PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20-6-23	Prepared by	S. JaySudha	Serial no.	19606
Supplier name	Balaji Steel & Cement Traders			HO inward no.	
Firm/Company	SS LLP	Project	SSLLP@VSC	HO received date	
PO/WO date	2-5-23	PO/WO No.	20230502021	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	065	3-5-23	1,55,000/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,55,000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	2023053101 0	Proof of delivery matches MRN	□ Yes □ No

~~Amount B –Other Credits : Transportation charges~~	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,55,000/-
Amount E – PO / WO value:	1,55,000/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-6-23
Remarks:	Final bill - 100% advance paid

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
20 JUN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

18811

Advice For Approval For Credit To Supplier

Date	03/06/23 12:59:59 PM	Prepared By	Minish Parikh
Supplier Name	Balaji Steel and Cement Traders		
Company Name	Summit Sales LLP	Project Name	SSLLP Stores @ VSC
PO/WO date	02 May 2023	PO/WO No.	20230502021
Bill No			Bill Amount
065,			0
Amount A-Bills Total(Excluding Transport & Hamali Chagres)			0
Proof of delivery by way of: DCs/bill			
MRN nos.		Proof of delivery matches MRN	
20230531010		Yes	

Amount B Other Credits- Transportation Charges	0
Amount C -Other Debits	1,55,000
Amount D(D=A+B-C)Amount To Be Credit To Supplier	-1,55,000
Amount E-PO/WO Value	1,55,000
Amount F-Differeence(A-E):	-1,55,000
Quantity Recieved As Per PO/WO Value	Yes
Close PO/WO	Yes
Remarks	100% advance payment, final bill.

Invoice Num	Invoice Date	Invoice Material Amount	Invoice Other Amount	Remarks	Supplier Invoice Doc	Created By	Creation Date
065	03 May 2023	1,55,000	0		146915_SSLLP_SSLLP_Pur_2023-06-03.pdf	Minish Parikh	03 Jun 2023

Approved By	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager

Sign					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36BCDPV5240D1ZP **TAX INVOICE** Cell : 9133132211

BALAJI STEEL AND CEMENT TRADERS

Stockist in : TATA, Vizag for all TMT, AAC BLOCK & Cement Brands

1-3, Mallampet, Bachupally, Hyd. Malkajigiri Mandal, Medchal Dist. TS-500090,E-mail : vasuvajrala2@gmail.com

Buyer Name & Address M/s. Summit Sales LLP - Hyd, TS. PO NO: 2023050202 1 GST IN 36ACQFS2044C1Z7	Invocie No. 065 146915 SCAN ID Date : 03-05-2023 Vehicle No. TS29T 3698 Transporter Name : Destination : GVDC Turkapally.
E-Way Bill No. : 1716 3765 8684	

S.No.	DESCRIPTION	HSN Code	Qty.	Rate		Amount
1.	maha Cement	2523	500 Bags.	242.18		121094.00
				TOTAL		121094.00
				SGST	14 %	16953.16
				CGST	14 %	16953.16
				IGST	- %	-0.32
				GRAND TOTAL		155000.00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 109432 Date: 16/5/23 Sign:

Rupees in words : one lakh fifty five thasand rupees only.

A/c Name: Balaji steel & Cement Traders
A/c No. 14671 35000010397
Name : Karur Vysya Bank
IFSC : KVBL0001467 Branch: Kukatpally

For **BALAJI STEEL AND CEMENT TRADERS**

BALAJI STEEL AND CEMENT TRADERS GST No: 36BCDPV5240D1ZP S. Reddy

Authorised Signatory

Declaration :
1. This is Subject to Hyderabad Jurisdiction.
2. Our liability cases once the goods leave from our premises
3. Goods once sold cannot be taken back or exchange.

Date :- 03/05/2023

PO :- 20230428031

1) Cement PPC - 50Kg

Bag - 500

INWARD	
Inward No: 6094	Dt: 03/5/23
MRN No:	Dt:
Received By:	Sign:
G.V.[illegible] C. PVT. LTD.	

MRN
20230531010