

PURCHASE DIVISION
Advice for approval for credit to supplier

19247

Date: 12-06-23		Prepared by: S. Jaysudh		Serial no.	
Supplier name: Green Belt Services		Project: GHT		HO inward no.	
Firm/Company: MMRKUP		PO/WO No.:		HO received date	
PO/WO date: 29-04-23		20230429029		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	191	16-05-23	16,499/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 14,925/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 20230507001	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges 1,575/-

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 16,499/-

Amount E – PO / WO value: 14,978/-

Amount F – Difference (A – E): 15,211/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 19-6-23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

pm

DATE & FROM:	TO & REMARKS.
24/05/23 NARENDAR	MD Sir, PO No: 20230429029-Correction-Reg- In this PO, S.No: 2 Bamboo palms 74 no's Rate is Re. 85/- made po. Po full value Re. 14978/- Transport taken As per PO Supplier supplied plants. But this po S.NO-2 Bamboo palms each Rs. 375/- rate given by supplier. Now Invoice value include transport- Rs. 39562/- Same total Amount purchase dept, approval for credit to Supplier Send to us. Note: POB Supplier difference amount- is Rs. 22694/- please look into it and suggest us.
(Signature) 24/5/23	

Composite Scheme

Cell : 8897895924



GREEN BELT SERVICES

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

Date: 16/05/2023

Date :

Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Acalypha	- 66	20/-	1320	00
2	Bamboo palms	- 74	85/-	6290	00
3	Bhogan villa	- 22	55/-	1210	00
4	Catal pinia - orange	- 15	65/-	975	00
5	Cassia pink - yellow	- 15	65/-	975	00
6	Cuphea	- 42	25/-	1050	00
7	Merium pink	- 56	35/-	1960	00
8	Begonia venesta (creper)	- 2 nos	150/-	300	
				14080	00
9	Gst. 6%			844	80
10	Transportations.			1575	00
GREEN BELT SERVICES					
Bank Name: HDFC Bank					
A/c. No.50200055048996					
IFSC Code: HDFC0002019					
			TOTAL	16,499	80

Rupees inwards: sixteen thousand for
Hundred sixty nine Eighty paise and

For GREEN BELT SERVICES

Authorised Signatory

GSTIN : 36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

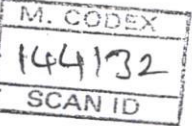
Composite Scheme

**GREEN BELT SERVICES**

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49

E-mail : greenbeltservices.2212@gmail.com

M/s. Mehra & Modi Reality Kowkur-HySl.No. 191Date : 16/05/2023D.C.No. 191

Date :

P.O.No.

Date :

(G.W.H.T.) P.O. 20230429029

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Supply of plants.	-	-	39,562	00
Cancelled -					
TOTAL				39,562	00

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No. 50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Thirty nine Thousand
Five Hundred sixty two only.

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

Original

From Company:				Mehta & Modi Realty Kowkur LLP 5-4-187/3&4, IInd Floor Soham Mansion M.G. Road Secunderabad, TELANGANA, 500003 GSTNO:36ABLFM7631F1Z3				Delivery Location: Greenwood Heights Sy.No. 196, Kowkur, Bollaram Hyderabad, Telangana, 500010 A.Suresh, 9502232100							
Supplier Details															
Green Belt Services 4-1270, Marthand Nagar, New hafeezpet, Kondapur Hyderabad, TG, 500085 GSTIN:36AAUFG2910P1ZT Mr. Radha krishna, 8374734468								PO No		20230429029		Quote No		Nil	
								PO Date		29 Apr 2023		Quote Date		03 May 2023	
								Supply Type				Requisition Num		20230429015	

SNo.	Item Name	Addl Spec	Qty	Rate	Dis%	Taxable Amount	GST%				Amount		
							IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PLNT5735-Plants-Outdoor Plant-Acalypha-Misc-Nos.		66.00	20.00	0%	1,320	0%	3%	3%	0	40	40	1,399
2	PLNT1194-Plants-Outdoor Plant-Bamboo Palm-Misc-Nos.		74.00	85.00	0%	6,290	0%	3%	3%	0	189	189	6,667
3	PLNT3703-Plants-Outdoor Plant-Boganvilla-Misc-Nos.		22.00	55.00	0%	1,210	0%	3%	3%	0	36	36	1,283
4	PLNT8736-Plants-Outdoor Plant-Caesalpinia Orange Flowering Plant-Misc-Nos.		15.00	65.00	0%	975	0%	3%	3%	0	29	29	1,034
5	PLNT8207-Plants-Outdoor Plant-Caesalpinia Yellow Flowering Plant-Misc-Nos.		15.00	65.00	0%	975	0%	3%	3%	0	29	29	1,034
6	PLNT2386-Plants-Outdoor Plant-Cuphea White Flowering Plant-Misc-Nos.		42.00	25.00	0%	1,050	0%	3%	3%	0	32	32	1,113
7	PLNT5664-Plants-Outdoor Plant-Nerium Pink Flowering Plant-Misc-Nos.		56.00	35.00	0%	1,960	0%	3%	3%	0	59	59	2,078
8	PLNT2142-Plants-Creepers-Begonia Orange Flower-Misc-Nos.		2.00	150.00	0%	300	0%	3%	3%	0	9	9	318

Purchase Order

9	PLNT4022-Plants-Creepers-Morning Glory Purple Plant-Misc-Nos.		2.00	25.00	0%	50	0%	3%	3%	0	2	2	53
Rupees in words : Fourteen Thousands Nine Hundred And Seventy Eight Only.													
Terms and Conditions:													
Original													

Original

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modipropertic s.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.
5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.
6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

APPROVED
04 MAY 2023
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

Company Name		Mehta & Modi Realty Kowkur LLP		Date		29 Apr 2023	
Site Or Phase		Greenwood Heights		Time		12:30:07	
For Use In Flat/Villa/Other		A Block		Req.No.		20230429015	
Material required before date							

S.No	Description	Add Spec	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	PLNT1194-Plants-Outdoor Plant-Bamboo Palm--Misc-Nos	85	74.00	0	74.00	85.00		
2	PLNT2142-Plants-Creepers-Begonia Orange Flower--Misc-Nos	150	2.00	0	2.00	40.00		
3	PLNT4022-Plants-Creepers-Morning Glory Purple Plant--Misc-Nos	25	2.00	0	2.00	25.00		
4	PLNT3703-Plants-Outdoor Plant-Boganvilla--Misc-Nos	55	22.00	0	22.00	12.00		
5	PLNT5182-Plants-Outdoor Plant-Areca Palm-Misc-ALL	135	40.00	0	40.00	143.00		
6	PLNT8736-Plants-Outdoor Plant-Caesalpinia Orange Flowering Plant--Misc-Nos	65	15.00	0	15.00	65.00		
7	PLNT5664-Plants-Outdoor Plant-Nerium Pink Flowering Plant--Misc-Nos	35	56.00	0	56.00	35.00		
8	PLNT2386-Plants-Outdoor Plant-Cuphea White Flowering Plant--Misc-Nos	25	42.00	0	42.00	18.00		
9	PLNT8207-Plants-Outdoor Plant-Caesalpinia Yellow Flowering Plant--Misc-Nos	65	15.00	0	15.00	65.00		
10	PLNT5735-Plants-Outdoor Plant-Acalypha--Misc-Nos	20	66.00	0	66.00	20.00		

PO Num	Date	Type	Status
20230429028 ✓	29 Apr 2023	ALL	Open PO

APPROVED

04 MAY 2023

MINISH PARIKH
MANAGEMENT

PO Num	Date	Type	Status
20230429029 ✓	29 Apr 2023	PO	Open PO

Sno	Role	User	Remarks	Date And Time
1	Const-Mgr	Suresh A.	plantation work(Radha krishna supplier)	29 Apr 2023 12:30:07 pm
2	Const-Mgr	Suresh A.	System Generated: This Requisition Has Been Approved	29 Apr 2023 12:30:57 pm

Prepared By :- Suresh A.

Sign:-

Date :- 29 Apr 2023

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Mehta & Modi Realty Kowkur. LLP.

D.C.No. 191 Date 07/05/2023

PO No. 20230429029

P.O.No.

Date :

S.No.	PARTICULARS	QUANTITY
1	Acalypha	- 66. NO'S
2	Bamboo palms	- 74 - " "
3	Bhogam villig.	- 22 " "
		- 15 " "
4	Cassalpinia orange	- 15 " "
5	Cassalpinia yellow	- 42 " "
6	Cuphea	- 56 " "
7	Nerium. pink	- 2 NO'S
8	Begonia. venusta Creeper	-
9	Trans post Extra	-



INWARD

Inward No: 15086 Dt: 07/05/23

MRN No: Dt:

Received By: Sign:

MEHTA & MODI REALTY KOWKUR LLP

MRN 20230507001 For GREEN BELT SERVICES

dtd: 08/05/23.

Authorised Signatory