PURCHASE DIVISION
Advice for approval for credit to supplier

16/06/23

Date:	03.12.22	Prepared by	V. RAVI	Serial no.	18647
Supplier name	SL RMC PLANT			HO inward no.	
Firm/Company	Greentia Ltd	Project	GV one	HO received date	
PO/WO date	03.12.22	PO/WO No.	20221203002	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0389	31.01.23	31,200-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	31,200-00
Proof of delivery by way of: □ DCs/bill □ Steel report ☑ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	31,200-00
Amount E – PO / WO value:	195,000-00
Amount F – Difference (A – E):	163,800-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/06/23.
Remarks:	final bill & close the PO.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		16/06/23.			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 3460
Date 16/6/23
Sign.

Form for closure of purchase order

PO no.: 20221203 002	PO date:	03.12.22	Req. no.:	195109	Advice Scan ID	
Barcoded PO available	□ Y/☑ N	Invoice original available	□Y/☑N /□Copy available		POD available	☑Y/□ N

Data required from site/engineers:		
MRN nos. related to PO		
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer:		
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.		
Prepared by: Md. Mursalim Ansari	Sign: Ansari	Date: 10.3.23
Data required from accounts:		
□	Checked with E&D for receipt of bills.	
□ Bills not received against this PO.	☑ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	0327	31.11.22	19,500	yes
2.	0322	31.12.22	62,400	yes
3.	0285	12.12.22	81,900	yes

Remarks by Accountants:		
Prepared by: vinod	Sign: Vinod kumar 10/3/2	Date: 10/3/23
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.		
Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	0389	31.01.23	31,200-00	-
2.				
3.				

Remarks: Already 42 m3 bills received & only 08 m3 bill to be gil frm vendor.		
Prepared by: Ravi	Sign:	Date: 04/04/23.
Advice by MD - action to be taken.		
☑ Get certified bill from supplier (not original).	□ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.	
☑	Close PO	□ Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.	
Remarks:		
Approved by: Soham	Sign:	Date:

APPROVED BY
05 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Internal memo no. 903/35/A Annexure - B

RMC pour report

Company/ firm:	Crescentia Labs Pvt Ltd		Block No:	Reatining wall and coulumn
Project:	GV One		Flat / Villa no:	
Supplier:	SL RMC Plant		Slab no:	
Requisition nos:	195109		A. Estimated quantity:	50 cum
PO nos.:	20221203002		B. Requisition quantity:	50 cum
Sign of Security	Sign of Admin	Sign of Project Manger	C. Actual quantity poured	50 cum (21 cum 08.12.22, 5 cum 17.12.22, 16 cum 24.12.22, 8 cum 06.01.23)
			D. Difference (C-A)	-

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured (Cum)	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1	06.01.2022	12:15	12:39	12:45	8	260	19,200	18,760				
Total:					8		19,200	18,760				
Remarks	po closed.											

Note: 1. Report to be sent on a daily basis to [illegible] and [illegible]. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.

* Bill yet to be received.

4/4/23

Internal memo no. 903/35/A Annexure - B

RMC pour report

Company/ firm:	Crescentia Lab Pvt Ltd		Block No:	North block two footing pcc
Project:	GV One		Flat / Villa no:	
Supplier:	SL RMC Plant		Slab no:	
Requisition nos:	195109		A. Estimated quantity:	50 cum
PO nos.:	20221203002		B. Requisition quantity:	50 cum
Sign of Security	Sign of Admin	Sign of Project Manger	C. Actual quantity poured	26 cum (21 cum 08.12.22) (5 cum 17.12.2022) (16 cum
			D. Difference (C-A)	42 cum

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured (Cum)	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1	24.12.22	16:01	16:40	16:45	8	217	19,200	19,570				
2	24.12.22	15:36	16:07	16:15	8	216	19,200	19,370				
Total:					16		38,400	38,940				
Remarks		We will use balance 8 cum later										

Note: 1. Report to be sent on a daily basis to [illegible] and [illegible]. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.

0322 62,400/-

Bill already received vide Invoice No: 0327 & Rs. ~~19,500~~/-

4/4/23.

Internal memo no. 903/35/A Annexure - B

RMC pour report

Company/ firm.	Crescentia Lab Pvt Ltd		Block No:	Retaining wall pcc
Project.	GV One		Flat / Villa no:	
Supplier.	SL RMC Plant		Slab no:	
Requisition no:	195109		A. Estimated quantity:	50 cum
PO no.:	20221203002		B. Requisition quantity:	50 cum
Sign of Security	Sign of Admin	Sign of Project Manger	C. Actual quantity poured	26 cum (21 cum 08.12.22) (5 cum 17.12.2022)
		20/12/2022	D. Difference (C-A)	24 cum

Details of RMC pour

Sl. No.	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured (Cum)	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1	17.12.22	15:20	16:13	16:20	5	6070	12,000	11,510				
Total:					5		12,000	11,510				
Remarks	We will use balance 24 cum later											

Note: [illegible] 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. [illegible] 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall [illegible] 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.

Bill already received vide invoice no: 0327 & Rs. 19,500/-

04/04/23.

Internal memo no. 903/35/A Annexure - B

RMC pour report

Company/ firm:	Crescentia Lab Pvt Ltd			Block No:		Center lobby raft pcc
Project:	GV One			Flat / Villa no:		
Supplier:	SL RMC Plant			Slab no:		
Requisition nos:	195109			A. Estimated quantity:		50 cum
PO nos.:	20221203002			B. Requisition quantity:		50 cum
Sign of Security	Sign of Admin	Sign of Project Manger		C. Actual quantity poured		21 cum (21 cum 08.12.22)
				D. Difference (C-A)		29 cum

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured (Cum)	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1	08.12.22	16:58	18:01	18:05	7	110	16,800	16,230				
2	08.12.22	17:55	18:46	18:50	7	111	16,800	16,190				
3	08.12.22	20:16	21:18	21:25	7	5967	16,800	16290				
Total:					21		50,400	48,710				
Remarks		We will use balance 29 cum later										

Note. 1. Report to be sent on a daily basis to [illegible] and [illegible]. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.

Bill already received vide Invoice No: 0285 & Rs. 81,9[illegible]/-

04/4/23.

Purchase Order

Original

From Company:	Crescentia Labs GSTNO:36AADCB2608M1Z0	Delivery Location:	GV One Plot No.15-B, MN Park Phase-ISy No. 230 to 243Turkapally Hyderabad,Telangana,500078 Ansari,04066335551

Supplier Details SL RMC PLANT PLOT NO.26, S S VILLAS, MARKANDEYA NAGAR, KAPRA, MedchalMalkajgiri, Telangana, 500062 Hyderabad,TG, 500062 GSTIN:36ADNFS2288J1ZF SRINIVAS REDDY MUPPA,7207255678 slrmcplant@gmail.com	PO No	20221203002	Quote No	NIL	
	PO Date	03 Dec 2022	Quote Date	03 Dec 2022	
	Supply Type	Purchase Order			

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	RMCC2958-RMC-RMC-M15---cum	50.00	3,305.08	0%	1,65,254	0%	9%	9%	0	14,873	14,873	1,95,000
							Total Amount ...		0	14,873	14,873	1,95,000

Rupees in words : One Lakh Ninety Four Thousands Nine Hundred And Ninety Nine .seven Two PaiseOnly.

Terms and Conditions:-

RMC other terms :	Batching report + cube test report must be provided.
RMC specification:	180 kgs of cement to be added per cum.
RMC quantity	Payment shall be made on quantity delivered at site. All vehicles to be weighed near site
RMC line pump:	Line / boom pump charges included.
Payment Terms :	Within 30 days of delivery and on production of bill.
Tax :	Inclusive of GST and all other taxes.
...very Date :	As per Site Engineers Request.
...y Location :	As per details given above

08/03/23 02:10:36 PM

INV NO	Qty	Rate		Basic
0327/31.12.22	5.00	@ 3305.08	=	16,525.40
0322/31.12.22	16.00	@ 3305.08		52,881.28
0285/12.12.22	21.00	@ 3305.08		69,406.68
	42.00			138,813.36

Purchase Order

Original

Bill submission: Vendor Shall submit proof of delivery+originak invoice at head office of purchaser

Remarks : Delivery at GV ONE Turkapally Contact Person Mr Ansari-7667074298.

For Crescentia Labs	Accepted the above Terms And Conditions For
Authorised Signatory	
Name :-	
Sign:-	Date :-
Date :-	

08/03/23 02:10:36 PM

Requisition Form

Company Name	Crescentia Labs	Date	03 Dec 2022
Site Or Phase	GV One	Time	12:00:03
Flat/Villa/Other	-	Req.No.	195109
Material required before date		ID No	20221203001

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	RMCC2958-RMC-RMC-M15---cum	50.00	0	50.00	3,350.00		

Remarks: PCC use for Labby lift footing

Approved By:-

Prepared By :- Ansari

Sign:-

Sign:-

Date:-

Date :- 03 Dec 2022

Note: On receipt of material at site write inward number and date in last two columns

SL RMC PLANT
READY-MIX CONCRETE

Tax Invoice

Sl Rmc Plant Sy No719/2 Devaryamjal (Village) Shameerpet (M) Medchal(D) Gstin:36ADNFS2288J1ZF GSTIN/UIN: 36ADNFS2288J1ZF State Name : Telangana, Code : 36 E-Mail : slrmcplant@gmail.com	Invoice No. **0389**	Dated **31-Jan-2023**
		Mode/Terms of Payment
	Supplier's Ref. **20221203002**	Other Reference(s)
Buyer **CRESCENTIA LABS PRIVATE LIMITED** GSTIN/UIN : 36AADCB2608M1ZO State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**M15**	38245010	18 %	**8.00 cbm**	3,305.08	cbm	**26,440.64**
	Output CGST @9 %				9	%	**2,379.66**
	Output SGST @9%				9	%	**2,379.66**
	Round Off						**0.04**
	Total			**8.00 cbm**			**₹ 31,200.00**

Amount Chargeable (in words)

E. & O.E

INR Thirty One Thousand Two Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
38245010	26,440.64	9%	2,379.66	9%	2,379.66	4,759.32
Total	**26,440.64**		**2,379.66**		**2,379.66**	**4,759.32**

Tax Amount (in words) : **INR Four Thousand Seven Hundred Fifty Nine and Thirty Two paise Only**

Remarks:
06.01.2023

"TRUE COPY"

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **231905000660**
Branch & IFS Code : **Saketh & ICIC0002319**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Sl Rmc Plant

Authorised Signatory

SL RMC PLANT HYDERABAD

This is a Computer Generated Invoice