

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20-6-23		Prepared by: S. Jaysudha		Serial no. 1959	
Supplier name: Kothari Fire Safety Equipment		HO inward no.			
Firm/Company: SS LLP		Project: SS LLP @ BMC		HO received date	
PO/WO date: 11-3-23		PO/WO No. 20230303023		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1671	15-3-23	11,328/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 11,328/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 20230315050	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 11,328/-

Amount E – PO / WO value: 56,640/-

Amount F – Difference (A – E): 45,312/-

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☒ Part received

Close PO / WO ☐ Yes ☒ No – wait for balance material ☐ Other

Payment – due date: 26-6-23

Remarks: part bill - 100% advance paid.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

20 JUN 2023

MINISH PARIKH

MANAGER, PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MRN Rejected

Scan Id: 137571

Tax Invoice

KOTHARI FIRE SAFETY EQUIPMENT
 Shop No 8,D No 5/5/64 SA Trade Centre
 Ranigunj
 Secundrabad-500003
 Phone No.040-66335959 / 66335969
 GSTIN/UIN: 36ATDPK0172B1Z9
 State Name : Telangana, Code : 36
 E-Mail : accounts@kotharifire.com

Invoice No.
HO/1671
 Delivery Note

Dated
15-Mar-23
 Mode/Terms of Payment

Reference No. & Date.

Other References

Buyer's Order No.
20230303023

Dated
11-Mar-23

Dispatch Doc No.

Delivery Note Date

Dispatched through
Self
 Terms of Delivery

Destination
Turkap!lay

Consignee (Ship to)

Summit Sales LLP

Innopolis
 Turkapally
 Hyerabad----500078

GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

Buyer (Bill to)

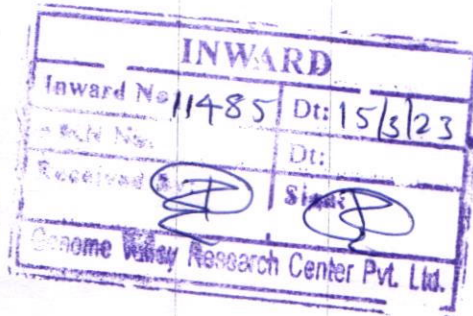
Summit Sales LLP

5-4-187/3&4, IInd Floor, MG Road, Secunderabad
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

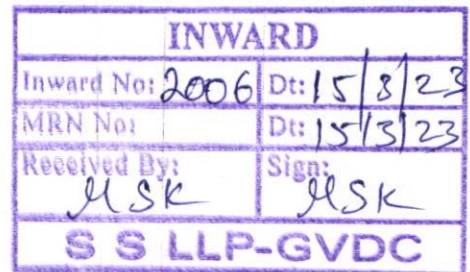
SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Butterfly Valve 100mm Gear Type	84241000	2 nos	4,800.00	nos		9,600.00

CGST
 SGST

864.00
 864.00



MRN:- 20230315050



Total

2 nos

₹ 11,328.00

Amount Chargeable (in words)

INR Eleven Thousand Three Hundred Twenty Eight Only

E. & O.E

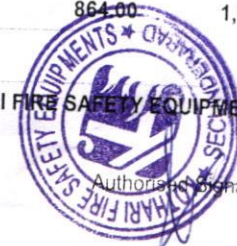
HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84241000	9,600.00	9%	864.00	9%	864.00	1,728.00
Total	9,600.00		864.00		864.00	1,728.00

Tax Amount (in words) : **INR One Thousand Seven Hundred Twenty Eight Only**

Declaration

There will be charge 2% Penal Intrest after due days for every Month.

for KOTHARI FIRE SAFETY EQUIPMENT



Authorized Signatory

This is a Computer Generated Invoice