

INSTALLATION REPORT

Company/ firm:	GVRC	Requisition nos.:	206407
Project:	Innopalis.	PO no.:	93687
Supplier:	Karunakar reddy	Material type:	Cement-fiber board.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	07/12/22	2727	Building material -	150 x 3000mm	50
2.			cement-fiber		
3.			board - 150x3000mm		
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					50 sqm

Remarks:

Work completed.

Approved by	Project manager	Security	Admin (Audit)
	Mayer	N	Nagamani

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.