

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20-6-23		Prepared by: S. JaySudha		Serial no. 19606	
Supplier name: Balaji Steel & Cement Traders		HO inward no.			
Firm/Company: SS LLP		Project: SSLP@VSC		HO received date	
PO/WO date: 2-5-23		PO/WO No. 2023050201		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	065	3-5-23	1,55,000/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,55,000/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 20230531010	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges: —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,55,000/-

Amount E – PO / WO value: 1,55,000/-

Amount F – Difference (A – E): —

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 26-6-23

Remarks: final bill - 100% advance paid

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

18811

Advice For Approval For Credit To Supplier

Date	03/06/23 12:59:59 PM			Prepared By	Minish Parikh			
Supplier Name	Balaji Steel and Cement Traders							
Company Name	Summit Sales LLP			Project Name	SSLLP Stores @ VSC			
PO/WO date	02 May 2023			PO/WO No.	20230502021			
Bill No				Bill Amount	0			
065,					0			
Amount A-Bills Total(Excluding Transport & Hamali Chagres)								
Proof of delivery by way of: DCs/bill								
MRN nos.				Proof of delivery matches MRN				
20230531010				Yes				
Amount B Other Credits- Transportation Charges								
0								
Amount C -Other Debits								
1,55,000								
Amount D(D=A+B-C)Amount To Be Credit To Supplier								
-1,55,000								
Amount E-PO/WO Value								
1,55,000								
Amount F-Difference(A-E):								
-1,55,000								
Quantity Recieved As Per PO/WO Value								
Yes								
Close PO/WO								
Yes								
Remarks								
100% advance payment, final bill.								
Invoice Num	Invoice Date	Invoice Material Amount	Invoice Other Amount	Remarks	Supplier Invoice Doc	Created By	Creation Date	
065	03 May 2023	1,55,000	0		146915 SSLLP SSLLP Pur 2023-06-03.pdf	Minish Parikh	03 Jun 2023	
Approved By		Purchase Officer		Purchase Manager		MD	Accountant	Accounts Manager

Sign					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36BCDPV5240D1ZP

TAX INVOICE

Cell : 9133132211

BALAJI STEEL AND CEMENT TRADERS

Stockist in : TATA, Vizag for all TMT, AAC BLOCK & Cement Brands

1-3, Mallampet, Bachupally, Hyd. Malkajigiri Mandal, Medchal Dist. TS-500090, E-mail : vasuvajrala2@gmail.com

Buyer Name & Address

M/s. Summit Sales LLP- Hyd, T.S.PO No: 20230502021GST IN 36ACRFS2044C127

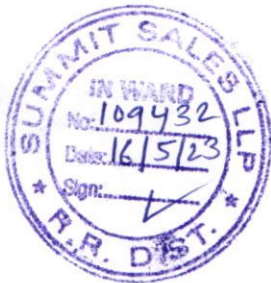
Invoice No.

065**146915**
SCAN IDDate : 03-05-2023Vehicle No. TS29 T 3698

Transporter Name : _____

Destination : GVDC TurkapallyE-Way Bill No. : 171637658684

S.No.	DESCRIPTION	HSN Code	Qty.	Rate	Amount
1.	maha cement	2523	500 Bags	242.18	121094.00
TOTAL					121094.00
SGST					14 % 16953.16
CGST					14 % 16953.16
IGST					- % -0.32
GRAND TOTAL					1,55,000.00



Rupees in words :

one lakh fifty five thousand rupees only.

A/c Name: Balaji steel & Cement Traders

A/c No. 14671 35000010397

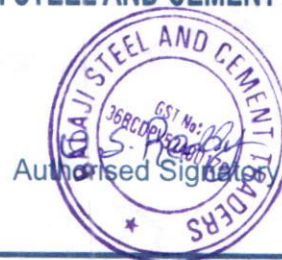
Name : Karur Vysya Bank

IFSC : KVBL0001467 Branch: Kukatpally

For BALAJI STEEL AND CEMENT TRADERS

Declaration :

1. This is Subject to Hyderabad Jurisdiction.
2. Our liability cases once the goods leave from our premises
3. Goods once sold cannot be taken back or exchange.



Date:- 03/05/2023

PO:- 20230428031

① Cement PPC - 50 Kg

Bag - 500

INWARD	
Inward No: 6094	Dt: 03/5/23
MRN No:	Dt:
Received By: 	Sign: 
G.V.D.C. PVT. LTD.	

MRN

20230531010