advice.
	NOTE:- (1) Balaji steel & cement Traders
	TWO(2) → Bill's
	(2) Mahanandhi Marketing -(1) Bill.
	TOTAL - 3 Bill's.
	Manual

GSTIN : 36BCDPV5240D1ZP

TAX INVOICE

Cell : 9133132211

BALAJI STEEL AND CEMENT TRADERS

Stockist in : TATA, Vizag for all TMT, AAC BLOCK & Cement Brands

1-3, Mallampet, Bachupally, Hyd. Malkajigiri Mandal, Medchal Dist. TS-500090, E-mail : vasuvajrala2@gmail.com

Buyer Name & Address M/s. SUMMIT SALES LLP - Hyd, T.S. PO No: 2023050300 6	Invocie No. 070 146917 Date : 05-05-2023 Vehicle No. AP29TA4858 Transporter Name :
GST IN 36ACQFS2044C1Z7	
E-Way Bill No. : 1216 3885 2491	Destination : GHT KOWKUR

S.No.	DESCRIPTION	HSN Code	Qty.	Rate	Amount
1)	BANGUR PPC	2523	200 Bags	242.18 rs	48,437.5
				TOTAL	48,437.5
				SGST 14 %	6,781.25
				CGST 14 %	6,781.25
				IGST — %	—
				GRAND TOTAL	62,000.00

SUMMIT SALES LLP R.R. DIST. INWARD No: 10995 Date: 16/5/23 Sign:

Rupees in words : Sixty Two thousand Rupees only

A/c Name: Balaji steel & Cement Traders
A/c No. 14671 35000010397
Name : Karur Vysya Bank
IFSC : KVBL0001467 Branch: Kukatpally

Declaration :
1. This is Subject to Hyderabad Jurisdiction.
2. Our liability cases once the goods leave from our premises
3. Goods once sold cannot be taken back or exchange.

For BALAJI STEEL AND CEMENT TRADERS

Authorised Signatory

Ght- 20230502019

[illegible]

Stockist in : TATA, Vizag for all TMT, AAC BLOCK & Cement Brands

[illegible] Mallampet, Bachupally, Hyd. Malkajgiri Mandal, Medchal Dist. TS-500090 E-mail: [illegible]@gmail.com

Buyer Name & Address M/s. Summit Sales LLP Po- 202305003006 GSTIN: 36AACKR3906G1Z7 E-Way Bill No:	Invoice No: 079 Date: 05-05-2023 Vehicle No: AP29TA4858 Transporter Name: Destination: [illegible] KOWKUR

S.No	DESCRIPTION	HSN Code	Qty	Rate	Amount
1)	[illegible] PPC	2523	200bags	242-1875	48,437.5
				TOTAL	48,437.5
				SGST 14 %	6,781-25
				CGST 14 %	6,781-25
				IGST — %	—
				GRAND TOTAL	62,000-00

INWARD
Inward No: 15093 Dt: 05/05/23
MRN No: Dt:
Received by: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Rupees in words: Sixty Two thousand Rupees only

A/c Name: Balaji Steel & Cement Traders
A/c No: [illegible]
Name: Karur Vysya Bank
IFSC: [illegible] Branch: Kukatpally

MRN
20230531006

For BALAJI STEEL AND CEMENT TRADERS

Authorised Signatory

Declaration:
1. This is subject to Hyderabad Jurisdiction.
2. Our liability ceases once the goods leave from our premises.
3. Goods once sold cannot be taken back or exchange.

Original

...pany:	Summit Sales LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ACQFS2044C1Z7	Delivery Location: SSLLP Stores @ VSC Hyderabad,Telangana, ,9155546784

Supplier Details				
Balaji Steel and Cement Traders 1-3, Bachupally, Mallampet, Medchal, Malkajgiri Hyderabad,TG,500090 GSTIN:36BCDPV5240D1ZP V. Srinivasa Reddy,9133132211	PO No	20230503006	Quote No	Nil
	PO Date	03 May 2023	Quote Date	03 May 2023
	Supply Type	Purchase Order	Requisition Num	20230503005

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CEMT9218-Cement-PPC---50kg-Bag		200.00	242.18	0%	48,437	0%	14%	14%	0	6,781	6,781	62,000
									Total Amount ...	0	6,781	6,781	62,000

Rupees in words : Sixty Two Thousands Only.

Terms and Conditions:-

03/05/23 11:27:51 AM

...rand :	Maha cement
...ement Hamali charges :	Loading included. Unloading extra @ Rs.5/- per bag.
Cement quantity	Payment shall be made on quantity delivered at site
Cement payment terms:	100% advance payment.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Within Immediate days of PO
Delivery Location :	As per details given above
Transportation Cost :	Included.
Bill submission:	Vendor Shall submit proof of delivery+originak invoice at head office of purchaser
Remarks :	Delivery at GHT Kowkur Contact Person Mr Suresh-9502232100.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modipropertic s.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

APPROVED
03 MAY 2023
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

Company Name	Summit Sales LLP	Date	03 May 2023
Site Or Phase	SSLLP Stores @ VSC	Time	11:17:59
For Use In Flat/Villa/Other	A-Block Flats	Req.No.	20230503005
Material required before date			

S.No	Description	Add Spec	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Dat
1	CEMT9218-Cement-PPC---50kg-Bag		200.00	2,630	200.00	310.00		

PO Num	Date	Type	Status
20230503006	03 May 2023	PO	Open PO

Sno	Role	User	Remarks	Date And Time
1	Purc-Mgr	Minish Parikh		03 May 2023 11:17:59 am
2	Purc-Mgr	Minish Parikh	System Generated:This Requisition Has Been Approved	03 May 2023 11:18:30 am

Prepared By :- Minish Parikh

242/187
+28

Sign:-

Date :- 03 May 2023

APPROVED
03 MAY 2023
MINISH PARIKH
MANAGER PROCUREMENT

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns