

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP		Date:	17-06-2023
Site:	Gulmohar Residency		Prepared by:	B.Meenakshi Goud
Report From / To	10-06-23 Friday to 17-06-23 sat)		Approved by:	Narender Reddy
Report Date	17-06-2023			
List of requisitions numbers missing in the report*: Req no:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
20230602037	02-06-23	1	Disel Generator	
20230603015	03-06-23	1-2	Double leaf and singke leaf fire doors	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
193800	12-09-22	3,4	UPVC windows(C-401 to 605)	Work In progress
208064	15-10-22	1	Electrical power supply(E,F,club house)	Work under progress
20230227008	27-02-23	1	Plain false ceiling (C-605)	Work Under progress
20230227009	27-02-23	1	Plain false ceiling (C-607)	Work Under progress
20230228004	28-02-23	1	Plain false ceiling (Club house 2 nd floor)	Work in progress
20230327035	27-03-2023	1	False celing club house	Work Under progress
20230327040	27-03-23	1	False celing club house	Work Under progress
20230503008	03-05-2023	1	AMC for generator	Adance payment not Received by supplier
20230504017	04-05-2023	1-4	Stationery item	Material not available at supplier
20230505036	05-05-2023	1	RMC-M25	Site not ready yet
20230506004	06-05-2023	1	Tan brown granite	Delivery by monday
20230506040	06-05-2023	1	Guard alert siren	Online Purchase not available at sslp
20230508022	08-05-2023	1-9	CP fittings for D-402 sink cocks	Material not available at SSLLP
20230508025	08-05-2023	1-9	CP fittings wall mixtures	Material not available at SSLLP
20230509005	09-05-2023	1-4	MS grills	Supplier arranging for material fabrication pending
20230509019	09-05-2023	1	MS round pipes 2 nos	Material ready at supplier delivery by tuesday
20230509006	09-05-2023	1-4	MS grills	Material went to powder coat delivery by Wednesday
20230509007	09-05-2023	1-4	MS grills	Material went to powder coat delivery by Wednesday
20230509008	09-05-2023	1-4	MS grills	Material went to powder coat delivery by

				Wednesday	
20230509009	09-05-2023	1-4	MS grills	Material went to powder coat delivery by Wednesday	
20230510024	10-05-2023	1	RMC-M10	Holding for some days site not ready	
20230511035	11-05-23	7-9	GI washers and nut bolts	Material ready at SSSLP delivery by Wednesday	
20230513036	13-05-2023	1-14	Air release valves &MS dummy plates	Material ready at SSSLP delivery by Wednesday	
20230513026	13-05-2023	1-11	CP material part material pending wall mixture and long body	Material not available at SSSLP	
20230513025	13-05-2023	1-11	CP material part material pending wall mixture and long body	Material not available at SSSLP	
20230613011	13-06-23	1-5	MS L angles and Flat pattis	Material ready at SSSLP delivery by Wednesday	
20230615027	15-06-23	1	False ceiling	Work under progress	
20230615022	15-06-23	1	D link cat 6 cables	Material available at sslp delivery by tuesday	
20230516066	16-05-2023	1-10	CP material part material pending wall mixture and long body	Material not available at SSSLP	
20230516065	16-05-2023	1-10	CP material part material pending wall mixture and long body	Material not available at SSSLP	
20230516029	16-05-2023	1-2	HOB and chimney	Supplier arranging for material delivery by thursday	
20230516028	16-05-2023	1-2	HOB and chimney	Supplier arranging for material delivery by thursday	
20230516012	16-05-2023	1	Pressure switch	Supplier delivery by thursday	
20230524001	24-05-2023	1	Country chocklate tiles	Material available at sslp delivery by Monday	
20230524046	24-05-2023	1-2	Hob and chimney	Supplier arranging for material delivery by thursday	
20230524048	24-05-2023	1-2	Hob and chimney	Supplier arranging for material delivery by thursday	
20230524049	24-05-2023	1-2	Hob and chimney	Supplier arranging for material delivery by thursday	
20230526035	26-05-2023	1-2	Hob and chimney	Supplier arranging for material delivery by thursday	
20230530002	30-05-2023	1-6	Cp material part material deliverd	No stock at sslp	
20230602048	02-06-23	1-3	MS round pipes and 1 angles	Delivery by wednesday	
20230602053	02-06-23	1-8	Fire safety MS pipes	Delivery by wednesday	
20230603030	03-06-23	1-9	Cp material part material deliverd	Part material received wall mixtures not available at sslp	
20230603029	03-06-23	1-9	Cp material part material deliverd	Part material received wall mixtures not available at sslp	
20230603028	03-06-23	1-9	Cp material part material deliverd	Part material received wall mixtures not available at sslp	
20230603027	03-06-23	1-9	Cp material part material deliverd	Part material received wall mixtures not available at sslp	

20230603032	03-06-23	1-9	Cp material part material deliverd	Part material received wall mixtures not available at sslp
20230603035	03-06-23	1-9	Cp material part material deliverd	Part material received wall mixtures not available at sslp
20230603026	03-06-23	1-9	Cp material part material deliverd	Part material received wall mixtures not available at sslp
20230605015	05-06-23	1	False celing	Work under progress
20230605003	05-06-23	1	False celing	Work under progress
20230605016	05-06-23	1-9	TILES	Material available at sslp delivery by Monday
20230605019	05-06-23	1	ACCL single phase	Material available at sslp delivery by Monday
20230606042	06-06-23	1	Solid blocks	Material available at sslp delivery by Monday
20230607040	07-06-23	1	Open well submerisble pump	Material available at sslp delivery by Monday
20230608031	08-06-23	1	Toughened glass	Work under progress
20230608033	08-06-23	1	Toughened glass	Work under progress
20230608035	08-06-23	1	Toughened glass	Work under progress
20230608037	08-06-23	1	Toughened glass	Work under progress
20230608026	08-06-2023	1-3	Panel doors	Material available at sslp delivery by tuesday
20230608008	08-06-2023	1	SS Railing	Work under progress
20230609032	09-06-23	1-3	CP material	Part material received wall mixtures not available at sslp
20230610017	10-06-23	1	Unarmoured cable	Supplier delivery by tuesday
20230610021	10-06-23	1	Sim based TP Link router	Material not available at SLLP
20230610006	10-06-23	1	Tiles:Country chocelet	Material available at sslp delivery by Monday
20230610008	10-06-23	1	Tiles -Balnco white	Material available at sslp delivery by Monday
20230610022	10-06-23	1-2	Araldite 10 nos pending	Material available at sslp delivery by Monday
20230610010	10-06-23	1	Water proofing	Supplier delivery by wedensday
20230612001	12-06-23	1	Country grass	Site not yet ready
20230612033	12-06-23	1	Zig zag pavers	Part material received
20230612035	12-06-23	1	Coper cable flexible 180mtrs	Supplier delivery by wedensday
20230613029	13-06-23	1	Exhaust fan wall mounted	Supplier delivery by wedensday
20230613018	13-06-23	6	MCB-16Amps 10 balance	Material available at sslp delivery by Monday
20230613020	13-06-23	2	16Amps switchs 20 nos pending	Material available at sslp delivery by Monday
20230613022	13-06-23	2	Consumble colins	Material available at sslp delivery by Monday
20230614006	14-06-23	1	CLC blocks	Material available at sslp delivery by Monday
20230614004	14-06-23	1	Wall putty gypsm 50 bags	Material available at sslp delivery by Monday

20230614035	14-06-23	1	UPVC windows		Work under progress		
No of gate passes issued this weak			0	From No.	NILL	To No.	NILL
Delivery van site visit on :			17-06-23,19-06-23,21-06-23,23-06-23				
Inward report (MRN/other) & stock report emailed in pdf format to purchase					Yes		
Item not ordered but received : Nill							
Detail of steel & cement stock							
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs		Previous stock in kgs
1.	8mm	0.395	4.74	293	1390		
2.	10mm	0.617	7.41	420	3110		
3.	12mm	0.888	10.6	203	2170		
4.	16mm	1.580	18.9	55	1050		
5.	20mm	2.469	29.6	52	1550		
6.	25mm	3.86	46.32	55	2570		
7.	32mm	66.67					
8.	Binding wire		225kgs				
OPC stock	378	OPC last weeks stock	428	PPC/PSC stock	340	PPC/PSC last weeks stock	347
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign				B.Meenakshi			
Date		17-06-2023		17-06-2023			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!