PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20-6-23	Prepared by	S.Jaysudha	Serial no.	1959?
Supplier name	Kothari Fire Safety Equipment			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP@GVDC	HO received date	
PO/WO date	11-3-23	PO/WO No.	20230303023	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1671	15-3-23	11,328/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,328/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 20230315050	Proof of delivery matches MRN □ Yes □ No
~~Amount B – Other Credits : Transportation charges~~	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,328/-
Amount E – PO / WO value:	56,640/-
Amount F – Difference (A – E):	45,312/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	26-6-23
Remarks:	part bill - 100% advance paid.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 JUN 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MRN Rejected

Scan Id: 137571

Tax Invoice

KOTHARI FIRE SAFETY EQUIPMENT Shop No 8,D No 5/5/64 SA Trade Centre Ranigunj Secundrabad-500003 Phone No.040-66335959 / 66335969 GSTIN/UIN: 36ATDPK0172B1Z9 State Name : Telangana, Code : 36 E-Mail : accounts@kotharifire.com	Invoice No. **HO/1671**	Dated **15-Mar-23**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
	Buyer's Order No. **20230303023**	Dated **11-Mar-23**
Consignee (Ship to) **Summit Sales LLP** Innopolis Turkapally Hyerabad----500078 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Dispatch Doc No.	Delivery Note Date
	Dispatched through **Self**	Destination **Turkapllay**
	Terms of Delivery	
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor,MG Road,Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Butterfly Valve** *100mm Gear Type*	84241000	**2 nos**	4,800.00	nos		**9,600.00**
	CGST						**864.00**
	SGST						**864.00**
	Total		**2 nos**				**₹ 11,328.00**

MRN:-2023031 5050

INWARD
Inward No: 11485 Dt: 15/3/23
Dt:
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10071
Date: 16/3/23
Sign:

INWARD
Inward No: 2006 Dt: 15/3/23
MRN No: Dt: 15/3/23
Received By: MSK Sign: MSK
S S LLP-GVDC

Amount Chargeable (in words)

INR Eleven Thousand Three Hundred Twenty Eight Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84241000	9,600.00	9%	864.00	9%	864.00	1,728.00
Total	**9,600.00**		**864.00**		**864.00**	**1,728.00**

Tax Amount (in words) : **INR One Thousand Seven Hundred Twenty Eight Only**

Declaration

There will be charge 2% Penal Intrest after due days for every Month.

for KOTHARI FIRE SAFETY EQUIPMENT

KOTHARI FIRE SAFETY EQUIPMENTS SECUNDERABAD

Authorised Signatory

This is a Computer Generated Invoice