

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20/06/23		Prepared by: A. Tanaka		Serial no.	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: GIVRC		Project: Innopolis		HO received date	
PO/WO date: 14/02/23		PO/WO No.: 2023024011		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29083	01/03/23	4,720/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 4,720/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 4,720/-

Amount E – PO / WO value: 7,080/-

Amount F – Difference (A – E): 2360/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date

Remarks: final Bill (MRN not showing for Part Bill).

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	A. Tanaka				
Sign:	<i>Aj</i>				
Date:	20/06/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice
Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

Original Invoice

Supplier / Customer / Transporter - Copy **PAN: ACQFSS2044C GSTIN : 36ACQFSS2044C1Z7**

Customer Details					Invoice No	29083	
Billing Details		Shipping Details			Invoice Date	01 Mar 2023	
GV Research Centers Pvt. Ltd 5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36AAHCG4562D1ZP		SY.No:542, Kolthur Sy no-542, Genome Valley, Thurkapally, Hyderabad, , Hyderabad, Telangana- 500078			PO No	20230214011	
					PO Date	14 Feb 2023	
S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	BUIL 6836-Building Material-Spacers--- Misc-Nos.	14041061	4,000.00	1.00	4,000	18.00	720.00
				Total Taxable Amount	4,000.00		720.00
				Total Invoice Amount	4,720.00		
IGST		CGST	SGST				
0.00		360.00	360.00				
Rupees : Four Thousand Seven Hundred And Twenty Only.							

Bank Details
Bank Name : Yes Bank
A/C No : 009763700001491
IFSC Code : YESB0000097
Branch : Secunderabad

For Summit Sales LLP
Authorised signator



Delivery Challan
Summit Sales LLP
#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

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Supplier / Customer / Transporter - Copy PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy				PAN: ACQFSS2044C		GSTIN : 36ACQFSS2044C1Z1					
				Customer Details		DC No		29083			
Billing Details				Shipping Details				DC Date		01 Mar 2023	
GV Research Centers Pvt. Ltd 5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36AAHCG4562D1ZP				SY.No :542, Kolthur Sy no-542, Genome Valley, Thurkapally, Hyderabad, , Hyderabad, Telangana- 500078				PO No		20230214011	
								PO Date		14 Feb 2023	
S.No		Description Of Goods						HSN/SAC		Qty	
1		BUJL6836-Building Material-Spacers—Misc-Nos.						14041061		4,000.00	

For Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory



INWARD	
Inward No: 11553	Dr: 13/23
MRN No:	Dr:
Received By:	Sign:
Genome Valley Research Center Pvt. Ltd.	

01/03/23 03: